



North Idaho College

**Dormitory Housing Commission Annual Meeting
May 11, 2021 at 4:00 p.m.
Driftwood Bay Room,
Edminster Student Union Building
North Idaho College**

Optional:

Join Zoom Meeting

<https://nic.zoom.us/j/88068705765>

By phone: (669) 900-6833 / Meeting ID: 880 6870 5765

AGENDA:

CALL TO ORDER

Chair John Marcheso

Verification of Quorum

Introductions

Action Items: Review/Approval of Minutes from June 23, 2020

Review/Approval of Minutes from November 5, 2020

NEW BUSINESS:

Tab 1:

Action Item: FY22 Budget Proposal, Dorm Housing Commission Operations

Graydon Stanley/Steve McGroarty

GOOD OF THE ORDER/PUBLIC COMMENT

ADJOURN



North Idaho College

Dormitory Housing Commission Annual Meeting Minutes

June 23, 2020 at 4:00 p.m.

Edminster Student Union Building, Driftwood Bay Room
and by Zoom

Call to Order and Verification of Quorum

Commissioner Armon called the meeting to order at 4:01 p.m. and verified that a quorum was present.

Attendance:

Commissioner Present in person: Commissioner Thomas
Commissioner Present by Zoom: Commissioner Armon, Vice Chair
DHC Secretary Present in person: Sarah Garcia

Action Item: Review/Approval of Minutes:

The minutes from March 19, 2019 were reviewed.

***Commissioner Armon moved to approve the minutes of March 19, 2019 as presented;
Commissioner Thomas seconded the motion; Motion passed unanimously.***

NEW BUSINESS:

Action Item: Tab 1: FY21 Annual Budget Proposal, Dormitory Housing Commission Operations

Sarah Garcia

Sarah Garcia, DHC Secretary presented for Steve McGroarty who was unable to attend. The presentation included anticipated net revenue and expenses for the commission for FY20. Slide 2 included revenue for FY21.

Commissioner Armon asked about the residence hall occupancy and impact on revenue. Vice President Graydon Stanley responded that with the consultation of Panhandle Health, it has been determined that we will allow occupancy of the residence hall to be 108 for the fall and

that all of those rooms have been spoken for. There are additional potential residents on a wait list. Commissioner Armon remarked that it was encouraging to hear that.

Commissioner Armon also asked about enrollment for fall. Currently we are trending at 11% below last year, and we are budgeting for a 9% decline. Many students are waiting to the last minute and we will not have a firm understanding of fee revenue until closer to the start of the fall semester.

Expenses were discussed. Commissioner Armon commented that the repair and maintenance request for the water heater and boiler was very reasonable. Commissioner Armon also expressed appreciation for the cost sharing for the Student Wellness and Recreation Center (SWRC) Director with the athletics program.

In the overall big picture, we are in a good place based on a healthy fund balance and prudent management of expenses. The fund balance is currently in the range of \$4M. That will give us time to weather this storm and prepare for the future.

Ms. Garcia made a motion to approve. Commissioner Armon asked if we need to have a separate motion for the water heater and boiler. Ms. Garcia commented that the budget approval would include approval of the water heater and boiler.

Action Item: Commissioner Armon made a motion to approve the FY21 budget proposal for Dormitory Housing Commission operations; Commissioner Thomas seconded the motion. Discussion by Commissioner Armon to revisit and discuss the budget in the fall (September) when more is known about enrollment. Ms. Garcia agreed that it would be prudent and volunteered to have a discussion with Mr. McGroarty. Ms. Garcia shared we will be doing the same for the college budget and college board will want to stay informed on DHC as well. Motion passed.

Ms. Garcia turned meeting back over to Commissioner Armon.

Action Item: ADJOURNMENT

Commissioner Armon moved to adjourn the meeting; Commissioner Thomas seconded motion; Motion passed. Meeting was adjourned at 4:29 p.m.



North Idaho College

Dormitory Housing Commission Follow-up Meeting Minutes

November 5, 2020 at 4:30 pm

Meeting Held by Zoom

Call to Order and Verification of Quorum

Chair Marcheso called the meeting to order at 4:32 p.m. and verified that a quorum was present.

Attendance:

Commissioners: Chair John Marcheso
Vice-Chair Mic Armon
Commissioner Ann Thomas
DHC Secretary: Sarah Garcia

Chair Marcheso asked if we needed to review meeting minutes. Secretary Garcia indicated we will review the minutes at our annual meeting.

Introductions were made.

OLD BUSINESS:

Secretary Garcia shared that today's meeting was a follow up to the annual budget meeting as requested by the commissioners. The purpose of the meeting is to update the commission on enrollment and operations related to the dormitory housing commission.

Auxiliary Services Accountant Steve McGroarty discussed operational areas including:

Traditional Auxiliary Services

- Cardinal Bookstore
- Dining Services
- Residence Hall
- Student Union Operations

- Financial Services
- Student Wellness & Recreation Center (SWRC)

Funding Sources include:

Sales and Rentals of Goods and Services

- Student Service Fee
- Student Union Operations
- SWRC Operations
- Debt-Service
- Building Project

Auxiliary Services Mission Statement – Auxiliary Services supports student success and the academic mission of the college by providing quality products, services, and facilities to students, faculty, staff, and guests of North Idaho College.

As much as I dislike providing COVID 19 a voice, the reality of such is that this pandemic has played a pivotal role in operations, testing our ability to function, our responsiveness to a rapidly changing environment and our continued motivation to persevere.

The October 19, 2020 North Idaho College Fall Enrollment Report shows fall comparisons by head count and FTE shown by total credit hours divided by 15. You will notice a one-year FTE change is (162). The one-year change percentage is (5.36%) and the five-year change percentage is (12.21%). The fall FTE count of 2,862 is listed by both type and modality? Dual credit students do not pay a student fee other than typical course fees.

Student fees declined over a five-year period from fall 2016 to fall 2020. The overall amount of decline is (\$138,465). The percentage decline is (23.14%).

The FY2021 budget was created with a 9% enrollment decline from FY2020 actual. Fall 2021 enrollment decline was (5.36%) so we are outperforming budget. The North Idaho College Board of Trustees approved a mid-year step increase for full time employees on 8/24/2020. Our FY2021 budget included a full-year step increase. The expense for a mid-year step increase for our 12 full-time employees is about \$25,000. Also included is Facility Management.

Cardinal Bookstore - COVID 19 has had significant and negative impacts for the Cardinal Bookstore including our supply chain and staffing. The Cardinal Bookstore has experienced a sales decline of (17.28%) from July to September 2020. SHOPNICCARDINALS.COM our web-based store operated by Follett on demand is nearing completion.

Dining Services - We signed a contract with Sodexo agreeing to pay Sodexo a "Management Fee" of 5% of operating expenses. The original agreement called for a guarantee resident count of 185. At the beginning of the Fall Semester due to COVID 19, our resident count was 103 causing a potential gap payment of Sodexo of \$114,308. Rather than having to absorb this cost, we agreed to a cost-plus model through 6/30/2021. Pepsi contract expired 8/31/2020. Rather than go to market with a full RFP during the pandemic, we agreed to extend the existing contract until 8/31/2021. Welcome new snack vendor, Empire Vending. We will operate with one-year renewals through July 1st.

Residence Hall – Panhandle Health District recommended one resident per bedroom rather than our normal two. This recommendation along with reserving two suites for potential quarantine use came to an available bed count of 198 to 103. This created a fall 2020 budget deficit of (\$176,300). Due to the one-person recommendation, we charged all of our residents \$2,150 per semester, our normal double occupancy rate. In Spring 2021 we may further reduce our inventory from residents not returning to create additional quarantine rooms.

Student Union Operations - Funded by the student union fee is proceeding toward the original budget projection. There is an increasing use percentage of student union fees based on additional operating expenses with the declining fee.

Financial Services – No significant change to FY2021 budget.

Auxiliary Enterprise Fund – The largest variance line item is for the Residence Hall (305,064) for the aforementioned reasons.

Student Wellness & Recreation Center – The biggest change was the adoption of a block schedule creating labor dollar savings and cleaning time.

Debt Service Summary - The Series 2012 Residence Hall bond matures in 2022. The total debt service for the 2012 bond and 2016 SWRC bond shows a fund Balance Support for FY2021 of \$1,100,056 and \$589,156 for FY2022.

Forecast – Student fees are forecasted at a 5% decline for next year. We are optimistic that we will outperform this estimate as our strategic enrollment management team has most recently projected a 3% decline based on census data and enrollment trends since 2015.

Vice-Chair Armon asked if there is any ability to get CARES funding from the federal government for the offset or a portion of the offset. One of the criteria to get the CARES funding is to show that COVID had a documented impact on the revenue of an organization. It is pretty obvious that we are seeing that we dropped down from a pretty good level to a low level and we have the ability to recover going forward. What is the status for applying for CARES?

Auxiliary Services Accountant McGroarty shared that we did receive CARES funding of \$90,000 for meal plan replacement and about \$120,000 for our residence hall.

Vice President Chris Martin shared that we did keep the DHC whole last fiscal year so if there is any further impact this fiscal year beyond what was forecasted we have some flexibility to use CARES money for that at this time. We haven't offered any refunds or changes for FY21. There is some new guidance coming out about CARES and how we may be able to use it to backfill just from operating this fiscal year. As of right now, we haven't been able to do that unless we were able to show we had provided a refund to a student or another cause like that.

Chair Marcheso asked if there were any other funding opportunities possibly state funding or grants out there for the college that is available as a result of COVID?

Vice President Martin shared that there has been support from the state but it has been very specific. The state has provided some one-time funds outside of the CARES federal funding. It's in the form of the Governor's solution and another pot of money called CFAC. The way Idaho handled that is we had to submit specific requests for those funds that showed it would impact students so we made a lot of IT requests. Unfortunately, we haven't been given the opportunity to use those funds for operations or to cover shortfalls at this time.

Chair Marcheso asked if COVID is extended, how that might impact the budget?

Vice President Martin shared that we might have some possible good news. The Governor has suggested that he will consider rescinding the 5% holdback that higher education was hit with for our state appropriations after Tuesday's election. That would make a huge difference in overall operations and would allow us to help support the auxiliary services more if needed if we were to receive those funds. One of the things we've talked about is that it may not be possible to offer the same rate in the residence hall next fiscal year if we have to continue to have single occupancy. Graydon and Steve have been aggressive in negotiating one-year contracts with the renewals that we had opposed to locking us into something in to what I would agree might be the worst possible time to lock us into a long-term agreement. With the long-term impacts of COVID, we are going to have to make adjustments possibly including our fee and expense structure going into the future.

Chair Marcheso asked if there was any opportunity to renegotiate our long-term debt at a lower rate?

Secretary Garcia shared that the residence hall bonds are dated 2016 so there is a 5-year period before we can consider refunding and refinancing them. We would not be eligible until the fall of 2021. This fiscal year is the last fiscal year for the full \$800,000 annual payment. Next year will be just one \$400,000 payment and some interest and we'll be done.

Vice-Chair Armon mentioned Steve shared some maintenance type of things going forward but nothing for this year. Is there anything pending that we absolutely have to take care of versus putting it off and making a more expensive fix down the road?

Auxiliary Services Accountant McGroarty shared there has been a lot of interest regarding the student union chair replacement. It would really help with the COVID 19 environment to have chairs that are much easier to clean. We are spending a large amount of time investing in cleaning our chair inventory. The HVAC system in this building also requires fairly immediate attention but that does require us to really investigate that equipment because it may not have had the same usage as we would have forecasted a few years ago. Facilities has looked over the residence hall and we understand there is something from a roof perspective. The lighting project that we mentioned would ultimately save us some dollars so I think that would be an important project to consider.

Secretary Garcia shared that she and Vice President Martin had a call with Moody's yesterday to do an update of where the commission stands financially. They had a lot of questions related to losses due to COVID and coverage ratios and future expectations. They plan to write something up about the college and its state and as soon as we get that back, I would be happy to forward that on to the commissioners. I think Moody's felt comfortable about where we are and how we are managing things.

Vice President Stanley shared the strategic enrollment management committee put together a projection for enrollment for next year that we will be starting to build into our budget preparation for FY22. We are estimating a 3% decline and Steve shared how that impacts auxiliary services operations and that will be reflected in our budget planning for next year.

Action Item: ADJOURNMENT

Chair Marcheso moved to adjourn the meeting; Vice-Chair Armon seconded motion; Motion passed. Meeting was adjourned at 5:13 p.m.

Dormitory Housing Commission of North Idaho College
FY 2022 Budget Summary
Auxiliary Enterprise, Student Service Fee Fund, Student Wellness & Recreation Center

General Overview

The units governed by the Dormitory Housing Commission (DHC) of North Idaho College are traditionally recognized within institutions of higher education as auxiliary services functions. Each of these units operates through self-generating revenue and in some areas, accompanied by the support of student fees. This business model provides campuses with services that are not covered by tuition dollars and/or state funds.

Similar to Spring 2020, the COVID-19 pandemic prompted our institution to be adaptive in our educational and service offerings, creating sustainable solutions that deliver an enriching student experience. The challenge is ongoing and more important than ever: recruiting and retaining students by creating a culture of physical and mental well-being on campus. The COVID-19 pandemic altered our services in many ways, namely: Bookstore (increase in online fulfillment as opposed to in-store purchasing, Dining Services (contract amendment), Residence Hall (decrease in occupancy to allow for one resident per suite, Student Wellness & Recreation Center (block schedule for allow for between session cleaning). The DHC annual budget generally looks ahead one year. The planning horizon is extended to include fiscal years 2023 and 2024.

Financial Summary		Go To		Coverage!	
Fiscal Year 2022 Budget		Fiscal Year 2021 Forecast		Fiscal Year 2020 Actual	
Operational Revenue	\$ 1,176,607	Operational Revenue	\$ 1,006,753	Operational Revenue	\$ 1,205,797
Student Fee Revenue	833,482	Student Fee Revenue	859,260	Student Fee Revenue	922,980
Total Revenue	\$ 2,010,090	Total Revenue	\$ 1,866,013	Total Revenue	\$ 2,128,777
Operational Expenses	\$ 1,391,785	Operational Expenses	\$ 1,618,065	Operational Expenses	\$ 1,196,826
Debt-Service	589,156	Debt-Service	1,103,856	Debt-Service	1,061,962
Total Expenses	\$ 1,980,941	Total Expenses	\$ 2,721,921	Total Expenses	\$ 2,258,788
Total Net Income	\$ 29,149	Total Net Income	\$ (855,908)	Total Net Income	\$ (130,011)

Contract Services / Financial Services		Go To	CS!	DS Rates'!
Combines: Cardinal Bookstore, NIC Dining Services, and DHC Financial Services				
Cardinal Bookstore	No Substantial Operational Change			
	Follett ACCESS Introduction (Three Pilot Classes)			
	Contract Expires June 30, 2022 (October 04, 2016 - June 30, 2022)			
NIC Dining Services	Resume P&L Contract Model (Cost-Plus in FY 2021)			
	Meal Plan Increase = 4.85% (Average) / Maximum Increase per Contract = 5.00%			
	Meal Plan Offerings (4) per Semester: \$1,275 / \$1,350 / \$1,500 / \$1,725			
Financial Services	Contract Expires June 30, 2023 (January 04, 2019 - June 30, 2023)			
Financial Services	Management of Cardinal Bookstore and NIC Dining Services Contract & Accounting Functions			

Residence Hall		Go To	RH!	RH Rates'!	RH Occ'!
Occupancy	Fall 2020 Bed-Count = 103 / Spring 2021 Bed-Count = 95				
	Fall 2021 Bed-Count = 190 / Spring 2022 Bed-Count = 180				
Semester Rates	Double = \$2,075 / Single = \$3,225 (All Residents Charged = \$2,150 per Semester in FY 2021)				
Summer Rentals	Resume Summer Camps (June 2022)				
Operational Expenses	Resume Deferred Maintenance: Carpet Replacement / Interior Paint / Lighting Replacement				
Debt-Service	Bond Matures (Final Payment)				

Student Union Operations		Go To	SU!		
Funding	Originated from Student Service Fee Fund				
Operational Expenses	No Material Increase				

Student Wellness & Recreation Center		Go To	SR!	SR Mbr Pricing'!	SR Rntl Rates'!
Funding Sources	Student Fee				
	Memberships, Rentals, and Other Fees				
Operational Expenses	Elimination of Intern Program (Savings: Apartment Expense ≈ \$2,000 per Month)				
Debt-Service	Final Year of Interest Only				

Student Service Fee Fund		Go To	SS!		
Funding Source	Student Fee				
Operational Expenses	Supports Student Union Operations				
Other Expenses	Edminster Student Union Chair Replacement (600 @ \$250 = \$150,000)				

Dormitory Housing Commission of North Idaho College

FY 2022 Budget Coverage

Auxiliary Enterprise, Student Service Fee Fund, Student Wellness & Recreation Center

	FY 2024 Forecast	FY 2023 Forecast	FY 2022 Budget	FY 2021 Forecast	FY 2021 Budget	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
Building Revenues								
Revenue from Sales and Rentals (Auxiliary Enterprise & SWRC)	\$ 1,194,512	\$ 1,185,743	\$ 1,175,857	\$ 1,005,653	\$ 1,195,420	\$ 1,201,916	\$ 1,619,429	\$ 2,225,985
Interest Income (Auxiliary Enterprise)	750	750	750	1,100	3,720	3,881	4,909	2,504
Total Building Revenues	\$ 1,195,262	\$ 1,186,493	\$ 1,176,607	\$ 1,006,753	\$ 1,199,140	\$ 1,205,797	\$ 1,624,338	\$ 2,228,490
Operations and Maintenance Expense								
Cost of Merchandise Sold	\$ 2,750	\$ 2,500	\$ 2,500	\$ 2,886	\$ 1,000	\$ 2,044	\$ 235,135	\$ 490,662
Salaries and Benefits	939,765	921,503	888,930	782,089	886,397	841,192	960,507	1,122,083
Repairs, Maintenance and Supplies	268,268	222,064	151,396	98,695	86,900	144,219	110,273	150,124
Utilities and Garbage	90,906	87,219	83,695	73,292	88,027	72,589	82,492	114,530
Other Operating Expenses	253,821	289,032	265,263	661,102	226,091	136,781	324,908	202,364
Total Building Expenses	\$ 1,555,510	\$ 1,522,319	\$ 1,391,785	\$ 1,618,065	\$ 1,288,414	\$ 1,196,826	\$ 1,713,315	\$ 2,079,763
Net Revenues of Buildings	\$ (360,248)	\$ (335,826)	\$ (215,177)	\$ (611,312)	\$ (89,275)	\$ 8,971	\$ (88,977)	\$ 148,727
Student Service Fee	\$ 443,551	\$ 430,632	\$ 430,632	\$ 443,951	\$ 433,954	\$ 476,873	\$ 504,596	\$ 527,488
Student Wellness & Recreation Center Fee	414,903	402,850	402,850	415,309	405,957	446,107	472,042	493,457
Student Fee Revenue	\$ 858,454	\$ 833,482	\$ 833,482	\$ 859,260	\$ 839,912	\$ 922,980	\$ 976,638	\$ 1,020,945
Total Pledged Revenues	\$ 498,206	\$ 497,656	\$ 618,305	\$ 247,948	\$ 750,637	\$ 931,951	\$ 887,661	\$ 1,169,672
Debt-Service on Parity Obligations								
Series 2012 Bonds (Residence Hall)	\$ -	\$ -	\$ 309,300	\$ 821,900	\$ 820,200	\$ 816,296	\$ 822,589	\$ 817,534
Series 2016 Bonds (Student Wellness & Recreation Center)	498,206	497,656	279,856	281,956	279,856	245,666	258,866	287,537
Total Debt-Service	\$ 498,206	\$ 497,656	\$ 589,156	\$ 1,103,856	\$ 1,100,056	\$ 1,061,962	\$ 1,081,456	\$ 1,105,071
Available for Capital Expenditures or Increase in Fund Balance	\$ (0)	\$ (0)	\$ 29,149	\$ (855,908)	\$ (349,419)	\$ (130,011)	\$ (193,795)	\$ 64,601
Fund Balance Support								
Operations (Auxiliary Enterprise & SWRC)	\$ 372,000	\$ 371,000	\$ 116,000	\$ 1,127,000	\$ 619,000	\$ 391,000	\$ 459,000	\$ 207,000
Debt-Service Coverage	1.75	1.75	1.25	1.25	1.25	1.25	1.25	1.25
Capital Outlay								
Equipment and Improvement (Auxiliary Enterprise)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,373
Equipment and Improvement (Student Service Fee Fund)	-	-	-	-	-	-	-	-
Equipment and Improvement (Student Wellness & Recreation Center)	-	-	-	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-	-	-	260,373
Net Change in Fund(s) Balance	\$ (0)	\$ (0)	\$ 29,149	\$ (855,908)	\$ (349,419)	\$ (130,011)	\$ (193,795)	\$ (195,772)
Auxiliary Fund Net Income	\$ 253,288	\$ 302,425	\$ 70,756	\$ (525,860)	\$ 27,112	\$ 17,279	\$ 17,966	\$ (3,094)
Student Service Fee Fund Net Income	0	0	(41,607)	(359,496)	(376,531)	(220,021)	(240,673)	(199,579)
Student Recreation Center Fund Net Income	(253,288)	(302,425)	(0)	29,447	0	72,730	28,912	6,901
Total Fund Net Income (Loss)	\$ (0)	\$ (0)	\$ 29,149	\$ (855,908)	\$ (349,419)	\$ (130,011)	\$ (193,795)	\$ (195,772)
Combined Fund Balance	\$ 3,388,447	\$ 3,388,447	\$ 3,388,447	\$ 3,359,298	\$ 3,865,788	\$ 4,215,206	\$ 4,345,218	\$ 4,539,013
Auxiliary Enterprise Fund - Operating Unit Summary								
Contracted Services / Financial Services	\$ (1,828)	\$ (5,966)	\$ (6,807)	\$ (233,525)	\$ 1,923	\$ 33,590	\$ (65,107)	\$ 174,335
Residence Life	255,116	308,391	77,563	(292,335)	25,189	(16,310)	83,073	(177,429)
Student Union Operations	(0)	0	-	-	-	-	-	-
Auxiliary Enterprise Fund - Net Income (Loss) Total	\$ 253,288	\$ 302,425	\$ 70,756	\$ (525,860)	\$ 27,112	\$ 17,279	\$ 17,966	\$ (3,094)

**Dormitory Housing Commission of North Idaho College
FY 2022 - FY 2024 Contract Services / Financial Services Budget / Forecast Worksheet**

Item Description	FY 2024 Forecast	FY 2023 Forecast	FY 2022 Budget	FY 2021 Forecast	FY 2021 Budget	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
INCOME								
Commission (Instruction)	\$ 105,000	\$ 103,000	\$ 103,000	\$ 117,000	\$ 111,350	\$ 143,345	\$ 166,615	\$ 250,000
Commission (Advanced Online)	1,500	1,000	500	100	-	-	-	-
Other (Follett)	1,680	1,680	1,680	1,680	1,680	1,680	2,637	4,807
Miscellaneous Income	-	-	-	37	-	881	-	125
Food and Beverage - Flex	-	-	-	159,536	-	-	139,236	362,309
Food and Beverage - Swipe	-	-	-	82,980	-	-	37,512	104,062
Food and Beverage - Cardinal Cash	-	-	-	7,555	-	-	8,765	21,491
Educated Cup - Beverage	-	-	-	-	-	-	53,045	106,546
Convenience Store (Residence Hall)	-	-	-	-	-	-	56,055	77,918
Catering	-	-	-	9,744	-	-	58,779	141,778
Summer Camp Catering	-	-	-	5,040	-	-	50,285	70,554
Mobile Operations - Food	-	-	-	-	-	-	1,933	2,113
Mobile Operations - Beverage	-	-	-	-	-	-	-	19
Commission	12,500	10,000	5,000	1,096	13,200	15,338	-	-
Miscellaneous Income (Payroll Recovery)	55,115	54,034	52,975	-	62,160	50,624	26,498	30,431
Sales Discounts	-	-	-	-	-	-	(567)	(1,566)
Vending Income	15,000	14,500	14,300	13,652	25,000	24,597	23,223	22,393
Interest Income	750	750	750	1,100	3,720	3,881	4,909	2,504
TOTAL INCOME	\$ 191,545	\$ 184,964	\$ 178,205	\$ 399,520	\$ 217,110	\$ 240,346	\$ 628,926	\$ 1,195,485
COST OF SALES								
New Books	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,350)
Computers	-	-	-	-	-	-	-	1,566
Food	-	-	-	-	-	-	147,303	308,601
Supplies	-	-	-	-	-	-	30,425	50,218
Beverage	-	-	-	-	-	-	56,508	131,546
Purchase Discount or Rebate	-	-	-	-	-	(238)	(646)	(858)
TOTAL COST OF SALES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (238)	\$ 233,590	\$ 489,723
GROSS PROFIT	\$ 191,545	\$ 184,964	\$ 178,205	\$ 399,520	\$ 217,110	\$ 240,584	\$ 395,336	\$ 705,762
PAYROLL EXPENSES								
Salaries	\$ 117,067	\$ 115,712	\$ 113,443	\$ 110,640	\$ 112,702	\$ 113,403	\$ 167,944	\$ 247,572
Part-Time Wages	-	-	-	-	-	-	17,591	64,715
Overtime	-	-	-	-	-	187	4,255	4,853
Temporary	-	-	-	-	-	-	8,436	-
Student Wages	-	-	-	-	-	-	21,896	60,750
Employee Benefits - Miscellaneous	907	889	872	855	1,048	775	1,252	1,482
Social Security and Medicare	8,956	8,852	8,678	7,898	8,622	7,652	14,119	23,453
Workman's Compensation	2,927	2,893	2,836	2,651	2,784	2,635	6,023	13,213
Unemployment	234	231	227	218	169	166	229	645
Medical Insurance	37,461	37,028	31,923	31,121	36,154	34,046	40,583	42,117
Retirement Contribution	14,739	14,568	14,282	12,996	14,189	13,946	20,603	30,213
TOTAL PAYROLL EXPENSES	\$ 182,291	\$ 180,173	\$ 172,262	\$ 166,379	\$ 175,669	\$ 172,810	\$ 302,932	\$ 489,013
ADMINISTRATIVE EXPENSES								
Bad-Debt	\$ 3,500	\$ 3,500	\$ 5,000	\$ 14,709	\$ 5,000	\$ 3,576	\$ 17,536	\$ -
Bad-Debt	-	-	-	32,618	-	-	-	-
Bank and Credit Card Fees	-	-	-	-	-	-	5,898	11,937
Cash (Over) / Short	-	-	-	-	-	-	(5)	86
College Car	-	-	-	-	50	12	209	189
Commission (Cardinal Card)	-	-	-	-	-	-	253	555
Contracts	-	-	-	410,579	20,475	17,263	50,596	-
Copy Center	-	-	-	-	-	(285)	(1,824)	(2,011)
Copy Center	-	-	-	-	-	10	352	810
Copier Rent	-	-	-	-	-	-	-	195
Copier Rent	-	-	-	-	-	-	-	195
Dish and Utensil Replacement	-	-	-	-	-	-	2,127	1,301
Janitorial Supplies	-	-	-	-	-	-	1,086	352
Maintenance Contract	800	750	500	500	1,700	462	575	1,420
Memberships	-	-	-	-	-	-	125	590
Memberships	500	500	500	500	500	460	440	440
Miscellaneous	-	-	-	-	-	-	-	568
Miscellaneous	-	-	-	-	-	3	-	-
Miscellaneous	-	-	-	-	-	-	-	500
Office Supplies	-	-	-	-	-	-	1,120	992
Office Supplies	500	500	500	500	1,000	-	38	17
Postage	-	-	-	-	-	-	2	7
Postage	-	-	-	-	-	-	-	107
Reception	-	-	-	-	-	280	147	-
Repair Expense	2,756	2,625	2,500	2,620	5,000	8,696	5,648	6,670
Services	2,756	2,625	2,500	2,140	2,200	2,195	65,626	11,698
Software	-	-	1,000	812	1,392	1,352	1,312	1,274
Software	-	-	-	-	-	-	1,858	1,939
Staff Development	-	-	-	-	-	-	-	275
Supplies	270	257	250	188	200	160	4,391	2,097
Supplies	-	-	-	1,500	2,000	-	-	-
Travel	-	-	-	-	-	-	-	211
TOTAL ADMINISTRATIVE EXPENSES	\$ 11,082	\$ 10,757	\$ 12,750	\$ 466,666	\$ 39,517	\$ 34,184	\$ 157,511	\$ 42,414
TOTAL EXPENSES	\$ 193,373	\$ 190,930	\$ 185,012	\$ 633,046	\$ 215,187	\$ 206,994	\$ 460,443	\$ 531,427
NET INCOME (LOSS)	\$ (1,828)	\$ (5,966)	\$ (6,807)	\$ (233,525)	\$ 1,923	\$ 33,590	\$ (65,107)	\$ 174,335

Dormitory Housing Commission of North Idaho College

FY 2022 Dining Services Resident Meal Plan Recommendation

Resident Meal Plans - FY 2022 → FY 2021 Comparison

FY 2021 Resident Meal Plan Description	FY 2021 Resident Meal Plan Pricing (Semester)	FY 2021 Resident Meal Daily Rate	FY 2022 Resident Meal Plan Description	FY 2022 Resident Meal Plan Pricing (Semester)	FY 2022 Resident Meal Daily Rate	FY 2022 Semester Increase (\$)	FY 2022 Daily Increase (\$)	FY 2022 Semester Increase (%)
Weekly 5 + \$850	\$1,213	\$11.05	Weekly 5 + \$900	\$1,275	\$11.62	\$62	\$0.57	5.13%
Weekly 7 + \$700	\$1,433	\$13.06	Weekly 7 + \$750	\$1,500	\$13.67	\$67	\$0.61	4.66%
Block 140 + \$500	\$1,654	\$15.07	Weekly 9 + \$550	\$1,725	\$15.72	\$71	\$0.65	4.31%
Flex 1276	\$1,276	\$11.62	Flex 1350	\$1,350	\$12.30	\$74	\$0.68	5.82%
Flex 1654 (Staff)	\$1,654	\$15.07	Flex 1725 (Staff)	\$1,725	\$15.72	\$71	\$0.65	4.31%

Spring 2021 Resident Meal Plan Participation **FY 2022 → FY 2021 Income Comparison**

Resident Meal Plan Name	Participants	% Total	FY 2022 Resident Meal Plan Name	Flex Total (\$)	Swipe Total (\$)	Meal Plan Total per Semester (\$)
Weekly 5 + \$850	53	55%	Weekly 5 + \$900	\$47,700	\$19,875	\$67,575
Weekly 7 + \$700	15	16%	Weekly 7 + \$750	\$11,250	\$11,250	\$22,500
Block 140 + \$500	5	5%	Weekly 9 + \$550	\$2,750	\$5,875	\$8,625
Flex 1276	16	17%	Flex 1350	\$21,600	\$0	\$21,600
Flex 1654 (Staff)	6	6%	Flex 1725 (Staff Only)	\$10,350	\$0	\$10,350
Opt-Out	1	1%	FY 2022 Semester Total	\$93,650	\$37,000	\$130,650
Total	96	100%	FY 2022 Academic Year Total	\$187,300	\$74,000	\$261,300
			FY 2021 Semester Total	\$88,385	\$35,993	\$124,378
			FY 2021 Academic Year Total	\$176,769	\$71,987	\$248,756
			Semester Variance	\$5,266	\$1,007	\$6,272
			Academic Year Variance	\$10,531	\$2,014	\$12,545
			Academic Year Variance			5.04%

Dormitory Housing Commission of North Idaho College

FY 2022 - FY 2024 Residence Hall Budget / Forecast Worksheet

Item Description	FY 2024 Forecast	FY 2023 Forecast	FY 2022 Budget	FY 2021 Forecast	FY 2021 Budget	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
Income								
Rental Income	\$ 788,000	\$ 788,000	\$ 821,150	\$ 435,414	\$ 792,350	\$ 729,862	\$ 798,384	\$ 831,661
Technology Fee	-	-	-	-	-	22,862	47,360	61,932
Activity Fee	-	-	-	-	-	13,063	14,600	15,480
Cancellation Fee	10,500	10,500	10,500	11,363	7,000	20,250	36,265	21,820
Bookkeeping Fee	175	175	175	175	1,125	275	125	250
Damage / Cleaning / Key Replace	1,000	1,000	1,000	890	4,000	3,789	4,911	3,103
Fine	-	-	-	-	-	-	-	150
Laundry Commission	-	-	-	-	-	3,875	7,220	7,780
Summer Rental	55,285	55,285	24,030	3,570	5,000	21,146	23,116	38,810
Miscellaneous Income	-	-	-	-	500	542	615	572
TOTAL INCOME	\$ 854,960	\$ 854,960	\$ 856,855	\$ 451,412	\$ 809,975	\$ 815,664	\$ 932,597	\$ 981,558
PAYROLL EXPENSES								
Salaries	\$ 89,595	\$ 87,838	\$ 86,116	\$ 84,832	\$ 83,866	\$ 85,603	\$ 85,631	\$ 82,307
Part-Time Wages	14,411	14,129	13,852	10,859	13,852	10,856	13,752	15,184
Temporary	-	-	-	-	-	-	-	1,582
Student Wages	-	-	-	900	2,000	2,511	695	-
Manager and R/A Room & Meal Plan	85,140	85,140	86,903	50,599	83,657	81,530	82,675	82,583
Employee Benefits - Miscellaneous	812	796	780	594	720	560	456	420
Social Security and Medicare	7,956	7,800	7,648	7,159	7,475	7,263	7,481	7,320
Workman's Compensation	2,600	2,549	2,249	2,098	2,244	2,020	1,837	1,991
Unemployment	208	204	200	187	147	140	114	195
Medical Insurance	17,919	17,568	14,388	11,524	6,603	6,355	6,415	6,286
Retirement Contribution	11,280	11,059	10,282	10,129	10,559	10,500	10,260	9,852
TOTAL PAYROLL EXPENSES	\$ 229,921	\$ 227,082	\$ 222,417	\$ 178,880	\$ 211,121	\$ 207,337	\$ 209,315	\$ 207,722
ADMINISTRATIVE EXPENSES								
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207	\$ 2,463
Air Fare	1,100	1,000	-	-	350	364	222	269
Bad Debt	7,379	7,028	6,000	21,954	7,500	7,498	30,765	(691)
Bank and Credit Card Fees	-	-	-	-	-	-	-	-
College Car	-	-	-	-	400	437	502	254
Copy Center	520	510	500	294	1,000	357	711	1,823
Copier Rent	-	-	-	-	-	-	-	683
Janitorial Supplies	3,859	3,675	3,500	2,741	4,000	2,944	3,413	4,316
Maintenance Contract	11,025	10,500	10,000	9,074	9,000	8,460	8,670	7,759
Memberships	441	420	400	463	300	269	239	232
Miscellaneous Expense	-	-	-	-	-	-	-	3,533
Office Supplies	1,040	1,020	1,000	957	1,500	359	2,026	1,225
Postage	156	153	150	58	200	288	129	317
Receptions (Activities)	14,800	14,800	14,800	6,689	-	7,346	12,065	16,157
Renovation and Remodel	-	-	-	-	-	-	-	260,373
Repair Expense	192,097	148,857	85,000	16,551	25,000	84,004	52,513	89,370
Services	27,846	26,520	26,000	12,985	19,000	19,086	17,650	11,575
Software	-	-	-	-	-	-	1,540	10,079
Staff Development	6,615	6,300	6,000	5,003	300	6,280	6,908	6,950
Subscriptions	371	361	350	350	350	350	350	350
Supplies	13,650	13,000	12,500	9,493	12,000	7,993	10,546	11,316
Travel	1,050	1,000	500	73	1,500	1,399	2,273	1,416
Utilities:								
Cable Television	3,308	3,150	3,000	2,858	2,925	2,173	475	20,580
Electricity	36,217	34,493	32,850	27,273	35,000	29,740	32,858	34,897
Garbage	3,473	3,308	3,150	1,307	4,500	2,481	2,453	7,230
Internet Service	19,976	19,584	19,200	19,200	19,200	14,400	22,729	26,456
Natural Gas	10,584	10,080	9,600	10,258	9,500	9,216	7,867	9,978
Sewer and Street Lights	8,710	8,295	7,900	5,481	8,700	6,947	8,520	8,630
Telephone	1,433	1,365	1,300	1,200	1,500	1,200	1,200	1,403
Water	4,272	4,069	3,875	2,965	4,000	3,710	3,577	3,788
TOTAL ADMINISTRATIVE EXPENSES	\$ 369,922	\$ 319,486	\$ 247,575	\$ 157,226	\$ 167,725	\$ 217,302	\$ 230,409	\$ 542,730
NET FROM OPERATIONS	\$ 255,116	\$ 308,391	\$ 386,863	\$ 115,305	\$ 431,129	\$ 391,025	\$ 492,873	\$ 231,106
OTHER (INCOME) EXPENSE								
Debt Service - Interest / Principal	\$ -	\$ -	\$ 309,300	\$ 407,640	\$ 405,940	\$ 407,335	\$ 409,800	\$ 408,535
TOTAL OTHER (INCOME) EXPENSE	\$ -	\$ -	\$ 309,300	\$ 407,640	\$ 405,940	\$ 407,335	\$ 409,800	\$ 408,535
NET INCOME (LOSS)	\$ 255,116	\$ 308,391	\$ 77,563	\$ (292,335)	\$ 25,189	\$ (16,310)	\$ 83,073	\$ (177,429)

Dormitory Housing Commission of North Idaho College

FY 2022 Residence Hall Pricing Recommendation

Semester Rates (School Year)	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018	Change (\$) 22 - 21	Change (%) 22 - 21	Change (\$) 22 - 18	Change (%) 22 - 18
Single Room	\$ 3,225	\$ 3,300	\$ 3,190	\$ 3,190	\$ 3,160	\$ (75)	-2.27%	\$ 65	2.06%
Double Room	2,075	2,150	2,040	2,040	2,010	(75)	-3.49%	65	3.23%
Activity Fee	-	-	40	40	40	-	0.00%	(40)	-100.00%
Technology Fee	-	-	70	130	160	-	0.00%	(160)	-100.00%
Laundry Fee	-	-	45	40	40	-	0.00%	(40)	-100.00%
Single+Activity+Tech+Laundry	\$ 3,225	\$ 3,300	\$ 3,345	\$ 3,400	\$ 3,400	\$ (75)	-2.27%	\$ (175)	-5.15%
Double+ Activity+Tech+Laundry	\$ 2,075	\$ 2,150	\$ 2,195	\$ 2,250	\$ 2,250	\$ (75)	-3.49%	\$ (175)	-7.78%
Single Per Week (Room)	\$ 190	Single Per Semester (Room)			\$ 3,225	Single Annual (Room)		\$ 6,450	
Double Per Week (Room)	\$ 122	Double Per Semester (Room)			\$ 2,075	Double Annual (Room)		\$ 4,150	
Meal Plan Per Week	\$ 75	Meal Plan Per Semester			\$ 1,275	Meal Plan Annual		\$ 2,550	
Meal Plan Per Week	\$ 79	Meal Plan Per Semester			\$ 1,350	Meal Plan Annual		\$ 2,700	
Meal Plan Per Week	\$ 88	Meal Plan Per Semester			\$ 1,500	Meal Plan Annual		\$ 3,000	
Meal Plan Per Week	\$ 101	Meal Plan Per Semester			\$ 1,725	Meal Plan Annual		\$ 3,450	
Single Per Week w/Meal	\$ 265	Single Per Semester w/Meal			\$ 4,500	Single Annual w/Meal		\$ 9,000	
Single Per Week w/Meal	\$ 269	Single Per Semester w/Meal			\$ 4,575	Single Annual w/Meal		\$ 9,150	
Single Per Week w/Meal	\$ 278	Single Per Semester w/Meal			\$ 4,725	Single Annual w/Meal		\$ 9,450	
Single Per Week w/Meal	\$ 291	Single Per Semester w/Meal			\$ 4,950	Single Annual w/Meal		\$ 9,900	
Double Per Week w/Meal	\$ 197	Double Per Semester w/Meal			\$ 3,350	Double Annual w/Meal		\$ 6,700	
Double Per Week w/Meal	\$ 201	Double Per Semester w/Meal			\$ 3,425	Double Annual w/Meal		\$ 6,850	
Double Per Week w/Meal	\$ 210	Double Per Semester w/Meal			\$ 3,575	Double Annual w/Meal		\$ 7,150	
Double Per Week w/Meal	\$ 224	Double Per Semester w/Meal			\$ 3,800	Double Annual w/Meal		\$ 7,600	

**Dormitory Housing Commission of North Idaho College
FY 2006 - FY 2021 Residence Hall Occupancy History**

Semester Rates (School Year)	2020 2021	2019 2020	2018 2019	2017 2018
Fall Count	103	162	195	198
Spring Count	95	156	174	188
Average	99	159	185	193
Available	198	198	198	198
Occupancy %	50.00%	80.30%	93.18%	97.47%
Semester Rates (School Year)	2016 2017	2015 2016	2014 2015	2013 2014
Fall Count	195	194	190	180
Spring Count	174	170	162	153
Average	185	182	176	167
Available	198	198	198	198
Occupancy %	93.18%	91.92%	88.89%	84.09%
Semester Rates (School Year)	2012 2013	2011 2012	2010 2011	2009 2010
Fall Count	183	186	190	194
Spring Count	160	147	167	183
Average	172	167	179	189
Available	198	198	198	198
Occupancy %	86.62%	84.09%	90.15%	95.20%
Semester Rates (School Year)	2008 2009	2007 2008	2006 2007	2005 2006
Fall Count	196	187	191	188
Spring Count	175	173	180	152
Average	186	180	186	170
Available	201	201	201	201
Occupancy %	92.29%	89.55%	92.29%	84.58%
Note:	Ending semester counts used as a baseline. Actual occupancy may be higher due to opening occupancy less departures throughout semester.			
	Early departures throughout the semester are contractually obligated to pay the entire semester charge.			

Dormitory Housing Commission of North Idaho College

FY 2022 - FY 2024 Student Union Operations Budget / Forecast Worksheet

Item Description	FY 2024 Forecast	FY 2023 Forecast	FY 2022 Budget	FY 2021 Forecast	FY 2021 Budget	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
INCOME								
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18	\$ -
Transfer from Student Services Fund	346,938	337,155	322,239	297,409	307,376	287,933	271,099	255,797
TOTAL INCOME	\$ 346,938	\$ 337,155	\$ 322,239	\$ 297,409	\$ 307,376	\$ 287,933	\$ 271,117	\$ 255,797
PAYROLL EXPENSES								
Salaries	\$ 168,148	\$ 165,096	\$ 162,065	\$ 161,905	\$ 155,606	\$ 155,525	\$ 139,613	\$ 138,813
Part-Time Wages	6,882	6,747	6,615	-	6,615	3,540	2,403	845
Overtime	1,000	1,000	1,000	226	1,500	1,015	1,881	250
Temporary	-	-	-	-	-	-	2,125	-
Student Wages	22,459	22,018	21,587	11,840	23,985	14,217	22,848	12,395
Employee Benefits - Miscellaneous	992	945	900	839	1,000	923	866	840
Social Security and Medicare	13,466	13,223	12,099	11,601	12,019	11,399	10,412	10,080
Workman's Compensation	6,947	6,820	5,931	5,665	5,631	5,239	5,065	4,732
Unemployment	352	346	316	318	246	233	162	280
Medical Insurance	53,807	49,529	47,961	44,313	34,146	33,292	29,659	24,184
Retirement Contribution	21,170	20,786	18,952	19,358	19,591	19,193	16,954	16,646
TOTAL PAYROLL EXPENSES	\$ 295,224	\$ 286,510	\$ 277,426	\$ 256,064	\$ 260,338	\$ 244,576	\$ 231,988	\$ 209,064
ADMINISTRATIVE EXPENSES								
Advertising	\$ -	\$ -	\$ -	\$ 413	\$ -	\$ -	\$ -	\$ -
Air Fare	1,103	1,050	1,000	-	1,000	248	-	-
Artwork	3,500	3,500	3,500	6,128	3,500	978	3,174	2,813
Bad-Debt	-	-	-	148	-	-	-	-
Copy Center	500	500	500	529	200	417	508	550
Copier Rent	800	800	763	763	763	763	525	195
Equipment - Purchased	-	-	-	4,054	-	-	-	3,160
Janitorial Supplies	15,606	15,300	15,000	13,637	15,000	13,296	11,532	14,639
Maintenance Contract	5,202	5,100	5,000	4,459	4,500	4,103	4,103	4,188
Memberships	-	-	-	-	75	1,189	1,463	1,463
Office Supplies	780	765	750	1,000	1,500	1,919	3,076	510
Postage	100	100	100	161	300	335	280	240
Programming	-	-	-	-	-	-	536	1,546
Receptions	-	-	-	-	-	-	19	-
Repair Expense	10,404	10,200	10,000	8,131	11,000	13,472	8,156	12,215
Services	1,654	1,575	1,500	-	1,000	-	560	950
Software	225	210	200	200	200	180	180	180
Staff Development	1,040	1,020	1,000	50	1,500	5,523	402	646
Subscriptions	-	-	-	-	-	-	-	-
Supplies	10,250	10,000	5,000	1,674	5,500	247	4,328	3,400
Travel	550	525	500	-	1,000	689	286	37
TOTAL ADMINISTRATIVE EXPENSES	\$ 51,714	\$ 50,645	\$ 44,813	\$ 41,345	\$ 47,038	\$ 43,358	\$ 39,128	\$ 46,733
TOTAL EXPENSES	\$ 346,938	\$ 337,155	\$ 322,239	\$ 297,409	\$ 307,376	\$ 287,933	\$ 271,117	\$ 255,797
NET INCOME (LOSS)	\$ (0)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Dormitory Housing Commission of North Idaho College
FY 2022 - FY 2024 Student Wellness & Recreation Center Budget / Forecast Worksheet**

Item Description	FY 2024 Forecast	FY 2023 Forecast	FY 2022 Budget	FY 2021 Forecast	FY 2021 Budget	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
SALES & RENTALS								
Student Fees	\$ 414,903	\$ 402,850	\$ 402,850	\$ 415,309	\$ 405,957	\$ 446,107	\$ 472,042	\$ 493,457
Student Memberships	2,060	2,000	2,000	2,454	6,300	7,338	9,876	9,677
Employee (Full-Time)+Spouse Memberships	24,000	24,000	24,000	22,781	31,200	18,251	20,132	17,704
Employee (Other) Memberships	-	-	-	-	-	11	-	774
Alumni Memberships	750	750	750	972	825	1,102	858	585
Higher-Ed Partner Memberships	135	135	135	442	500	659	545	443
Community Fitness Pass	-	-	-	-	650	874	2,260	330
Guest / Day-Use Fees	500	350	350	570	1,500	1,624	2,004	2,081
Rock-Climbing Wall Utilization Fees	2,500	2,500	1,250	1,287	3,000	5,336	3,997	1,945
Fitness Programming Fees	3,500	3,500	3,500	7,099	13,500	15,081	11,181	1,581
Equipment Rentals	65,000	65,000	65,000	90,211	54,000	58,787	-	-
Facility Rental Fees	3,500	3,000	3,000	2,642	5,000	5,610	5,020	3,515
Camp Fees (External)	-	-	-	-	-	-	-	118
Self-Programmed Fees	3,500	2,900	2,000	1,840	8,500	10,671	(95)	125
Physical Education Fees	9,000	9,000	9,000	8,667	4,000	6,550	5,654	10,382
Merchandise (Clothing/Sundries/Beverages)	5,000	5,000	5,000	5,185	3,000	4,704	892	1,071
Trips	6,000	6,000	4,000	4,000	6,000	6,070	-	-
Other Income	4,000	3,500	3,000	7,665	1,500	1,839	-	-
Work Study	19,312	18,933	18,562	-	32,579	-	-	-
Miscellaneous Income	-	-	-	7	-	5,280	473	1,116
TOTAL INCOME	\$ 563,660	\$ 549,419	\$ 544,397	\$ 571,130	\$ 578,012	\$ 595,894	\$ 534,839	\$ 544,903
COST OF SALES								
Merchandise	\$ 2,750	\$ 2,500	\$ 2,500	\$ 2,886	\$ 1,000	\$ 2,282	\$ 1,545	\$ 939
TOTAL COST OF SALES	\$ 2,750	\$ 2,500	\$ 2,500	\$ 2,886	\$ 1,000	\$ 2,282	\$ 1,545	\$ 939
GROSS PROFIT	\$ 560,910	\$ 546,919	\$ 541,897	\$ 568,243	\$ 577,012	\$ 593,612	\$ 533,294	\$ 543,965
PERSONNEL EXPENSES								
Salaries - Professional	\$ 88,127	\$ 86,376	\$ 84,157	\$ 83,314	\$ 85,910	\$ 65,219	\$ 81,292	\$ 79,826
Part-Time Wages	39,759	38,980	38,215	31,193	47,540	45,718	30,886	25,551
Temporary	-	-	-	-	-	2,631	2,631	-
Student Wages	53,447	52,399	51,372	26,648	55,836	68,481	60,731	69,735
Employee Benefits - Miscellaneous	703	690	676	583	540	415	454	305
Social Security and Medicare	9,783	9,590	9,361	8,390	10,209	8,598	8,324	10,410
Workman's Compensation	2,720	2,666	2,606	1,716	2,839	2,661	2,444	2,798
Unemployment	256	251	245	225	200	170	129	290
Medical Insurance	26,438	25,913	20,144	18,754	25,378	14,283	19,306	17,815
Retirement Contribution	11,095	10,875	10,048	9,942	10,816	8,292	10,075	9,555
TOTAL PERSONNEL EXPENSES	\$ 232,329	\$ 227,738	\$ 216,825	\$ 180,765	\$ 239,268	\$ 216,469	\$ 216,273	\$ 216,285
ADMINISTRATIVE EXPENSES								
Advertising	\$ 100	\$ 100	\$ 100	\$ 8	\$ -	\$ -	\$ 96	\$ 553
Air Fare	1,575	1,500	-	-	-	-	-	327
Artwork	-	-	-	-	-	-	-	263
Bank and Credit Card Fees	4,162	4,080	4,000	4,007	3,300	3,744	2,724	2,327
Cable Television	1,498	1,469	1,440	1,413	1,377	1,368	1,311	510
Cash Over / Short	36	35	50	286	50	(203)	19	29
College Car	1,323	1,260	1,200	1,021	3,500	4,225	372	127
Contracts	3,308	3,150	3,000	9,994	18,851	17,221	-	-
Copy Center	260	255	250	229	200	188	245	633
Equipment / Furniture	32,238	74,687	-	-	-	-	-	-
Janitorial Supplies	2,205	2,100	2,000	1,891	2,500	1,857	1,966	-
Maintenance Contract	5,355	5,100	5,000	11,289	5,000	4,564	4,559	3,064
Memberships	884	867	850	613	800	763	613	1,050
Office Supplies	551	525	500	987	900	1,330	521	789
Planning & Design	-	-	-	-	-	-	-	888
Postage	208	204	200	327	50	94	-	-
Receptions	-	-	-	-	-	-	-	181
Recruiting	-	-	-	175	525	525	525	350
Repair Expense	3,859	3,675	3,500	3,543	3,000	2,031	3,943	1,683
Services	1,561	1,530	1,500	874	2,610	597	-	-
Software	7,938	7,560	7,200	7,200	7,200	7,200	7,400	8,150
Staff Development	551	525	500	800	1,000	909	406	1,076
Subscriptions	441	420	400	407	700	450	200	-
Supplies	12,600	12,000	12,146	29,674	5,000	10,028	2,842	8,827
Telephone	1,436	1,408	1,380	1,338	1,325	1,354	1,500	1,568
Travel	1,575	1,500	-	-	-	501	-	849
TOTAL ADMINISTRATIVE EXPENSES	\$ 83,663	\$ 123,950	\$ 45,217	\$ 76,075	\$ 57,888	\$ 58,746	\$ 29,243	\$ 33,242
NET FROM OPERATIONS	\$ 244,918	\$ 195,231	\$ 279,856	\$ 311,403	\$ 279,856	\$ 318,397	\$ 287,779	\$ 294,438
DEBT-SERVICE EXPENSE								
Debt Service - Interest / Principal	\$ 498,206	\$ 497,656	\$ 279,856	\$ 281,956	\$ 279,856	\$ 245,666	\$ 258,866	\$ 287,537
TOTAL DEBT-SERVICE EXPENSE	\$ 498,206	\$ 497,656	\$ 279,856	\$ 281,956	\$ 279,856	\$ 245,666	\$ 258,866	\$ 287,537
NET INCOME (LOSS)	\$ (253,288)	\$ (302,425)	\$ (0)	\$ 29,447	\$ 0	\$ 72,730	\$ 28,912	\$ 6,901

Dormitory Housing Commission of North Idaho College

FY 2022 Student Wellness & Recreation Center Membership Rates (No Change from FY 2021)

Memberships		
Type	Rate (\$)	Term
NIC Student	87.00	FTE: Fall 2021
NIC Student	87.00	FTE: Spring 2022
NIC Student	79.75	1 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	72.50	2 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	65.25	3 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	58.00	4 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	50.75	5 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	43.50	6 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	36.25	7 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	29.00	8 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	21.75	9 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	14.50	10 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	7.25	11 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
Please note: Opt-In Payment must be received prior to Membership Access		
NIC Student	20.00	Summer: Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Extension Student	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Please note: Extension Student includes LCSC / UI / BSU		
NIC Graduate	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Graduate	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Graduate	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Graduate	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Employee	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Employee	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Employee	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Employee	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Spouse	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Spouse	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Spouse	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Spouse	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Retiree	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Retiree	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Retiree	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Retiree	290.00	Annual (Full Payment Due: Start of Membership Contract)
Guest Pass	6.00	Daily - General Access (Must be Accompanied by Registered Member)
Guest Pass	12.00	Daily - General Access + Climbing Wall (Must be Accompanied by Registered Member)
Climbing Wall		
Type	Rate (\$)	Term
Community Member	50.00	5 Climb Pass (Punch Card)
Community Member	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Guest Pass	12.00	Daily - 1 Guest (Must be Accompanied by Registered or Community Member)

Dormitory Housing Commission of North Idaho College

FY 2022 Student Wellness and Recreation Center Room Rental Rates (No Change from FY 2021)

Room	Capacity	Public			K-12 Education			North Idaho College		
		Per Hour	Minimum	Max/ Day	Per Hour	Minimum	Max/ Day	Per Hour	Minimum	Max/ Day
Multi-Purpose #111	50	\$75	\$150	\$450	\$65	\$130	\$390	\$30	\$ 60	\$ 180
Gym #103	121	\$100	\$200	\$600	\$85	\$170	\$510	\$45	\$ 90	\$ 270
Loft/ Track		\$100	\$200	\$600	\$85	\$170	\$510	\$45	\$ 90	\$ 270
Fitness #207	20	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Fitness #209	17	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Fitness Room #207 + #209	37	\$50	\$100	\$300	\$45	\$90	\$270	\$25	\$ 50	\$ 150
SWRC Learning Lab #208	30	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Spinning Room (without bikes)	20	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Spinning Room (with bikes)	19	\$40	\$80	\$240	\$35	\$70	\$210	\$20	\$ 40	\$ 120
Field #1		\$50	\$100	\$300	\$45	\$90	\$270	\$25	\$ 50	\$ 150
Field #2		\$25	\$50	\$150	\$20	\$40	\$120	\$10	\$ 10	\$ 60
Field #3		\$25	\$50	\$150	\$20	\$40	\$120	\$10	\$ 10	\$ 60
Climbing Wall		1 - 6 Climbers with 1 required instructor: \$40 per session plus \$8 per person for 2 hour session								
Climbing Wall		7 - 12 Climbers with 2 required instructors: \$80 per session plus \$8 per person for 2 hour session								

All facility rentals are subject to a 2-hour minimum charge. General set-up and takedown included in price.

All facility rentals carry a 6-hour maximum charge (represents full day).

Waived facility rentals are for health, wellness, and recreation events - coordinated by authorized student organizations and are subject to limited availability.

Gym # 103 is not available for exclusive use during regular operating hours during the Fall and Spring semesters - after-hour rentals may be available.

All listed rates include basic room rental. Reservations requiring additional accommodations may carry additional fee(s).

Student Wellness & Recreation Center Appeals Board will hear all disputes and make recommendations for facility usage beyond the scope of this record.

Dormitory Housing Commission of North Idaho College

FY 2022 - FY 2024 Student Service Fee Fund Budget / Forecast Worksheet

Item Description	FY 2024 Forecast	FY 2023 Forecast	FY 2022 Budget	FY 2021 Forecast	FY 2021 Budget	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
Student Count	4,769	4,630	4,630	4,774	4,666	5,128	5,426	5,672
Semester Rate	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93
Total Student Fees	\$ 443,551	\$ 430,632	\$ 430,632	\$ 443,951	\$ 433,954	\$ 476,873	\$ 504,596	\$ 527,488
Total Income	\$ 443,551	\$ 430,632	\$ 430,632	\$ 443,951	\$ 433,954	\$ 476,873	\$ 504,596	\$ 527,488
Furniture Expenditure	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 41,269	\$ 59,893
Maintenance Expenditure	96,613	93,478	-	91,777	88,850	-	20,112	2,378
Transfer to Student Union Operations	346,938	337,155	322,239	297,409	307,376	287,933	271,099	255,797
Debt-Service Expenditure	-	-	-	414,260	414,260	408,961	412,789	408,999
Total Expenditures	\$ 443,551	\$ 430,632	\$ 472,239	\$ 803,447	\$ 810,486	\$ 696,894	\$ 745,269	\$ 727,067
Net Income	\$ 0.00	\$ 0.00	\$ (41,607)	\$(359,496)	\$(376,531)	\$(220,021)	\$(240,673)	\$(199,579)
Expenditure Listing								
	FY 2024 Forecast	FY 2023 Forecast	FY 2022 Budget	FY 2021 Forecast	FY 2021 Budget	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
Residence Hall Carpets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Residence Hall Surveillance System	-	-	-	-	-	-	-	-
Residence Hall Interior Paint	-	-	-	-	-	-	-	-
Residence Hall Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Union Water Heater	\$ -	\$ -	\$ -	84,777	\$ 16,310	\$ -	\$ -	\$ -
Student Union Boiler Replacement (2)	-	-	-		64,040	-	-	-
Student Union Engineering Services	-	-	-	7,000	8,500	-	-	-
Student Union Flooring (Plaza / Staircases)	86,613	-	-	-	-	-	-	-
Student Union Furniture Replacement	-	-	150,000	-	-	-	41,269	59,893
Student Union Kitchen Floor	-	-	-	-	-	-	9,147	-
Student Union Miscellaneous	10,000	6,000	-	-	-	-	10,965	-
Student Union Paint (Interior)	-	50,000	-	-	-	-	-	-
Student Union Rekey	-	37,478	-	-	-	-	-	-
Student Union Subtotal:	\$ 96,613	\$ 93,478	\$ 150,000	\$ 91,777	\$ 88,850	\$ -	\$ 61,381	\$ 59,893
Student Union Personnel / Other Income	\$ 295,224	\$ 286,510	\$ 277,426	\$ 256,064	\$ 260,338	\$ 244,576	\$ 231,970	\$ 209,064
Student Union Administrative	51,714	50,645	44,813	41,345	47,038	43,358	39,128	46,733
Student Union Personnel/Administrative Subtotal:	\$ 346,938	\$ 337,155	\$ 322,239	\$ 297,409	\$ 307,376	\$ 287,933	\$ 271,099	\$ 255,797
Combined - Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,378
Combined - Other Expenses Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,378
Building Debt Service	\$ -	\$ -	\$ -	\$ 414,260	\$ 414,260	\$ 408,961	\$ 412,789	\$ 408,999
Building Debt Service Subtotal:	\$ -	\$ -	\$ -	\$ 414,260	\$ 414,260	\$ 408,961	\$ 412,789	\$ 408,999
Total Expenses	\$ 443,551	\$ 430,632	\$ 472,239	\$ 803,447	\$ 810,486	\$ 696,894	\$ 745,269	\$ 727,067