



# **North Idaho College**

## **ASSOCIATE DEGREE NURSING PROGRAM**

### **RN**

#### **APPLICATION PACKET FOR ENTRY INTO PROGRAM IN Fall 2017**

**Information sessions on the admissions process will be held on the following dates. You may select a session from the times listed below. All sessions will be held in Meyer Health & Sciences Building on the NIC Campus.**

<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Friday	December 9, 2016	10:00 AM	MHS 106
Tuesday	December 20, 2016	10:00 AM	MHS 106

# North Idaho College Associate Degree Nursing Program Application Checklist

This sheet is provided for you to ensure that your application is complete. All materials must be in the Admissions Office **no later than 5:00 PM on Thursday, January 19, 2017** unless otherwise indicated.

## Application to North Idaho College

Complete  Incomplete

- ✓ If you are not an enrolled student at North Idaho College in spring 2017 you must complete an application to NIC.

## Application to the ADN Program (RN)

Complete  Incomplete

- ✓ The application must be complete.

## Official High School Transcript/GED

Complete  Incomplete

- ✓ Official High School Transcripts or GED scores must be in the Admissions Office.

## College Transcripts

Complete  Incomplete

- ✓ **ALL** official college and military transcripts must be received in the Admissions Office. Please be aware that transcripts are not retained for a long period of time and you may need to reorder transcripts. Only courses that appear on official transcripts at the application deadline will be used to determine points for admission. Applicants using test scores to meet a required course must submit a paper copy of the scores if the test score is not listed on the transcript. Test scores are valid for two years from the test date.

## Nursing Entrance Exam

Complete  Incomplete

- ✓ TEAS results must be submitted to the Admissions Office for each application period. Applicants may take the TEAS only once each application period. TEAS scores are valid for two years. Applicants who have taken the TEAS- V or VI within the past two years may reuse the scores. **See page 7 for scheduling requirements.**

## Statement from previous nursing school

Complete  Incomplete

- ✓ Applicants who have attended any nursing program other than NIC must submit a statement regarding eligibility for readmission to each nursing program(s) previously attended. The statement must come from an instructor or administrator of the program(s). If a nursing school statement was submitted with a completed application to an NIC nursing program within the previous two years, that statement may be submitted again with this application.

## Current Schedule

Complete  Incomplete

- ✓ Applicants who are enrolled in prerequisites in spring 2017 in a school other than North Idaho College must submit a copy of their current schedule and complete the enclosed form titled **Prerequisite Information Sheet**. This will validate eligibility to meet all prerequisites. Applicants should keep a copy of this form to remind them of important dates regarding transcript due dates.

## **IMPORTANT ADDITIONAL INFORMATION:**

**It is the applicant's responsibility to ensure that all required information is submitted and received in the Admissions Office and that documentation of all requirements is included in the application.** Applicants may verify documents received by the Admissions Office on their MyNIC account on the "Services" tab on the upper left side of the screen. Select "Applicant Menu" then "Communication" then "My Documents." No verbal or other written verification will be given. No recognition is given for requirements/courses without documentation.

- It is highly recommended that applicants with transfer credits view their transcript evaluations before the application deadline to assure that they have courses which meet the prerequisite admission requirements for the Associate Degree Nursing Program at North Idaho College. The transcript evaluation may be viewed on the applicant's MyNIC account on the "Services" tab on the upper left side of the screen. Select "Applicant Menu" then "Admissions Information" then "My Documents."
- Applicants using AP, CLEP or other test scores for a course to meet a degree requirement must submit a paper copy of the scores if the test score is not listed on the transcript. COMPASS, SAT or ACT Test scores are valid for two years from the test date
- Applicants with two admissions to a Nursing Program at NIC (RN and/or PN) are no longer eligible for consideration for admission.

**Incomplete applications or application materials received after 5:00 PM on January 19, 2017 will not be considered.**

**Remember!**

In addition to this program application, you must also complete the North Idaho College general Application for Admission.

Visit <http://www.nic.edu/admissions> to apply online or download a printable application, or visit the Admissions Office in Lee-Kildow Hall.



# NORTH IDAHO COLLEGE

## Application for Admission to the Associate Degree Nursing Program Fall 2017

North Idaho College Student Identification Number \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Preferred Name

Other Names Appearing on Records \_\_\_\_\_

Current Mailing Address \_\_\_\_\_  
Street Address City County State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

### Education

High School Diploma: yes \_\_\_ no \_\_\_ GED: yes \_\_\_ no \_\_\_

Please list **all** colleges attended:

Name of College, Trade School, etc.	City & State	Dates Attended	Grad. Date	Degree/#Credit Earned

**The Admissions Office must receive official transcripts by the application deadline.**

Military: Active \_\_\_\_\_ Veteran \_\_\_\_\_ Other \_\_\_\_\_  
(DD 214 will be required after initial applicant screening)

### Please read and sign

- I hereby certify that the information contained in this application is true and complete to the best of my knowledge.
- I understand that any misrepresentation or falsification of information is cause for denial of admission or expulsion from college.
- I understand that upon acceptance into the nursing program, a criminal background check will be required for participation in clinical rotations. Violations which appear on the background check may result in denied access to clinical sites and, therefore, inability to complete the nursing program.
- I understand that a felony conviction may prevent me from obtaining a nursing license.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

The nursing program is committed to diversity and has a selection process which does not discriminate on the basis of race, color, religion, national origin, sex or age.

# Prerequisite Information Sheet

Students currently enrolled in prerequisites at schools **OTHER** than North Idaho College must complete this information sheet. This sheet and documentation of enrollment in the prerequisites listed below must be submitted with the application in order to provide evidence of eligibility.

Name \_\_\_\_\_

Prerequisite course/s I am currently taking \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name of college \_\_\_\_\_

Course/s will be complete on (date) \_\_\_\_\_

The course/s is/are being offered in a \_\_\_\_\_ quarter \_\_\_\_\_ semester system. (Check one)

\_\_\_\_\_  
\_\_\_\_\_

Name of college \_\_\_\_\_

The course/s will be complete on (date) \_\_\_\_\_

The course/s is/are being offered in a \_\_\_\_\_ quarter \_\_\_\_\_ semester system. (Check one)

**Transcripts for all prerequisite courses not completed at NIC must be received in the Admissions office by July 27, 2017**

# RN Entrance Exam

## To schedule Test of Essential Academic Skills (TEAS):

1. Turn in the “NIC Associate Degree Nursing Application” sheet to the Admissions Office.
2. **Only individuals who have applied for admission to the nursing program for fall 2017 are eligible to test.**
3. Schedule the exam.
  - A. To schedule the exam at NIC in Coeur d’Alene: Log on to [www.nic.edu/teas](http://www.nic.edu/teas)
  - B. To schedule the exam at an NIC Outreach Center: Log on to [www.nic.edu/teas](http://www.nic.edu/teas) and follow the information for the Outreach Center of your choice.
4. Bring to the testing site on your scheduled day:
  - A. Your picture ID
  - B. A valid **credit/debit card** to pay for the exam (cash or checks are not accepted). **The cost is \$55.**

**Applicants who appear for testing without a picture ID and valid credit/debit card will not be allowed to test.**

5. It is the applicant’s responsibility to submit an official copy of the test results to the Admissions Office by 5:00 pm on Thursday, January 19, 2017.

### Additional information:

- The TEAS will be administered at the NIC testing center on various dates January 2 – 18. The last available day for testing will be January 18, 2017. It is the applicant’s responsibility to ensure that an official copy of the exam is in the Admissions Office by 5:00 pm on Thursday, January 19, 2017. For additional information and scheduling, please visit [www.nic.edu/TEAS](http://www.nic.edu/TEAS)
- In addition to the NIC testing fee, the applicant is also responsible for all fees assessed by an alternate test site. An official copy of the test scores must be in the Admissions Office by 5:00 pm on Thursday, January 19, 2017.
- The exam may take up to 4 hours to complete. It may be taken only once each application period. TEAS scores may be used for two consecutive application years. If the TEAS is repeated, the most recent scores will be used for the application. If a TEAS score is to be reused for another application period, it is the applicant’s responsibility to resubmit the scores to the Admissions Office for that application period.
- TEAS-VI is the current version that is being offered; however, NIC will accept a previous TEAS- V if completed within two years of the application deadline.

**North Idaho College**  
**Associate Degree Nursing Program**  
**Point System for Admission Selection for Entry into Fall 2017**

- A. Applicants who have met the following admission requirements for the program and submit a complete application by the application deadline will be considered (see College Catalog for details on admission requirements).
1. High school diploma or GED by the application deadline
  2. Prerequisite Courses – ENGL 101, BIOL 227, PSYC 101, COMM 101 & Math course meeting A.S. degree requirements
  3. Minimum cumulative GPA of 3.0 on completed degree requirements
  4. Minimum grade of C/2.0 must be earned in each required course
- B. Within the final acceptance letters, there will be details regarding the mandatory orientation. **Accepted students must appear in person at the Coeur d'Alene campus on the scheduled date and time in order to retain their acceptance status.**
- C. Additional information:
- The minimum GPA of 3.0 for program eligibility will be calculated on degree requirement courses for the A.S. in Nursing which have been completed and appear on the transcript at the application deadline.
  - Applicants using AP, CLEP or other test scores for a course to meet a degree requirement must submit a paper copy of the scores if the test score is not listed on the transcript. COMPASS, SAT or ACT Test scores are valid for two years from the test date.
  - If applicants have more than one course that will meet a degree requirement (i.e. three GEM 5 courses), the course meeting the requirement with the highest grade will be used in GPA calculation.
  - In the event there are applicants with an equal number of points, and the number of applicants (who are tied) outnumber the remaining open positions in the program, the following system will be used to determine who is selected:
    1. Applicants with an equal number of points (tied) who have provided appropriate documentation of military service will be put at the top of their point category. If there continues to be a tie, then:
    2. GPA, as defined above, will be used to rank the remaining tied applicants. If there still continues to be a tie, then:
    3. A random drawing of all the remaining tied applicants will be held for the final slot/s.



# Associate Degree Nursing

## Point Calculation Worksheet

To be kept by the applicant for personal use.

A. GPA

B. Bonus Points

A.S. Degree Requirement	Grade	Bonus Points	GPA
ENGL 101		<ul style="list-style-type: none"> <li>Biol-227, Biol-228 &amp; Bact-250 are worth 4 additional bonus points each if completed with a 3.0 or higher (If repeated, average of 2 most recent scores must average 3.0 or higher)</li> </ul>	$\geq 3.7 - 4.00 = 35 \text{ pts}$
BIOL 227			
COMM 101			
PSYC 101			
MATH course meeting A.S. degree requirements			
ENGL 102		<ul style="list-style-type: none"> <li>Completion, with C/2.0, of non-prerequisite degree requirements are worth 1 additional point per course</li> </ul>	$\geq 3.4 - 3.69 = 25 \text{ pts}$
BIOL 228			
BACT 250			
SOC 101			
GEM 5			
GEM 5			$\geq 3.0 - 3.39 = 15 \text{ pts}$
			$< 3.0 = \text{Ineligible}$

**Total A** \_\_\_\_\_

**Total B** \_\_\_\_\_

C. Pre-admission Assessment Exam (TEAS-VI). The number for “adjusted individual total” score percentage will be used to determine points as follows:

- 90.6% - 100% = 25 pts
- 78% - 90.5% = 20 pts
- 58.6 – 77.9% = 15 pts
- Below 58.6% = Ineligible

**Total C** \_\_\_\_\_

D. 12 or more credits completed at NIC with C/2.0 = 15 pts  
 6 - 11 credits completed at NIC with C/2.0 = 8 pts

**Total D** \_\_\_\_\_

**CHECKLIST CONTINUED ON NEXT PAGE**

E. 750 direct patient care hours within 3 years of application deadline, verified on employer letterhead or on form provided within application = 15 pts

**Total E** \_\_\_\_\_

F. Bachelor's degree or higher from accredited institution, recognized by NIC = 10 pts

**Total F** \_\_\_\_\_

**TOTAL A - F** \_\_\_\_\_

**(Total Possible 116)**

**Examples of employment that meet the direct patient care criteria:**

- CNA
- Military Medic or Corpsman
- EMT or Paramedic
- Mental Health Technician or Specialist
- Surgical Technician
- Physical Therapist Assistant
- Occupational Therapy Assistant
- Clinical Medical Assistant
- Patient Care Technician (Dialysis)
- Radiology Technician
- Licensed Massage Therapist

**Examples of employment that do not meet the direct patient care criteria:**

- Patient Transporter
- Pharmacy Technician
- Physical Therapy Aid
- Lifeguard
- Ski Patrol
- Phlebotomist
- Esthetician
- Scribe
- Health Unit Coordinator

**North Idaho College  
Associate Degree Nursing Program**

**VERIFICATION OF DIRECT PATIENT CARE EXPERIENCE**

**To be completed by the student:**

I hereby give permission for the release of information to the Associate Degree Nursing Program at North Idaho College:

Applicant Name (printed) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**To be completed by the employer:**

Please complete the following information below in regard to this employee.

**After completion please return this form to employee.**

Facility Name \_\_\_\_\_

Position Held by Applicant \_\_\_\_\_

Unit Worked/Description of Unit \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Total Number of Hours Worked in Direct Patient Care at this Facility in the Preceding 3 Years

\_\_\_\_\_

Name/Position of individual completing this form \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_ Phone Number \_\_\_\_\_

Date \_\_\_\_\_

**Please return this completed form to the NIC Admissions Office with Associate Degree  
Nursing Application**

## Direct Patient Care Experience

North Idaho College Associate Degree Nursing Program applicants that complete 750 hours of direct patient care in the last three years (from the time of submitting the application to the program), will get an additional 15 points awarded to their admission criteria. The 750 hours needs to be completed while employed by a healthcare agency. The student will need to turn in a verification letter from their employer (on employer letterhead) or submit the form provided within this application stating the job title of the student at the time they were employed there, the dates of employment, and the job description. The letter must be turned in with the admission packet.

If the student strongly believes that their 750 hours of employment meets the criteria, but the position is not identified in either of the lists on page 10, the student may request an appeal for review of their position. Directions to appeal:

1. Complete the Direct Patient Care Appeal form.
2. Include an employer letter, on the employer letterhead, stating the job title the student held, the dates they worked and their job description.
3. The completed appeal documentation must be submitted with the ADN admission packet.

### **Direct Patient Care Appeal Form for ADN Admission Criteria**

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Direct Patient Care Position held: \_\_\_\_\_

Dates student held the position: \_\_\_\_\_

**Provide job description, including typical duties the student performed while employed:**

**Approved to meet the 750 direct patient care experience:      YES\_\_\_\_\_      NO\_\_\_\_\_**



Partners in **Opening Doors** to a BSN degree  
 Information for Applicants to the  
 North Idaho College Associate Degree Program

This document provides information regarding an option to progressing toward your Bachelor of Science in Nursing after you have begun the Associate Degree Nursing Program.

**There is nothing for you to do at this time.** After you begin the NIC program, it is highly recommended that you make an appointment with an LCSC advisor to explore this option.

**What is it?** “Opening Doors” is a partnership between NIC and LCSC that allows NIC students in their final semester of the Registered Nursing Program to earn LCSC credit towards their BSN. By choosing the selective practice experience in management/leadership in N294, students will earn credit for LCSC’s NU 478 Practicum: Nursing Management and Leadership (2 credits). Students also enroll in the one-credit course NU 370, Transitions to Baccalaureate Nursing, thus qualifying for financial aid through LCSC.

<b>RN-to-BSN Curriculum Plan</b>					
NIC S2 Semester		LCSC BSN Semester 1		LCSC BSN Semester 2	
<u>NIC:</u> N 294 ENG 114 Statistics <u>LCSC:</u> NU 370 Transitions to Baccalaureate Nursing	8 1 3 1	NU 360 Transcultural Healthcare NU 413 Role Development III NU 440 Community Health NU 442 Community Practicum NU 445 Nursing Research I	2 3 3 2 2	Biol 307 Genetics NU 308 Nursing Genetics NU 414 Role Development IV NU 446 Nursing Research II NU 469 Healthcare Policy	2 1 2 2 2
credits	1 3		credits 12		credits 9

For more information about these courses, visit the LCSC Division of Nursing & Health Sciences website at [www.lcsc.edu/nursing](http://www.lcsc.edu/nursing).

**For more information:** Please contact Debbie Lemon, RN-to-BSN Coordinator, for more information about this program. Ms. Lemon may be reached by email at [dlemon@lcsc.edu](mailto:dlemon@lcsc.edu) or by phone at 208-792-2299.