LEARNING FOR LIFE WORKFORGETRAINING CENTER | SUMMER 2024



Love Where You Learn

Experience North Idaho's clear and winding rivers, its deep lakes, and majestic mountains while taking advantage of one of many learning opportunities available at the North Idaho College Workforce Training Center.

At the Workforce Training Center, you can gain the skills, training and certification to become a commercial vehicle driver, an EMT, a forklift operator, traffic control flagger, nursing, dental or medical assistant, and more.

WTC programs are designed for career advancement, to develop new skills, or to enrich your life, with a choice of classroom, self-study, or online courses – whatever fits your lifestyle.

Make Time For An Outdoor Learning Adventure

With NIC situated in one of the most spectacular outdoor settings in the West, we also offer opportunities that allow you to ditch your desk and learn outside. Our noncredit Outdoor Pursuits courses are wilderness based and environmentally sound. Participants experience educational growth through self-awareness, teamwork, and risk-taking.

"Our courses and clinics are adventures that will exercise your body and your mind," Outdoor Pursuits Coordinator Terry Brinton said.

You can discover kayaking, or if you're already a seasoned paddler, bring your kayak to class and become a master of the Eskimo roll. Learn how to travel light on the trails with our backpacking equipment and skills course or become your camping crew's favorite chef with a course in Dutch oven cooking. Want to try your hand at flycasting? Take our introductory course at the NIC beach, or work with an experienced river guide and learn about river rafting equipment and rowing techniques.

These courses and clinics are open to all students, community members, and visitors to North Idaho. During the warmer months, Brinton, a U.S. Coast Guard licensed captain, guides adventures for anyone longing to glide across Lake Coeur d'Alene in a sailboat.

"We offer a variety of sailing experiences, including private instruction or group lessons on NIC's 26-foot Colgate keelboat," Brinton said.

NIC's sailing offerings include an introductory course on the keelboat, a small boat sailing



Students mountaineering at Lake Coeur d'Alene near NIC's main campus.

course, and a full moon sailing experience.

For those who are ready to hit the water and sail on their own, Outdoor Pursuits has 14-foot Hobie Wave catamarans available to rent by students, community members, and visitors. Private instructions can be added to the cost of the rental. The Outdoor Pursuits rental equipment inventory also includes standup paddle boards, canoes, and kayaks.

To learn more about NIC Outdoor Pursuits, the college's beach facility at the lake and the wide variety of equipment NIC offers to rent throughout the year, visit nic.edu/op or contact Terry Brinton in the Outdoor Pursuits Office at (208) 769-7809 or terry.brinton@nic.edu. Outdoor Pursuits course listings can be found on pages 4-5 of this catalog.

Spend Your Semester On The Lake Or In The Mountains

If you want to take your love of the outdoors to the next level and transform it into a profession, NIC has a unique program designed just for you.

Outdoor Recreation Leadership is a Career and Technical program in which students earn college credits while gaining the skills and certifications needed to excel in the growing outdoor recreation industry. Students can earn a one-year intermediate certificate, a two-year advanced certificate or a two-year associate of applied science degree.

With the outdoors as their main learning platform, Outdoor Recreation Leadership students receive hands-on experience in a wide variety of areas including outdoor navigation, wilderness first responder, backcountry skiing and avalanche and winter survival skills, and whitewater guiding. Students in the two-year programs go on to learn swift-water rescue, mountaineering, mountain biking, and more.

Program completers are prepared to work as outdoor guides – leading adventures for hikers, hunters, fly fishing, rock climbers, whitewater rafters, kayakers, mountain bikers, skiers, snowboarders and outdoor motorized users. Or graduates may gain employment as outdoor or environmental educators, park rangers, fish and wildlife officers, naturalists, avalanche forecasting, ski patrollers, wilderness therapy guides or recreation program managers. Some students have gone on to open businesses or continue their education at a four-year school.

To learn more about NIC's Outdoor Recreation Leadership program, contact Kelly Nolan at (208) 769-3371 or kelly.nolan@nic.edu.

Stay A While

Come for the outdoors and stay for your next career. The North Idaho College Workforce Training Center makes living in North Idaho possible. Look through this catalog at the apprenticeships and certificate courses that don't require enrolling in a college – just sign up. Or take the next step and enroll in North Idaho College to finish up that degree, get started on a new one, or to take advantage of some of the lowest tuition rates in the country.

For noncredit courses like apprenticeships (such as Construction, Electrician, and Plumbing), certifications (such as CDL, CNA, and EMT), and one-off training classes (such as Flagging, Professional Development, and Welding), call the North Idaho College Workforce Training Center at (208) 769-3333 or visit nic.edu/wtc.

For college-level courses, call North Idaho College at (208) 769-3300 or visit nic.edu.

what's new?

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N IC Workforce Training Center is committed to delivering quality, accessible, and affordable education. We offer learning opportunities that increase the economic self-sufficiency, business productivity, and quality of life of students and the community. Flexible options are available for credit-free, short-term courses offered weekly and throughout the year. Students can learn via live, self-study, online, and hybrid courses. Classes are open to the public, generally without preadmission, academic, or residential requirements.

In 2023, there were 6,684 total class enrollments with a student completion rate of 88 percent. The center served 4,757 students.

Don't let money be a barrier! In addition to Idaho LAUNCH, there are many different payment alternatives available such as scholarships, interest-free payment plans, and more. To explore all tuition assistance options, visit www.nic.edu/wtcpaymentoptions.

Class Location Key

Post Falls

WTC NIC Workforce Training Center

Coeur d'Alene

NIC-CDA NIC Main Campus

CDA-FIRE Coeur d'Alene Fire Station #2

Rathdrum

NIC-PTE NIC Parker Technical

Education Center

Sandpoint

NIC-SP NIC at Sandpoint Center

Silver Vallev

SVC Pinehurst

Workforce Training is a program of



North Idaho College

www.nic.edu/wtc | (208) 769-3333



www.instagram.com/nicworkforcetraining



www.nic.edu/wtc/facebook



www.linkedin.com/company/nicwtc

All classes marked with

IDAHO

LAUNCH

are eligible for Idaho LAUNCH funds.



Recreation

Rafting Equipment and Rowing Clinic NEW!

Have you always wanted to get out and enjoy the beautiful rivers of North Idaho but wanted a little help making that first step safely? Come down to the NIC Beach and get some first-rate instruction on rafting equipment and rowing techniques. Work with an experienced river guide going over different types of rafts and rowing setups, and get hands-on training on the lake. All equipment included. Students must be 18 years of age or older.

\$100 1 session		Instructor: Brett Vangen-Weeks		
lun 5	\//	1:00 nm = 3:00 nm	NIC-CDA	114072

Discover Kayaking

Enjoy a quick introduction to kayaking on Lake Coeur d'Alene. You will learn basic terminology and simple technique followed by a short paddle on the lake. All abilities are welcome, but this class is designed for beginners. Fee includes use of all equipment. Students must be 18 years of age or older and comfortable in the water wearing a personal flotation device.

\$75 1 session		Instructor: Brett Vangen-Wee		
Jun 25	Tu	5:00 pm - 7:00 pm	NIC-CDA	114034
Jul 18	Th	4:00 pm - 7:00 pm	NIC-CDA	114035

Kayak Roll Clinic

Spend an afternoon in the lake perfecting the elusive Eskimo Roll. The crew at Outdoor Pursuits has it mastered. Now it's your turn. You are welcome to bring your own kayak (whitewater or sea) or use one of ours.

This class is designed for people with previous paddling experience. Students must be 18 years of age or older.

\$75 1 session		Inst	ructor: Brett Vang	gen-Weeks
Jun 21	F	1:00 pm - 3:00 pm	NIC-CDA	114046

Lake Kayaking

Have you seen kayakers on Lake Coeur d'Alene and wished that you could be a part of the fun? Here's your chance to gain hands-on experience and confidence with a variety of boats. Each session will build upon the previous and consist of an overview of techniques with your instructor and a paddle tour of Lake Coeur d'Alene. We will cover types of kayaks, basic paddle strokes, and introduce you to self-rescues. Class content is designed for the beginner. Fee includes use of all equipment. Swimming skills are required. Students must be 18 years of age or older.

\$155 2 sessions		Instructor: Brett Vangen-Weeks		
May 28 – Jun 4	Tu	4:00 pm - 6:30 pm	NIC-CDA	114036
Jun 13 – 20	Th	4:00 pm - 6:30 pm	NIC-CDA	114064
Aug 2 – 9	F	9:00 am - 11:30 am	NIC-CDA	114065

Introduction to Fly-Casting

Jul 17	W	2:00 pm - 4:00 pm	NIC-CDA	114071

Discover Sailing

Discover Sailing! Have you been curious about sailing but never had the opportunity? Are you an old salt, wanting to introduce a friend to the sport? Just looking for a new adventure to try? Come out for an afternoon on the water with our experienced crew. We will head out, handle the boat, and answer your questions. We will also give you the opportunity to participate as much as you want to, from sail trimming to driving the boat on this three-hour tour. Youths ages 14 and up are welcome to enroll with a parent or guardian.

\$75 1 session		Instructor: Ter	ry Brinton	
May 31	F	1:00 pm - 4:00 pm	NIC-CDA	114027
Jun 28	F	10:00 am - 1:00 pm	NIC-CDA	114028
Jul 16	Tu	4:00 pm - 7:00 pm	NIC-CDA	114029

Small Boat Sailing

Summer lake breezes invite you to learn to sail. Enjoy hands-on, wet, and wild small-boat sailing instruction on Lake Coeur d'Alene. Spending the majority of our lesson time on the water ensures that you have a better chance of retaining the information after the course is complete. Proper use of equipment, safety, and terminology are all covered. Students receive credit for a free one-day sailing rental upon completion of this course. Swimming skills are required. Students must be 18 years of age or older.

\$175 2 sessions		Instructor: Ter	ry Brinton	
Jun 20 – 27	Th	9:00 am - 1:00 pm	NIC-CDA	114032

Keelboat Sailing

There's no better way to experience Coeur d'Alene Lake than by sailboat. Enjoy 12 hours of hands-on keelboat sailing instruction aboard Outdoor Pursuits' 26-foot teaching sloop. Spending the majority of our lesson time on the water ensures you have a better chance of retaining the information after the course is complete. Proper use of equipment, safety, and terminology are all covered. Students must be 18 years of age or older.

\$285 4 sessions		Instructor: Ter	ry Brinton	
May 23 – Jun 13	Th	5:00 pm - 8:00 pm	NIC-CDA	114030
Jun 19 – Jul 3	W	3:00 pm - 7:00 pm	NIC-CDA	114062
Jul 5 – 19	F	9:00 am - 1:00 pm	NIC-CDA	114063

Full Moon Sailing

Ever imagine yourself at the helm of a sailing boat under the stars? We can make that happen. Come sailing with the NIC team for a memorable cruise under the full moon! No sailing experience is necessary; participate as much or as little as you like. Our experienced crew will see you safely back to the dock. Youths 14 and older are welcome to enroll with a parent or guardian.

\$75 1 session			Instructor: Tei	ry Brinton
Jun 20	Th	9:00 pm - 11:30 pm	NIC-CDA	114033

Introduction to Backpacking Equipment and Skills

Learn about the equipment necessary or not necessary for your next backpacking adventure. Outdoor Pursuits staff will help you understand what you really need for your next hike, explain different types of equipment, and share what we use on our own trips. We will cover tents, sleeping systems, water purification, cooking styles, the ten essentials, and more in this two-hour information session. Class content is designed for the person new to backpacking. Course fee includes a free pack and tent rental to pull off your own adventure! Students must be 18 years of age or older.

\$40 1 session		Instructor: Brett Vangen-Weeks		
Jun 14	F	10:00 am - 12:00 pm	NIC-CDA	114069

Discover Rock Climbing

Benefit from this introduction to a sport that you may enjoy for life. Begin with safety training and knot tying. Learn about belaying and climbing techniques. Gain confidence, body strength, balance, and endurance. Content designed for beginners or those with some rock-climbing experience. Fee includes use of all equipment. Students must be 18 years of age or older.

\$55 1 session			Instructor: Ter	ry Brinton
Jun 4	Tu	2:00 pm - 4:00 pm	NIC-CDA	114066

Introduction to Lead Climbing

Take your climbing to the next level with an introduction to sport lead climbing. Spend the afternoon indoors at the NIC climbing wall learning lead climbing and lead belay techniques. Climbers should be at an intermediate level and able to comfortably climb routes rated up to 5.8, as well as top-rope belaying. Fee includes the use of climbing equipment. Students must be 18 years of age or older.

\$50 1 session		Instructor: Terry Brinton		
Jun 11	Tu	1:00 pm - 4:00 pm	NIC-CDA	114067

Dutch Oven Cooking

Have you ever wanted to be the pioneer of your camping crew? Then, cooking with a Dutch oven is the way to go. Dutch oven cooking is a unique and fun way to prepare delicious meals and desserts for your friends and family. In this course, you will learn the ins and outs of cooking with a Dutch oven – and you will get to enjoy a delicious meal! Join us for a new experience that will help make you the culinary crowdpleaser for all of your future adventures. Students must be 18 years of age or older.

\$55 1 session			Instructor: Ter	ry Brinton
May 3	F	10:00 am - 1:00 pm	NIC-CDA	113507
Jun 7	F	9:00 am - 12:00 pm	NIC-CDA	114070

Home Buying

How to Buy a Home with 100% Financing

Do you have a dream of owning your own home? First-time home buyers, veterans, or experienced homeowners, this is for you! There is no required down payment for a residential purchase on new or existing homes. Discover what you qualify for and what you need to know about purchasing a home in today's market. Please join us for this free informational session introducing our special guest speakers, Howard Lunderstadt, Area Director - USDA Rural Development, and Amie Pace, Senior Loan Advisor NMLS # 1435192 - Evergreen Home Loans NMLS 3182. It's easier than you think! Refreshments and a Free Credit Report will be available. Hosted by Darlene Kacalek - Treaty Rock Realty. For more information or to register for this class, please call or text Darlene Kacalek at (208) 773-2524.

FREE 1 sessio	n	Instructor: Darlene Kacalek, Realtor		
Apr 17	W	6:00 pm - 8:00 pm	WTC	112890
May 15	W	6:00 pm - 8:00 pm	WTC	112891
Sep 18	W	6:00 pm - 8:00 pm	WTC	112894

Outdoor rentals for the community

Outdoor Pursuits

Exercise both body and mind through outdoor adventures. Our activities foster educational growth through self-awareness, teamwork and risk taking. We provide a non-profit outdoor service with trips and rentals for all those in our community.



A degree unlike any other





Commercial Driver's License

LAUNCH

Class A Commercial Driver's License Training

In just a few short weeks, you could be earning an excellent living as a Class A commercial vehicle driver! This four-week course includes one week of convenient, self-paced online theory, followed by up to three weeks of fast-paced skills training in lab and open road settings. Upon completion, students take a CDL skills test with an Idaho DOT-approved tester. Course fee includes: DOT physical and drug screen vouchers; Class A theory, HazMat theory, Class A skills training; and one Idaho skills test voucher. NIC is an FMCSA-registered, ELDT-compliant training provider. \$4.795 | 17 sessions Instructor: Matthew Fox (Lead Instructor)

Class dates, times, and locations vary. Please visit www.nic.edu/cdl for more information.

WD-62-0040

Construction

Construction Exploration Pre-Apprenticeship

Looking for a rewarding and practical career path after high school? The Pre-Apprenticeship Summer Program offers high school students an exciting opportunity to explore the trades and gain hands-on experience in Heavy Equipment, Construction, HVAC, Plumbing, and Electrical. Plus, you'll earn valuable certifications such as OSHA 10, First Aid/CPR, and one college credit, making you a standout candidate for future apprenticeship programs. Minimum age requirement: 16 years old.

*\$500 | 15 sessions

*Scholarships are available to cover the cost of registration.

Jun 10 - 28 8:00 am - 5:00 pm NIC-PTE 114668

Journeyman Continuing Education

RCW/WAC

May 13 - 14

Review the Washington Administrative Code and the Revised Code of Washington as required by WAC 296-46B-970. This course meets four hours of journeyman continuing education credits.

\$75 | 1 session Instructor: Charles Williams Apr 22 5:00 pm - 9:00 pm WTC 114023

2023 National Electric Code (NEC) Update

Meet Idaho and Washington continuing education requirements for 2023 National Electric Code change. Learn how to navigate, use, and understand 2023 NEC as it applies to the electrical work you do. Bring your copy of the 2023 NEC and a calculator to class. This class meets the eight-hour Code Update CE credit for journeymen. NEC 2023 code books can be purchased at Platt.

\$200 | 2 sessions Instructor: Charles Williams 5:00 pm - 9:00 pm

WTC

114024

M Tu **Grounding and Bonding**

Topics include the purpose of grounding and its operations systems, grounding versus circuit grounding, location of grounding connection, enclosure grounding, equipment grounding, methods of grounding, and bonding of services and transformers. This course meets eight hours of code-related CE credits for journeyman. Book included in price. \$180 | 2 sessions Instructor: Charles Williams

Jun 17 – 18 M Tu 5:00 pm - 9:00 pm WTC 114025

Manufacturing

Hand Tools

This online class covers the most important hand tools used on the job. It begins with measuring tools, including a discussion of units of measurement. Students will examine the various kinds of wrenches and screwdrivers, their uses and handling techniques. They will learn other hand tools by specialty: pipefitting tools, plumbing tools, electrician's tools, sheet metalworking tools, and machinists' metal-working tools. Ends with hoisting and pulling tools.

\$149 TPC Instructor

Start Anytime ONLINE 111566

Making Measurements



This online class covers units of measurement used in commercial and industrial applications. It will examine all aspects of basic measurement concepts and procedures, including accuracy and tolerance. This class will discuss techniques and devices for comparison measurements (dial indicators and gauge blocks), as well as learn common methods for measuring volume, motion, force, temperature, fluid flow, and electricity. In addition, students will learn how to use scales and rules, combination calipers, and micrometers.

\$149 TPC Instructor
Start Anytime ONLINE 111564

Portable Power Tools

This online course explains the uses, selection, safety, and care of industrial power tools: electric drills, electric hammers, pneumatic drills and hammers, screwdrivers, nutrunners, wrenches, linear-motion and circular saws, routers and planes, electric sanders, grinders, and shears. In addition, it covers tool sharpening techniques for selected tools.

\$149 TPC Instructor

Start Anytime ONLINE 111567

Programmable Logic Controllers

This class helps prepare technicians to take full advantage of vendor training on specific equipment. Students will cover the basic operating principles of all Programmable Logic Controllers, their inputs and outputs, programming, maintenance, and networking.

\$149 TPC Instructor
Start Anytime ONLINE 111569

Reading Blueprints

This online class covers all types of blueprints used in industrial plants. It discusses machine parts and machine drawings and features drawings of a compound rest and a clutch-brake control. Students will also examine hydraulic, pneumatic, piping, plumbing, electrical, airconditioning, refrigeration drawings, and sketching used in industrial plants.

\$149 TPC Instructor

Start Anytime ONLINE 111565

Troubleshooting Skills

This class explores the subject of troubleshooting and the importance of proper maintenance procedures. Students will learn about the importance of teamwork, communication, and trade responsibilities. They will also learn troubleshooting techniques and aids, using schematics and symbols. The class focuses on specific maintenance tasks, breakdown maintenance, and planned maintenance.

\$149 TPC Instructor
Start Anytime ONLINE 111568

Maritime

Master Captain's License Program

Earn a master captain's license and take unlimited paying passengers on a vessel up to 100 GRT. The body of water, i.e., Inland, Great Lakes, or Near Coastal, and the size of the vessel you use for your sea service determine whether you earn a 25, 50, or 100-ton Master Captain's License. This course will meet all of the requirements to obtain your Captain's License, assuming you have met the requirements for underway sea service time. In addition to the class, tuition includes books and application preparation, screening, submission, and support. Class is primarily self-paced online. Live instructional support is available on Tuesday and Thursday evenings via Zoom. Must be at least 19 years of age per USCG Regulations.

\$1,849 14 sessions		Instructor: John Stypulkoski	
Apr 8 – May 24 Support Sessions Tu Th	5:00 pm - 6:00 pm	ONLINE ZOOM	113545
Jun 11 – Aug 2 Support Sessions Tu Th	5:00 pm - 6:00 pm	ONLINE ZOOM	114047
Aug 13 – Oct 4	5:00 pm - 6:00 pm	ONLINE ZOOM	114048



The North Idaho College Workforce Training
Center is grateful to everyone who helped
make Safety Fest 2024 a huge success!

We deeply appreciate the participating organizations that recognize the importance of safety training in our community.

We welcome new companies interested in giving their support. For more information, visit nic.edu/safetyfest or call (208) 769-7732.

Welding

Intro to MIG Welding

LAUNCH

Gain fundamental skills in structural steel welding in this introductory course. You'll learn techniques to safely begin practicing MIG (wire feed) welding. If you have your own wire feed welder that you'd like to learn on, you're welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

\$499 | 4 sessions Instructor: Chris Gordon

NIC-PTE Apr 22 - 25 M – Th 6:00 pm - 9:00 pm 113986

Intro to TIG Welding

LAUNCH

This course is designed to introduce you to the basic skills of gas tungsten arc (TIG) welding. Learn the principle set-up of TIG (tungsten inert gas) welding equipment, proper tungsten selection and shielding gases for this welding process, and the correct welding parameters for the material to be welded. Learn how to weld in different positions for a variety of weld joints using steel and aluminum. Have your own TIG welder and want to learn on it? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

\$499 | 4 sessions Instructor: Chris Gordon

May 13 - 16 M - Th 6:00 pm - 9:00 pm NIC-PTE 113511

Blueprint Reading for Welders

LAUNCH

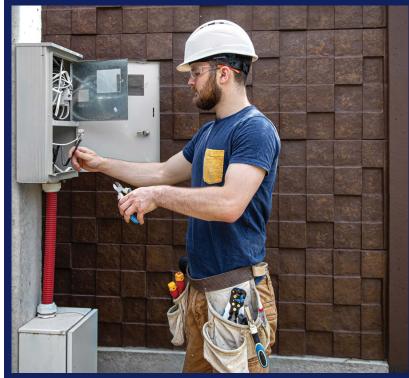
This online welding course will teach you how to read, use, and make blueprints. You will discuss different types of welds, weld joints, and weld symbols. The course will also touch on advanced shop math and measurement skills.

\$149 TPC Instructor

ONLINE Start Anytime 112202



APPRENTICESHIP



ELECTRICAL PLUMBING HVAC

Apprenticeship combines paid onthe-job experience with classroom instruction to prepare individuals to become journey-level workers in electrical, plumbing, and heating, ventilation and air conditioning (HVAC) trades. Classes meet on weeknights, Saturdays, and online.

LIVE CLASSES

Registration open July 1 www.nic.edu/apprenticeship

SAFETY

Safety

MSHA New Miner Training

These courses prepare new miners and contractors for safety and health hazards involved in surface and/or underground mining and meet U.S. Department of Labor–Mine Safety and Health Administration (MSHA) 30 CFR Parts 46 and 48 requirements for New Miner Training. Upon successful completion of the course, a 5000-23 Certificate of Training will be issued.

Surface

\$300 3 sessions			Instructor:	lason James
Apr 15 – 17	M Tu W	8:00 am - 5:00 pm	WTC	113454
May 13 – 15	M Tu W	8:00 am - 5:00 pm	WTC	113455
Jun 17 – 19	M Tu W	8:00 am - 5:00 pm	WTC	114040
Aug 5 – 7	M Tu W	8:00 am - 5:00 pm	WTC	114041
Sep 16 – 18	M Tu W	8:00 am - 5:00 pm	WTC	114042

Underground

\$400 4 sessions			Instructor: Jasoi	n James
Apr 15 – 18	M – Th	8:00 am - 5:00 pm	WTC	113456
May 13 – 16	M – Th	8:00 am - 5:00 pm	WTC	113457
Jun 17 – 20	M – Th	8:00 am - 5:00 pm	WTC	114043
Aug 5 – 8	M – Th	8:00 am - 5:00 pm	WTC	114044
Sep 16 – 19	M – Th	8:00 am - 5:00 pm	WTC	114045

MSHA Annual Refresher Training

This one-day class will refresh experienced miners and contractors in the safety and health hazards involved in surface and underground mining operations. Topics include miners' rights and responsibilities, industrial hygiene, water hazards, explosives, fall prevention, first aid, respiratory protection, powered haulage, sliding material hazards, and much more. This course meets the US Department of Labor-Mine Safety and Health Administration's (MSHA) requirements per 30 CFR parts 46/48 and is designed for the experienced miner with a current 5000-23 Certificate of Training.

\$80 1 session			Instructor: 2	lason James
Apr 22	М	8:00 am - 5:00 pm	WTC	112865
May 20	М	8:00 am - 5:00 pm	WTC	113453
Jun 10	М	8:00 am - 5:00 pm	WTC	114037
Jul 22	М	8:00 am - 5:00 pm	WTC	114038
Sep 23	М	8:00 am - 5:00 pm	WTC	114039

MSHA Instructor Training Course

This three-day course is a prerequisite to becoming an MSHA Approved Instructor. Participants who successfully complete the training and are approved by their respective MSHA district office will be recognized as MSHA-approved instructors and can conduct 30 CFR Part 48 Health and Safety Training. Application packets are due two weeks prior to class start date.

\$500 3 sessions			Instructor: 2	lason James
Apr 9 – 11	Tu W Th	8:00 am - 5:00 pm	WTC	113510

Flagger Certification



Gain the skills and expertise to enhance the safety of workers and road users during construction, maintenance, and repair projects. This course is 100 percent safety-driven with topics including flagger qualifications and requirements, positions for safety, road user safety, flagging signals, elements of traffic control, specialty lighting, intersections, grade crossings, and short-duration/mobile work. After successful completion of this course, you will be mailed a flagger card required by the Idaho Transportation Department and accepted in many other states, including Washington, Montana, and Oregon. Flagger certification is valid for three years. Minimum age required is 18 years. Fee includes Traffic Control Flagger Certification Handbook.

\$109 1 session			Instructor: Katı	hy Cardwell
Apr 10	W	9:00 am - 4:00 pm	WTC	113515
May 8	W	9:00 am - 4:00 pm	WTC	113516
Jun 12	W	9:00 am - 4:00 pm	WTC	113517
Jul 10	W	9:00 am - 4:00 pm	WTC	113518
Aug 14	W	9:00 am - 4:00 pm	WTC	113519

Fall Hazard Awareness

This class will cover the basic principles of fall protection, including the proper use of anchorage connectors, body harnesses, lanyards, self-retracting lifelines, and horizontal lifelines. There will be a discussion of the new developments in fall protection, including the proper inspection of fall protection equipment.

\$165 1 session		ı	nstructor: Dalei	na Tripplet
May 17	F	11:00 am - 3:00 pm	NIC-PTE	114737
Jun 21	F	11:00 am - 3:00 pm	NIC-PTE	114738
Jul 19	F	11:00 am - 3:00 pm	NIC-PTE	114739
Aug 16	F	11:00 am - 3:00 pm	NIC-PTE	114740

Forklift Operator Certification



Comply with the latest OSHA 29 CFR 1910.178 training requirements. Forklift fundamentals and operations are provided in this hands-on training and driver-performance testing. Forklift certification can bring value to you as a job seeker!

\$129 1 session			Instructor: Dalena Tripplet		
Apr 19	F	8:00 am - 12:00 pm	NIC-PTE	113521	
May 17	F	8:00 am - 12:00 pm	NIC-PTE	113522	
Jun 21	F	8:00 am - 12:00 pm	NIC-PTE	113523	
Jul 19	F	8:00 am - 12:00 pm	NIC-PTE	113524	
Aug 16	F	8:00 am - 12:00 pm	NIC-PTE	113525	

Unlimited Safety Courses

Students will receive a 12-month subscription for unlimited, online Industrial Safety Training Courses. There are 140-plus topics designed to train employees on essential safety procedures. In addition to helping maintain regulatory compliance, safety training helps maintain employee morale, well-being, and improves productivity. This online safety offering includes OSHA 10/30 equivalent curriculum and is available in both English and Spanish.

\$195	IP	C Instructor
Start Anytime	ONLINE	111570

So Many Opportunities

North Idaho College offers more than 35 career and technical education (CTE) programs. Our CTE programs include 6-month, 1-year, and 2-year certificate and 2-year AAS degree options, which prepare individuals for employment in a wide variety of high-demand careers.

Trades and Industry

- Autobody & Paint Technology
- Automotive Technology
- Diesel Technology
- Heating, Ventilation, Air Conditioning & Refrigeration
- Industrial Mechanic / Millwright
- Machining & CNC Technology
- Mechanical Design Engineering Technology
- Mechatronics
- Wastewater Treatment Plant Technician
- Welding Technology

Health Professions

- Dental Hygiene
- Fire Service Technology
- Medical Assistant
- Medical Laboratory Technology
- · Physical Therapist Assistant
- Practical Nursing
- Radiography Technology
- Sterile Processing
- Surgical Technology

Career and Technical Professional Programs

- Accounting Assistant
- Administrative Office Management Technology
- Business Management
- Computer Applications
- Computer Information Technology
- Culinary Arts
- Cybersecurity and Networking

- Cybersecurity and INFOSEC Administration
- Graphic and Web Design
- Health Information Fundamentals
- Healthcare Document Management
- Hospitality Management
- Law Enforcement

- Medical Administrative Assistant
- · Medical Billing Specialist
- · Medical Receptionist
- Office Specialist / Receptionist
- Office Technology
- Outdoor Recreation Leadership
- Paralegal
- · Virtual Administrative Assistant





Assistance with Medications

Assistance with Medications

LAUNCH

This course is required for any unlicensed assistive personnel who is delegated the task of assisting with oral, topical, suppository, ear drops, eye drops, nasal, gastrostomy tube, or pre-mixed inhaled medications. This program is designed for individuals who care for clients in a home or assisted living setting, but is beneficial to anyone assisting with medication. Reading medication instructions and labels is a critical skill to safely practice in health care. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$85 | 2 sessions

Instructor: Licensed Nurses

Class dates, times, and locations vary. Please visit www.nic.edu/healthcareers for more information. HP-59-0001

Assistance with Medications-Online and Skills Test

LAUNCH

Experience the flexibility of this Assistance with Medication online format with in-person skills testing. This course is required for any unlicensed assistive personnel who is delegated the task of assisting with medications in the assisted living or residential care setting. Registration provides access to the 8-hour, online course and a process for scheduling skills testing at your site of employment. Students gain access to the online content within two to three business days of registration to help prepare for their skills test. Once the online course and online written test are completed, students may schedule and take the skills test. Skills tests are administered by a qualified RN approved by NIC Workforce Training Center. You have 30 days to complete this course after registration. Available to students who live outside a 50-mile radius from the Coeur d'Alene/Post Falls Metropolitan Area. This course satisfies the requirements of IDAPA 16.03.19.402.01.

Instructor: Licensed Nurses and Approved Site Administrator

ONLINE HP-59-0273 Start Anytime

CNA-Nursing Assistant Training

Nursing Assistant Training

LAUNCH

Begin your health care career as a Certified Nursing Assistant. This course prepares you to enter the workforce and for the state exams required to be placed on the Idaho Nurse Aide Registry. This registry is transferrable to other states. The 152-hour class includes online assignments, in-class skills practice, and clinical experience at local healthcare facilities.

\$995 13 sessions	ed Nurses			
Apr 19 – Jul 19	F	8:00 am - 4:00 pm	NIC-SP	113553
May 18 – Aug. 17	Sa	8:00 am – 4:00 pm	WTC	114728
May 29 – Aug 21	W	8:00 am - 4:00 pm	WTC	114060
Jun 27 – Sep 26	Th	8:00 am - 4:00 pm	WTC	114068
Jul 8 – Aug 19	M Tu	8:00 am - 4:00 pm	SVC	114088
Jul 9 – Oct 1	Tu	8:00 am - 4:00 pm	WTC	114059
Aug 2 – Nov 1	F	8:00 am - 4:00 pm	NIC-SP	114086
Aug 28 – Nov 20	W	8:00 am - 4:00 pm	WTC	114061

Career Pathways in Health Care

Basic Medication Awareness and Infection Control

Basic Medication Awareness and Infection Control is an in-person course specifically designed for certified family home providers and substitute caregivers. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$79 1 session	n	Instructor	Instructor: Valerie Scrafford, BSN, RN		
May 21	Tu	8:00 am - 2:00 pm	WTC	113542	
Jul 23	Tu	8:00 am - 2:00 pm	WTC	114085	
Sep 24	Tu	8:00 am - 2:00 pm	WTC	114087	

Certified Restorative Assistant



Attend in-person or online! Increase your career potential with this advanced course for Certified Nursing Assistants (CNAs) focusing on rehabilitation and restorative care. Course topics include assisting nursing staff and physical, occupational, and speech therapists in rehabilitating patients with neurological, musculoskeletal, and orthopedic conditions. Course fee includes textbooks and the Idaho Career and Technical Certified Restorative Assistant exam. This class may also be taken online for those working in facilities with someone to supervise hands-on skills introduced in class. A Career Pathways course!

\$595	Instructor: Una Alderman, PhD, RN
\$595	Instructor: Una Alderman, PhD, RN

Apr 11 – May 16	Th	8:00 am - 2:00 pm	WTC	112872
Aug 1 – Sep 19	Th	8:00 am - 2:00 pm	WTC	114077

IV Therapy for Healthcare Providers

Are you looking for an opportunity to refresh your IV Therapy skills? This custom class offers one-on-one instruction to complete the competency required to safely perform venipuncture and maintain IV therapy. This course is approved for the LPN to RN application process and is a refresher for RNs needing IV Therapy skills. This meets the Scope of Practice requirements for Certified Medical Assistants in states that approve of MAs providing this level of care. Upon successful completion, you will receive a Certificate to be included in the application for advanced placement in the ADN Program. MAs and others receive a certificate indicating successful course completion. When registering, please inform us of your medical training (LPN, RN, MA).

\$369 | 1 session Danielle Miller, RN, BSN

Email wtc healthcareers@nic.edu to schedule WTC 111536

Mentor Specialist

Jul 8 – 15 M 8:00 am - 2:00 pm WTC 114084

Patient Care Coordinator



This is a career pathways course for CNAs and others in health care. The Patient Care Coordinator (also known as a Health Unit Coordinator, or HUC) course will teach you how to assist in facilitating patient care services as well as practice strong organizational, computer, and interpersonal communication skills. Help your facility perform its best by preparing to guide patients through their health care journey. This course is primarily online with one introductory lab. Students will be prepared to sit for the National Health Unit Coordinator Certification exam. Textbooks and class materials are included.

\$599 Instructor: Valerie Scrafford, BSN, RN

Jun 11 – Jul 30 ONLINE 114078

Jun 11 Orientation Tu 9:00 am - 10:00 am WTC

Wound Care for Health Care Professionals

Learn the essentials of wound care designed for licensed nurses and patient care technicians. Gain confidence in identifying, treating, and helping to prevent acute and chronic wounds. Receive hands-on instructions on applying and removing dressings. In-depth discussion on advanced wound care, technology, and various types of dressings round out the course. This is an open enrollment course as part of another class where you can join others.

 \$119 | 2 sessions
 Instructor: Annika Chatfield-Dietrich, RN BSN MEd

 Apr 29 - May 6
 M
 5:00 pm - 9:00 pm
 WTC
 113532

Dental Assisting

Dental Assistant

LAUNCH

Choose an exciting and challenging career in Dental Assisting. Through a competency-based learning approach, this program will prepare you to work alongside Dentists and Dental Hygienists performing all functions of the Dental Assistant. This in-person program prepares you to sit for the American Medical Technologist (AMT) Registered Dental Assistant (RDA) certification exam (you must have a high school diploma or GED to take this exam). This course is for those students who can attend in person and not the apprenticeship program. We strongly encourage you to participate in shadowing a dental practice to see what the Dental Assistant does in their patient care by observing at least 2 hours at a local dental clinic before the start of class. Seats are limited. Visit: www.nic.edu/da for more information or email wtc_healthcareers@nic.edu.

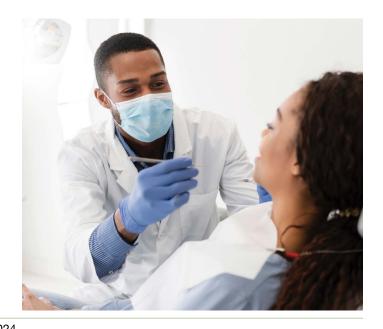
Dental Assistant Apprenticeship



This course is for those currently working at a dental practice and want to enter the exciting and challenging field of dental assisting. Work with an approved clinical preceptor at your place of employment to practice skills and meet clinical proficiencies taught in this dynamic class. Students in the Metro Coeur d'Alene area can attend this class in-person. For students outside of the greater Coeur d'Alene area, you can attend live classes and in-class demonstrations via Zoom, augmented with online class assignments, quizzes, and exams. Please contact the Health Careers Department at the NIC Workforce Training Center for information on registration and in-person attendance. This program will prepare you to sit for the American Medical Technologist (AMT) Registered Dental Assistant (RDA) certification exam. Textbooks, online programs, and exam fees are included in tuition. You must be registered for this course at least two weeks prior to the start of class. This course requires regular access to a Windows-based laptop and a reliable internet connection (Chromebooks and cell phones are not compatible with the online portion of this course). Any questions, contact us at (208) 769-3214 or wtc_healthcareers@nic.edu.

\$3,845 | 44 sessions Instructor: Emily Penberthy, RDH, BSDH, MSDH

Aug 8 – Dec 17 Tu Th 5:00 pm - 9:00 pm WTC 114083



Medical Assistant Apprenticeship

Medical Assistant Apprenticeship

LAUNCH

Become a Nationally Certified Clinical Medical Assistant (CCMA) in this accelerated 8.5-month program for currently employed health care professionals. Learn direct patient care and the clinical and administrative skills necessary for this high-demand career. Under the supervision of health care providers, Medical Assistants are valued support members of the health care team. Healthcare facilities rely on the Medical Assistant to provide clinical services for patients and ensure the clinic flows smoothly. Take skills learned in class and apply them under the supervision of a clinical preceptor where you work. Prerequisite: You must be employed in a medical facility and have someone available to be a preceptor. A list of employers is available upon request. Please check with your state healthcare regulatory board before registering to ensure this program meets state requirements for your state certification. Textbooks, online study guides, and exam fees are included in tuition. Students must have a Windows-capable laptop (Chromebooks and cell phones are NOT compatible with the online portion of this course). This course may be taken remotely by Zoom for those outside the Coeur d'Alene metro area. For more information or to begin the registration process, email wtc_healthcareers@nic.edu.

\$3,995 | 66 sessions

May 6 – Jan 27	M Tu	5:00 pm - 9:00 pm	WTC	113530
Jun 7 – Feb 28	F	8:00 am - 4:00 pm	WTC	114079

Medical Office

Certified Medical Administrative Assistant with Medical Billing and Coding (Vouchers Included)

Administrative Medical Assistants are versatile and valuable healthcare team members who handle a broad range of administrative duties. Upon completing this course, you should be well prepared to find your place in this rewarding healthcare career. You'll have the knowledge needed to confidently pursue the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA), with the exam fee covered by a voucher provided upon completion. Additionally, you'll have the opportunity to select a voucher for the professional certification that best aligns with your interests and career goals related to medical billing and coding.

\$3,895 Ed2Go Instructor

Start Anytime ONLINE 112211

Peer Support Specialist

Have you overcome addiction or a mental disorder personally or been very close to someone who has? When you understand first-hand how important it is to have a good support system, it's natural to want to help others facing the same problems. The Peer Support Specialist course will provide you with the education and training you need to appropriately help others and use your experiences for positive outcomes.

\$595 Ed2go Instructor

Start Anytime ONLINE 111992

Mental Health



Mental Health Certification

Mental Health Certification is an online, instructor-led learning experience. There are three, scheduled in-person or online instructional meetings (students living in the greater Coeur d'Alene area are asked to attend scheduled instructional meetings in person), with the majority of the course offering full online flexibility to work around your busy schedule. Upon successful completion, students are eligible to sit for the American Association of Psychiatric Technicians credentialing exam (included in the course).

\$595 Instructor: William Normington

Apr 15 – Jun 17 ONLINE 113531

Adult Mental Health First Aid

Mental Health First Aid is an eight-hour adult public education program designed to improve participants' knowledge and modify their attitudes and perceptions about mental health and related issues. This includes how to respond to individuals who are experiencing one or more acute mental health crises (i.e., suicidal thoughts and/or behavior, acute stress reaction, panic attacks, and/or acute psychotic behavior) or those in the early stages of one or more chronic mental health problems such as depressive, anxiety, and/or psychotic disorders, or issues related with substance abuse. Completion leads to a certificate from the National Council for Mental Wellbeing.

Apr 15 – 22 M 5:00 pm - 9:00 pm WTC 113473



Dementia Workshop

Uncover the keys to provide outstanding care with specialized training in this dynamic dementia workshop. Tailored for healthcare professionals and primary caregivers like you, develop a valuable foundation to help those in all stages of mental decline. Learn about the most common forms of dementia, discover effective communication strategies, and acquire techniques to alleviate cognitive impairment effects. It is best to secure your spot at least one week before class begins. The class is open to students aged 16 years old and older.

\$79 | 1 session

Instructor: Lee Vaagen, BSN, RN

May 29

5:00 pm - 9:00 pm

WTC

114076

Phlebotomy

Phlebotomy Technician

LAUNCH

This 130-hour program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Classroom and lab work includes terminology, anatomy, physiology, blood collection procedures, hands-on specimen practice, and training in skills and techniques to perform puncture methods. Students will graduate with 65 successful venipunctures. This program has an online component for which you will receive an orientation on the first day of class. Textbooks, online study guides, class materials, and the National Healthcareer Association Certified Phlebotomy Technician exam are included in registration. Scrubs are an additional cost. Students must be at least 18 years of age to register. An Externship is available as a separate class for graduates of this course and is a prerequisite for ASCP certification.

\$1,849 | 25 sessions

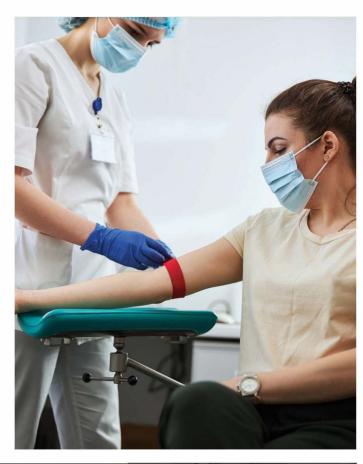
Instructor: Kat Bentley

Apr 16 - Jul 2

Tu Th 5:30 pm - 9:00 pm WTC WITC

113527

9:00 am - 3:00 pm







Classes for these apprenticeship programs begin this fall:

- Construction Apprenticeship
- Heavy Equipment Operator

All of these programs will qualify for IDAHO Launch and have up to 80% of tuition paid for!

Registration begins July 1

Phone: (208) 769-3333 | Email: Colleen.Hoffman@nic.edu www.nic.edu/wtc-construction | www.nic.edu/wtc-heavyequipment





The North Idaho College Foundation is proud to provide over \$1 million in scholarship funding this year to assist North Idaho College students!

How to apply:

- 1. Go to www.nic.edu/wtc
- 3. Click on "Scholarship Application"
- 4. Click the application image to download

All NIC students are encouraged to apply for scholarships as there are hundreds of opportunities available for students enrolled in credit courses and short-term training programs.

www.nic.edu/wtc

(208) 769-3333



Emergency Medical Technician (EMT)

Emergency Medical Technician (EMT)

This program will prepare you to provide pre-hospital emergency medical care and transportation for critical and emergent patients who access the emergency medical services (EMS) system. Textbook, class materials, study guides, practice tests, Basic Life Support Provider certification, and the skills exam for the National Registry of Emergency Technicians (NREMT) are all included in the registration fee. Upon successful completion of this course, you will be eligible to take the NREMT exam. You must be 18 to take the NREMT exam. Seats are limited. Registration opens July 8, 2024.

\$2,795 54 session	Instructor:	Jeff Butcher		
Aug 21 – Dec 20	M W F Sa	6:00 pm - 9:00 pm 9:00 am - 3:30 pm	WTC WTC	114081
Sep 4 – Jan 17	M W F Sa	6:00 pm - 9:00 pm 9:00 am - 3:30 pm	WTC WTC	114082

First Aid, CPR, AED and BLS

LAUNCH

Basic Life Support (BLS) - CPR Provider

This course is for health care workers, first responders, and those who seek CPR certification. This four-hour course includes adult, child, and infant CPR and use of the automated external defibrillator (AED). Written and skills tests will be given at the conclusion of the course. CPR/AED certification on successful completion. This course does not include first aid. Students must be 16 years old or older.

\$69 1 session			Instructor: l	Blaine Porter
Jun 20	Th	5:00 pm - 9:00 pm	WTC	114075

Basic Life Support BLS Refresher

Is your Basic Life Support for health care professionals about to expire? Obtain a quick refresher and recertify in this abbreviated class. Includes adult, child, and infant CPR, the use of the bag valve mask, and an

automated external defibrillator (AED). Does not include First Aid. You must provide a copy of your current BLS card at the beginning of class. Must be 16 years old or older.

\$49 1 session			Instructor: E	Blaine Porter
Apr 30	Tu	6:00 pm - 8:00 pm	WTC	113540
Aug 13	Tu	6:00 pm - 8:00 pm	WTC	114074

Heartsaver CPR/AED and First Aid Combo

LAUNCH

Receive CPR/AED and First Aid in one class. This class also satisfies the requirement for certified family homes. Take advantage of this combination class and learn how to save lives and respond in the event of an emergency. You will be prepared to manage a life-threatening event until professional help arrives. Earn or renew both your CPR/AED and First Aid cards, which will be active for two years.

\$95 1 session			Instructor: Blain	e Porter
Jun 8	Sa	9:00 am - 4:00 pm	WTC	114089

Heartsaver CPR and AED

Learn how to save a life! This course teaches CPR (cardiopulmonary resuscitation) and relief of choking in adults and children (no infants). Earn or renew your CPR card; good for two years. This course does not meet the requirements for Healthcare Provider CPR (BLS).

\$69 1 session			Instructor: Blaine Porter	
Jun 8	Sa	9:00 am - 12:00 pm	WTC	114730
Jul 11	Th	6:00 pm - 9:00 pm	WTC	114670

Heartsaver First Aid

Do you know what to do in case of a medical emergency? This course will give you confidence and knowledge to manage illness and injuries in the first few minutes until professional help arrives. Earn or renew your First Aid card, which is good for two years.

\$69 1 session			Instructor: Blaine Porter	
Jun 8	Sa	1:00 pm - 4:00 pm	WTC	114731



ONLINE COURSES OFFERED THROUGHOUT THE YEAR! TO BROWSE ALL AVAILABLE COURSES, VISIT NIC.EDU/WTCONLINE

Ind	lustry & Trades	Price	24.	Starting a Nonprofit	\$149
1.	Chemical Plant Operations	\$2595	25.	Teaching Adult Learners	\$149
2.	Tool and Die Maker	\$1995	26.	Teaching Students with ADHD	\$149
3.	Managing Customer Service	\$149	27.	Teaching Students with Learning Disabilities	\$149
4.	Secrets of the Caterer	\$149	28.	Teaching Preschool: A year of Inspiring Lessons	\$149
5.	Catering Professional	\$1295	29.	Starting Your Own Small Business	\$149
6.	Press Operator: Cold and Hot Stamping	\$1495	30.	Starting a Consulting Practice	\$149
7.	Manual Machinist	\$1695	31.	Paralegal Certificate Course Online	\$1895
8.	Certified Wedding Planner	\$1595	32.	Advanced Paralegal Certificate Course	\$3300
9.	Become a Veterinary Assistant	\$149	33.	eDiscovery for Paralegals	\$995
10.	Become a Veterinary Assistant II: Canine Reproduction	\$149	34.	Employment Law Certificate Course	\$995
11.	Become a Veterinary Assistant III: Practical Skills	\$149	35.	Legal Secretary Certificate Course	\$995
_			36.	Victim Advocacy Certificate Course	\$995
	siness & Professional Development	Price	37.	Certificate in Mediation and Arbitration	\$3495
1.	Certified Bookkeeper (Exam Cost Included)	\$2195	38.	Certificate in Family Mediation	\$3895
2.	Professional Bookkeeping with QuickBooks Online		_		
_	(Voucher Included)	\$2375		mputers & Technology	Price
3.	Introduction to QuickBooks Online	\$149	1.	Adobe InDesign Essentials	\$225
4.	Intermediate QuickBooks 2019	\$139	2.	Adobe Photoshop Essentials	\$225
5.	A to Z Grant Writing	\$149	3.	AutoCAD Fundamentals Certificate	\$2599
6.	Salesforce: Power User	\$695	4.	Certificate in Data Analysis	\$495
7.	Payroll Practice and Management	\$1795	5.	Certified Virtual Assistant	\$3295
8.	Purchasing Fundamentals	\$149	6.	Cisco CCNA Certification Training (Voucher included)	\$2495
9.	Accounting Fundamentals	\$149	7.	Coding Certificate	\$595
	Accounting Fundamentals II	\$149	8.	CompTIA A+ Certification prep 1: Hardware	\$149
	Chartered Tax Professional	\$1895	9.	CompTIA A+ Certification prep 2: Software	\$149
	Hotel Management	\$995		CompTIA A+ Certification prep 3: Network/Security	\$149
	Human Resources Professional	\$1945	11.	CompTIA Certification Training A+, Network+,	
	Restaurant Management	\$995		Security+ (Vouchers Included)	\$3995
	Digital Marketing Certificate	\$495		Digital Game Artist Certificate	\$2595
	Mastering Project Management with PMP Prep	\$1295		Information Security Training (Vouchers Included)	\$3295
	Management Training	\$2295		Introduction to CSS3 and HTML5	\$149
	Lean Six Sigma (Black Belt) Exam cost included	\$1895		Introduction to PC Security	\$149
	Professional Sales Skills	\$149		Introduction to Photoshop CC	\$149
	Solving Classroom Discipline Problems	\$149		Introduction to Programming	\$149
	Get Grants!	\$149		Introduction to Python 3 Programming	\$149
	HIPAA Compliance	\$149		Revit Architecture Certificate	\$2599
23.	Marketing Your Nonprofit	\$149	20.	SQL Certificate	\$595

Do something different this summer

Pre-Apprenticeship for high school students

It's never too early to kickstart a career in the trades.

Program runs from June 10 to June 28 with Job Fair on the last day of class.

Get an introduction to Heavy Equipment, Construction, HVAC, Plumbing, and Electrical. Earn OSHA 10 and First Aid/CPR certifications, and NIC credit.

Reserve your spot. Register today.



nic.edu/apprenticeship



Communication and Writing

Breakthrough Communication

Communication and conflict management are two of the most challenging aspects of our lives and organizations. We must create a robust effort to communicate and manage issues within our work groups through individuals, teams, and the larger organization. Engage in learning the fundamentals of communication and conflict and how the changes in your organization impact your workgroup and lives. We will focus on the communication process, your personal style, personality, barriers to communication, and the strategies and techniques to make improvements. We will also address conflict management styles and behaviors while viewing the causes of conflict and how we can better arm ourselves to maintain effective relationships for the long term.

Conflict to Collaboration

The art of managing conflict and shifting to collaboration is essential in the workplace. Learn the basic conflict behaviors, styles, and effective means to resolve issues by understanding your personal style and those of others. Explore the effectiveness and power of listening. Become familiar with diverse backgrounds and behavioral styles. Master the essentials of communicating dynamically to positively affect collaborative outcomes and solutions. Embrace these skills to foster partnerships in the workplace.

\$99 1 session			Instructor: Ginny Campbell		
Apr 17	W	9:00 am - 12:00 pm	ONLINE	113499	
Jun 26	W	9:00 am - 12:00 pm	ONLINE	114055	

Leading Teams through Change

Managers are the first example employees look to when they need to adopt a change or understand how a change affects them personally. Help people and managers proactively lead teams through change. You'll learn how to define and accept your role in change, plus gain practical frameworks for becoming an effective change leader.

\$99 1 session			Instructor: Ginny Campbell		
Apr 23	Tu	9:00 am - 12:00 pm	ONLINE	113495	
lul 10	۱۸/	9:00 am - 12:00 pm	ONLINE	11/056	

Essential Communication Skills NEW!

Equip yourself with valuable tools to effectively navigate crucial, difficult workplace conversations to achieve positive results. Explore steps that will help you tackle those difficult conversations head-on and learn the key principles of a productive conversation.

\$99 1 session			Instructor: Ginny	Campbell
Jun 19	W	9:00 am - 12:00 pm	ONLINE	114054

Management and Leadership

Building High-Performance Teams

Working collaboratively with others to find solutions to complex, everyday issues that organizations face should be fun, dynamic, and sometimes even challenging. Learn how to develop and manage a high-performing team that possesses a strong sense of purpose, properly delineates roles and responsibilities, understands the value of different personalities, and works with defined strengths and weaknesses to accomplish tasks and goals.

\$99 I session		"	instructor: Ginny Campoeii		
Apr 18	W	9:00 am - 12:00 pm	ONLINE	113492	
Jul 17	W	9:00 am - 12:00 pm	ONLINE	114057	

Time Management and Prioritization

Time is one of the most valuable resources we have, yet one of the easiest ones to waste. Managing your time wisely is critical to being a high-performing member of your team. This course will show you best practices for understanding how employers view and value time, prioritizing key goals and vital tasks, overcoming procrastination, improving your concentration, and dealing with frequent distractions.

\$99 | 1 session Instructor: Ginny Campbell

ONLINE May 1 9:00 am - 12:00 pm 113494

Women in Leadership

Discover how to harness your invaluable skills and transform yourself into a formidable, influential leader. This course will guide you in mastering the art of persuasion, employing powerful communication techniques, fostering meaningful connections across all hierarchies, and propelling your vision forward.

\$99 | 1 session Instructor: Ginny Campbell

Jun 12 W 9:00 am - 12:00 pm ONLINE 114049

Essential Leadership Skills: Achieving Your Greatest Potential as a Leader

Reaching your full potential is a balance of being productive and enjoying each moment. Find out how to live up to your potential and succeed. Learn how to focus on the big picture, develop goals, manage your time wisely, practice discipline while having a positive attitude, and recharge while enjoying each moment. The success you'll find from living life to your highest potential is its own reward.

\$99 | 1 session Instructor: Ginny Campbell Jul 24 9:00 am - 12:00 pm ONLINE 114058

Professional Development

Finding Your Why Workshop NEW!

Simon Sinek's books Start with Why and Finding Your Why are great reads and provide interesting reflection. While neither is required reading for this class, participants will learn more about finding their "Why" and will engage in activities that will lead them to more clearly identify their "Why" for their professional lives. A more robust understanding of your "Why" can help stay the course day to day and make intentional career decisions.

\$125 | 1 session Instructor: Dr. Sam Jennings II Apr 10 9:00 am - 12:00 pm ONLINE 112802

Managing Employee Performance NEW!

A leader's responsibility involves ensuring their own competence in overseeing their employees' ability to meet the standards and levels of accomplishment expected in an organization. Holding employees accountable to high performance standards is essential; learn how to accomplish this by giving employees consistent feedback while setting goals and planning for success.

\$125 | 1 session Instructor: Ginny Campbell May 15 9:00 am - 12:00 pm ONLINE 112803

How to Be Great at Work NEW!

A guick browser search can give us millions of ideas of how to manage our time, lead a team, tackle a task, or work more effectively. Spoiler alert: No one can do it all. The class will focus on specific areas of work and will give each participant the opportunity to choose one to two behaviors they hope to change; then make a specific plan to do so. No pre-work is needed. Participants will be asked to engage and share their plans openly in order to examine their approach and support one another through change.

\$125 | 1 session Instructor: Dr. Sam Jennings II

Jun 12 9:00 am - 12:00 pm ONLINE 112804

Supervisory Skills Series Levels 1-3

Help newly promoted supervisors navigate their changing roles and have an immediate impact! Key strategies, hands-on workshop activities, and practical suggestions make this program an excellent choice for organizations that promote from within or train new supervisors regularly. This is a self-study, online program consisting of 15 individual classes. To meet Certified Public Manager Program eligibility, students must complete all 15 courses and receive a Pre-CPM Certificate.

\$775 Instructor: Sollah Instructor

Start Anytime ONLINE CT-O-SOLLAH



cash or check payments only.

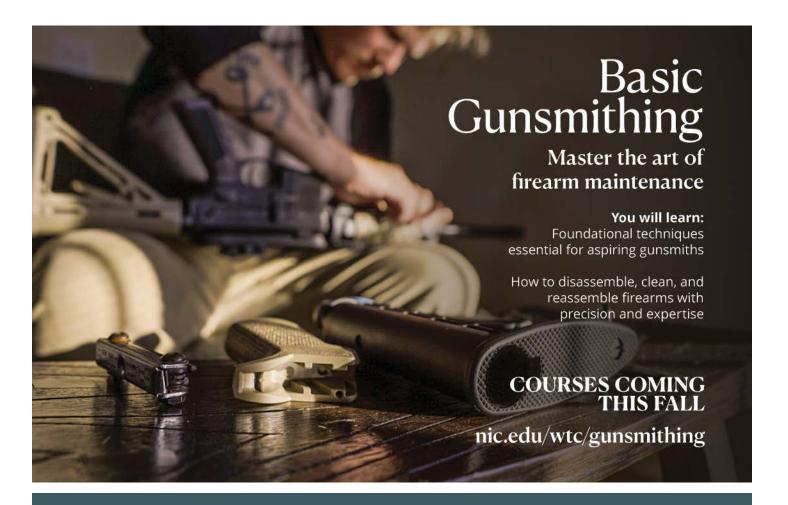
(\$1,500 Value)



Classes that match your life

In-Person Online **Hybrid Evening** Late Start





SECURE FUNDING FOR NIC WORKFORCE TRAINING THROUGH



Idaho LAUNCH is where your skills meet their match.

A statewide commitment to lift up Idaho, one job seeker at a time. Match your current skills to what employers across the state need and apply for training funds to build your skills.

- LAUNCH covers up to 80% of training costs for approved classes, with a \$5,000 maximum.
- LAUNCH funding is a once-in-a-lifetime benefit for Idaho residents, regardless of their financial situation. You can select more than one training in your once-in-alifetime funding request.
- You must enroll in the first training activity within 12 months of the date you are issued a voucher for the training costs.

APPLY TODAY nic.edu/ldahoLaunch







North Idaho College ADULT EDUCATION GED® TESTING

- Continuous Enrollment
- Instructor-led Day & Night Classes
- ▶ GED Academy[™] Online Option

FREE Instruction

If you are in need of assistance to improve your fundamental academic skills, we are here to help you meet that goal!

How to Enroll:

- ► STEP 1: Call (208) 665-5099 to sign up for orientation
- ► STEP 2: Attend orientation and complete a skills review
- ► STEP 3: Meet with the student advisor to sign up for classes

Adult Education Center

Molstead Library, Room 262 875 W. Garden Ave. Coeur d'Alene, ID 83814

(208) 665-5099 ► nic.edu/aec

Maps to NIC/WTC

Map to the NIC Workforce Training Center

525 S. Clearwater Loop, Post Falls (208) 769-3333 **www.nic.edu/wtc**



From I-90 Westbound:

Take the Pleasant View Rd. (Exit 2) exit. Turn south on Pleasant View Rd. to Riverbend Blvd., turn right. Go to Clearwater Loop (on your left). Turn left into the Riverbend Commerce Park and proceed to 525 S. Clearwater Loop. Free parking.

From I-90 Eastbound:

Take the Beck Rd. (Exit 1) exit. Turn left on W. Pointe Pkwy. to Riverbend Blvd., turn left. Go to Clearwater Loop (on your right). Turn right into the Riverbend Commerce Park and proceed to 525 Clearwater Loop. Free parking.

North Idaho College Locations

NIC Workforce Training Center (WTC)

525 S. Clearwater Loop, Post Falls (208) 769-3333

NIC Coeur d'Alene Campus

1000 West Garden Avenue, Coeur d'Alene (208) 769-3300 www.nic.edu

NIC at Sandpoint

515 Pine Street, Sandpoint (208) 263-4594 www.nic.edu/sandpoint

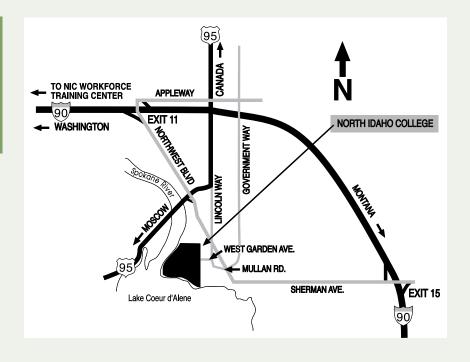
NIC Parker Technical Education Center

7064 West Lancaster Road, Rathdrum (208) 929-4040 www.nic.edu/tech

Map to the NIC Coeur d'Alene Campus 1000 West Garden Ave. Coeur d'Alene (208) 769-3300 www.nic.edu

From I-90 East or West, take the Northwest Boulevard Exit (Exit 11) and go south on Northwest Boulevard. Entrances to the college exist at Hubbard Street, River Avenue, and Mullan Avenue. Mullan Avenue is accessible Labor Day to Memorial Day only.

For parking guidelines, go to www.nic.edu/parking.



Ways to Enroll

In Person



North Idaho College Workforce Training Center 525 South Clearwater Loop Post Falls. ID 83854

Coeur d'Alene Campus (Lee Kildow Hall) 1000 West Garden Avenue Coeur d'Alene, ID 83814



Online

Register online at www.nic.edu/wtc



Mail

North Idaho College Workforce Training Center 525 South Clearwater Loop Post Falls, ID 83854-9400



Registration Form

Phone, Fax & Email

Phone: (208) 769-3333 Fax: (208) 769-3223 nicworkforcetraining@nic.edu **CLOSURES:** The Workforce Training Center will be closed and classes will NOT be held on May 27, July 4, and Sept. 2.

CLASS CANCELLATIONS: Courses are subject to cancellation if minimum enrollment is not met. If the Workforce Training Center cancels a class, you will be notified by telephone and/or email. Your registration fee will be fully refunded, or you can transfer to another class, or receive a voucher good for a future class.

GETTING A REFUND: To withdraw your registration and receive a full refund, you must notify our office at least three full business days before the class starts. Your full tuition can be refunded, transferred to another class, or you will be issued a voucher for a future class. If notice is received less than three full business days, we cannot issue refunds, transfers, or vouchers.

PARKING: The Workforce Training Center has over 200 free, well-lit parking spaces.

SPECIAL ACCESS NEEDS: The Workforce Training Center is wheelchair accessible with convenient parking.

NO OUT-OF-STATE TUITION: There is no additional charge for students who are not Idaho residents for classes offered through the Workforce Training Center.

VA: Students using VA Education Benefits must provide transcripts from any college, university, vocational school and military training previously attended or completed. Prior credit for education and training will be evaluated.

AUXILIARY SERVICES: Auxiliary aids and services available upon request.

EQUAL OPPORTUNITY: NIC is an equal opportunity employer.

North Idaho College is a tobacco-free campus. Thank you for your cooperation.

Request for Confidentiality

The NIC Workforce Training Center designates the following categories of student information as public or "Directory Information." The following information may be disclosed by the institution for any purpose, at its discretion: student's name, student's address or phone number, dates of attendance, email address, or previous institutions attended. Currently enrolled students may withhold disclosure of any category of information under the Family Educational Rights and Privacy Act of 1947, as amended. To withhold disclosure, written notification must be received in the Workforce Training Center office. The North Idaho College Workforce Training Center assumes that failure on the part of any student to specifically request the withholding of categories of Directory Information indicates approval for disclosure.

Last Name	First Name	Middle	
Mailing/Street Address			
City			
Email		Date of Birth	
Home Phone Busines	ss Phone	Fax	
Have you ever attended NIC before? \square No \square Yes found out about the class(es) through: \square Class Car		Internet ☐ Friend ☐ other	
Course Title:		Start Date:	Fee:

Please call for payment information!

Enrollment for Workforce Training is on a first-come basis. Should a class be cancelled, or if the class is full when your enrollment is received, your full payment will be returned.

☐ I verify that I meet minimum course requirements, if any, including age. S	Signature:

Learning for Life

Workforce Training Center

525 South Clearwater Loop | Post Falls, Idaho 83854-9400

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LearningforLife

Classes weekly | Experienced instructors | Flexible schedules

www.nic.edu/wtc | (208) 769-3333



CAREERSTHAT WILL **KEEP** YOU HERE

The North Idaho College Workforce Training Center makes living in North Idaho possible. Explore our apprenticeships (such as Construction, Electrician, and Plumbing) or certificate courses (such as CDL, CNA, and EMT) that don't require enrolling in college - just sign up.



Call (208) 769-3333 today or visit us online - nic.edu/wtc

Or enroll in North Idaho College to finish up a degree or start a new one while taking advantage of some of the lowest tuition rates in the country.



For college-level courses, call North Idaho College at (208) 769-3300 or visit NIC online - nic.edu.

