



North Idaho College — Idaho Residency Determination Form

Please read all instructions, complete the entire form, and attach copies of all documentation.

Please print clearly using pen and answer each question. Incomplete or illegible forms will not be considered. Falsification or intentionally providing erroneous information is subject to penalty of perjury under the laws of the State of Idaho. All information will be kept confidential in accordance with the Family Education Rights and Privacy Act (FERPA) of 1974.

Qualifications for residency must be met prior to the first day of the term for which reclassification is sought. This worksheet and all required documentation must be submitted by the 10th business day of the Fall/Spring terms or 5th business day of the Summer term in which reclassification is sought. Failure to provide required documentation with the worksheet will result in a denial of residency being requested. All documents must be in the student's or parent/guardian's or spouse's name (no mix), show the physical address, and be dated. See www.NIC.edu/residency for more information.

Email this completed form and all supporting documents to CardinalCentral@nic.edu or drop off at Cardinal Central in Lee-Kildow Hall.

Communications for questions or regarding the decision will be sent to the student's Cardinal Mail account. NIC reserves the right to request additional documents in order to determine a student, spouse or parent/guardian's residency.

(A) STUDENT INFORMATION SECTION

Term for which residency is sought: _____

What is your current residency status? <input type="checkbox"/> Idaho/not Kootenai County <input type="checkbox"/> Washington <input type="checkbox"/> Out-of-State		What residency is being sought? <input type="checkbox"/> Idaho/Kootenai County (District) <input type="checkbox"/> Idaho/not Kootenai County (Non-District)		If you are not a US citizen, you must provide proof of lawful presence in the US to qualify for Idaho residency for tuition purposes. Idaho code 67-7903	
				Student's Country of Citizenship: _____	Date moved to Idaho: _____
Name (Last, First, MI) _____				Student ID#: _____	
Current Address (Street, Apt #) _____				Phone number: _____	
City, State, Zip _____				Email: _____	
Name of high school graduated from: _____					Month/Year graduated: _____
City/State of high school: _____					

(B) Select either DEPENDENT or INDEPENDENT

<input type="checkbox"/> DEPENDENT	One or more of my parents or court appointed legal guardians provides at least 50% of my financial support AND has maintained domicile in Idaho for at least 12 months prior to the start of the semester for which I am seeking reclassification.	Your parent/guardian must complete/provide (1) Residency Section E (1 or 2) of this form (unless completing Section D); (2) proof of maintaining an Idaho domicile, (3) all copies of supporting documentation in their name/address, and (4) true and correct copy of their latest Idaho tax return listing you as a dependent as proof of support. (The extent of the disclosure required concerning the parent/guardian's state return is limited to the listing of dependents claimed and the signature of the taxpayer and shall not require disclosure of financial information contained in the returns).
<input type="checkbox"/> INDEPENDENT	I receive less than 50% of my support from a parent/guardian, AND have continuously resided and maintained a bona fide domicile in Idaho primarily for the purposes other than education for at least 12 months prior to the start of the semester sought.	You or your spouse must (1) complete the Residency Section E (1 or 2) of this form (unless completing Section D); (2), provide all required supporting documentation, and (3) provide a copy of your marriage certificate if you are claiming residency based on your spouse's residency.

(C) NATIVE AMERICAN INDIAN TRIBE MEMBER

Are you a member of one of the following Idaho Native American Indian Tribes? * Coeur d'Alene *Eastern Shoshone * Kootenai *Nez Perce * Northwestern Shoshone * Shoshone-Bannock * Shoshone-Paiute		<input type="checkbox"/> Yes	(1) attach a copy of your tribal membership papers or unexpired tribal membership card, (2) skip to Section F to sign and date.
		<input type="checkbox"/> No	Go to page 2

(D) ARMED FORCES / IDAHO NATIONAL GUARD - Select either DEPENDENT or INDEPENDENT

<input type="checkbox"/> I am a DEPENDENT of a current/former military member and checked Dependent in Section B. You must provide the required documentation of military service for your parent/legal guardian who is the military member below. <u>Attach a copy of your military member parent's latest Idaho tax return. If an Idaho tax return was not filed, submit a copy of your military member parent's federal tax return.</u> For (4) below, your military member parent will need to provide proof of their Idaho residency.	<input type="checkbox"/> I am INDEPENDENT and checked Independent in Section B. You must provide the required documentation of military service for yourself or your spouse. <u>Attach a copy of your Marriage Certificate if you are using your spouse's military status.</u>
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The military member completes the following: Only 1 category should be checked YES. The remaining 3 are NO.

(1) I am a <u>current</u> member of the Armed Forces (excluding National Guard), entered service as an Idaho resident, AND have maintained Idaho resident status, BUT am stationed outside of Idaho.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach enlistment papers and military ID.
(2) I am a <u>current</u> member of the Armed Forces (excluding National Guard) AND currently stationed in _____ County, Idaho.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach military papers and military ID.
(3) I am a <u>current</u> officer or enlisted member of the Idaho National Guard.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach enlistment papers.
(4) I am a <u>former</u> member of the Armed Forces, served at least 2 years, separated under honorable conditions, have moved to Idaho for the purpose of establishing domicile, and will take steps to establish domicile in Idaho within 1 year of registration at NIC.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach DD-214, Member 4 version.

(E) RESIDENCY - Complete either Section 1 or Section 2

Instructions: If you marked DEPENDENT in Section B, your parent/guardian must complete this section. If you marked INDEPENDENT in Section B, you or your spouse, if you are claiming residency through your spouse, must complete this section. Do not leave any questions blank. You must be able to show you have lived in Idaho continuously for at least 12 months prior to the start of the semester.

This section is being completed by: _____ **Relationship to student:** _____

SECTION 1: You must provide all 3 of the documents on the right. If unable to, complete Section 2.	A. <input type="checkbox"/> Current unexpired Idaho drivers license or Idaho state ID <u>and</u> B. <input type="checkbox"/> Latest Idaho State Tax return Form 40. (W-2s and Form 43 Part-time residents are not accepted) <u>and</u> C. <input type="checkbox"/> Proof of Kootenai County home ownership as your primary domicile, purchased at least 1 year prior to the start of the term. Date purchased: _____
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SECTION 2: You must provide the document in A below plus 4 other documents. All documentation must show the name of the student, or parent/guardian, or spouse (no mix of names), show the Idaho physical address, and be dated. The documents must be varied in type and dates. 1 document must be dated 12-13 months prior to term start date, 1 recent, and the remaining 2 dated between 3 and 9 months ago.

A. REQUIRED: Current unexpired Idaho drivers license or state ID	<input type="checkbox"/> Yes	Required: Attach a copy of your ID
B. Do you own a car, boat, RV, or trailer, registered in Idaho?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach a copy of your registration (not title)
C. Are you registered to vote in Idaho?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach a copy of your voter registration.
D. Do you rent or own a home in Kootenai County?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach a copy of your lease agreement/closing document.
E. Do you have an Idaho bank account?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach a copy of your bank statement.
F. Did you file Idaho taxes Form 40 or Form 43?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach a copy of your latest Idaho tax return, <u>signed</u> .
G. Other documents? (Ex: utility bill, paystub, cell phone, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attach copy of documents.

(F) STUDENT'S SWORN STATEMENT

By signing this form, I indicate that all statements set forth in this application are true to the best of my knowledge and belief and derived from documents submitted with this application. I also indicate that, if selecting the Independent box, I have not been and will not be claimed as an exemption for income tax purposes by any person except myself or my spouse for the current and prior calendar year, and have not received and will not receive financial assistance in cash or in kind of any amount greater to the amount that would qualify me to be claimed as an exemption for income tax purposes by any person except myself or my spouse during the current or prior calendar year. I also indicate that, if selecting the DEPENDENT box, I have received at least 50% of my support from an Idaho resident that has claimed me as a dependent on his/her Idaho State Tax return for tax purposes. I understand that my residency is based on the documentation attached to this form provided by me, my spouse, or my parent/guardian.

Student signature: _____ Date: _____