



## ASNIC STUDENT GOVERNMENT CONSTITUTION

### ARTICLE I. ASSOCIATED STUDENTS OF NORTH IDAHO COLLEGE

#### SECTION 1. Establishment of ASNIC Student Government

##### CLAUSE 1. Name

The student body under this constitution shall be known as the Associated Students of North Idaho College. The official abbreviation shall be ASNIC.

The Student Government of North Idaho College is referred to as the ASNIC Student Government or ASNIC SG.

##### CLAUSE 2. Membership

All North Idaho College students are members of ASNIC.

##### CLAUSE 3. Discrimination Policy

ASNIC Student Government does not discriminate on the basis of race, color, religion, sex, national origin, age, genetic information, veteran status, sexual orientation, gender identity or disability in any educational programs or activities receiving ASNIC funds.

##### CLAUSE 4. Organization of ASNIC Student Government

The students shall establish and maintain ASNIC Student Government, ASNIC Student Events Board, and ASNIC Clubs.

##### CLAUSE 5. Authority

ASNIC Student Government will operate as part of the shared governance of North Idaho College.

##### CLAUSE 6. Transparency

All members of ASNIC have the right to attend all open meetings of the ASNIC Student Government and to view all open records of ASNIC. Minutes of ASNIC Student Government Board Meetings and grant allocation minutes are available on our website. Other records are available upon request.

#### SECTION 2. ASNIC Student Government Finances



### **CLAUSE 1. Funding**

The Student Government is funded by student fees, known as the ASNIC fee. The ASNIC fee is approved by the North Idaho College Board of Trustees as part of the college budgeting process. The fees are collected by student accounts as part of the registration process and transferred to the ASNIC SG account.

### **CLAUSE 2. Accounting**

The Auxiliary Services Accountant shall account for all funds of the ASNIC Student Government, maintain accounts payable, and maintain annual financial statements. The Auxiliary Services Accountant shall assist ASNIC Student Government with financial projections and budget reporting on a monthly basis and from year to year.

### **CLAUSE 3. Financial Management**

The ASNIC Student Government President along with the ASNIC SG Advisor(s) shall be responsible for the fiscal management of the Student Government budget.

### **CLAUSE 4. Budget**

An annual budget will be developed by an ASNIC Student Government Budget Committee and affirmed by the ASNIC SG during a board meeting. The outline of the Budget Committee is defined in the Bylaws.

## **SECTION 3. ASNIC Student Government Advisor**

### **CLAUSE 1. Employee Status**

At least one employee at North Idaho College shall act as the advisor to ASNIC Student Government. The advisor shall assist and advise the ASNIC SG as needed. The advisor assists in monitoring ASNIC Student Government position requirements and is responsible to ensure GPA requirements are maintained. An Advisor must be a fulltime staff member within the Student Services Department at North Idaho College.

### **CLAUSE 2. Appointment & Time Commitment**

An ASNIC Advisor shall be appointed by the Vice President of Student Services (VPSS). An Advisor must designate a significant portion of her/his time to the organization, as part of their official job description. There may be more than one advisor appointed by the VPSS.

## **ARTICLE II. ASNIC STUDENT GOVERNMENT**



## **SECTION 1. Student Government Membership**

We will amplify student voices to advocate and create change for an enhanced student experience by serving as a bridge between students, administration, and our community.

### **CLAUSE 1. Authority**

All legislative powers herein granted shall be vested in the ASNIC Student Government.

### **CLAUSE 2. ASNIC Student Government Makeup**

ASNIC Student Government shall consist of the following elected positions: President, Vice President, and eight Senators. One Senate position is reserved for a student enrolled as Dual Credit (unless no Dual Credit Student runs in both fall and spring elections). One Senator will be elected by the ASNIC Student Government members to serve as President Pro Tempore.

### **CLAUSE 3. Presiding Officer**

The President shall preside over ASNIC Student Government. In the event that the ASNIC President is absent, the ASNIC Vice President shall assume the presidential duties. In the absence of both the President and the Vice President, the President Pro Tempore shall preside over ASNIC Student Government meetings.

### **CLAUSE 4. Executive Team**

The Executive Team shall consist of the President, Vice President and the President Pro Tempore as voting members, and the ASNIC SG Advisor(s) shall serve as ex officio members.

### **CLAUSE 5. Duties**

The ASNIC Student Government Bylaws shall enumerate the duties, responsibilities, and obligations of the ASNIC Student Government.

### **CLAUSE 6. Standing Committees**

All ASNIC representatives shall represent the students on a variety of standing committees as designated in the ASNIC Student Government Bylaws.

### **CLAUSE 7. Ethics Code**

Members of ASNIC Student Government pledge to uphold and promote the Student Code of Conduct during their time of service throughout the college community. The ASNIC Student Government will conduct themselves in a manner worthy of representing all students as the representatives of the student population. Thus, ASNIC Student Government has created what shall hereby be known as the Code of Ethics. ASNIC Student Government Officers responsibility regarding the Code of Ethics shall be outlined in the ASNIC Bylaws.



## **SECTION 2. Eligibility**

### **CLAUSE 1. Credit Hours**

To be eligible to serve as an ASNIC representative in a Senate, President, or Vice President position a student must be enrolled in at least 10 credit hours at North Idaho College, it is highly recommended to be enrolled in 12.

### **CLAUSE 2. Grade Point Average**

Students must have a cumulative GPA of 2.5 to run for office and hold ASNIC-based positions, and are required to maintain a GPA of 2.5 while serving in an ASNIC SG role (to include Student Government, Events Board, and FAST). The ASNIC Student Government Bylaws outline procedures in the case the 2.5 GPA is not maintained.

### **CLAUSE 3. Term Limits**

A student may not serve for more than six spring and fall semesters as any ASNIC Officer in any capacity. A student cannot serve for more than a total of two spring and fall semesters as ASNIC President or Vice President.

## **SECTION 3. Elections and Process to Fill Vacant Positions**

### **CLAUSE 1. Elections**

All requirements for conducting Student Government elections and campaigns shall be governed by guidelines as set forth in the ASNIC SG Bylaws. All elections and campaigns are supported by the ASNIC SG Election Committee.

### **CLAUSE 2. Voting**

All ASNIC Student Government elections must have voting open for at least a full week when voting during Student Government elections. Students have the ability to cast one vote for President, one vote for Vice President, and one vote per open Senate seat. No candidate may receive more than one vote per student.

### **CLAUSE 3. Vacant Positions**

If a student government position becomes vacant open during the semester, members of the ASNIC Student Government may conduct interviews of interested candidates. The full process for filling vacancies is outlined in the ASNIC Student Government Bylaws.

## **SECTION 4. Officer Review Process**

Midterm and Semester Evaluations: Every ASNIC Student Government member shall be given a review during midterm and at the end of fall semester. The purpose of this review is to assess achievements and make recommendations for improvement. The process for the reviews are outlined in the Bylaws.



## **SECTION 5. Resigning or Removal from Student Government Positions**

**CLAUSE 1.** If a Student Government member wishes to resign a letter of resignation should be provided to the ASNIC SG President and the Advisor(s).

**CLAUSE 2.** Removal of office may occur for negligence of duties; poor academic performance and/or a serious violation of the ethical or behavioral standards set out in the Student Handbook.

**CLAUSE 3.** The process for removal of Student Government members from office is outlined in the Bylaws.

**CLAUSE 4.** An appeal process is available for an officer removed from the Student Government and is outlined in the Bylaws.

## **ARTICLE III. ASNIC STUDENT EVENTS BOARD SECTION 1. Mission, Vision, and Values**

**Mission:** The Student Events Board will strive to connect the students of North Idaho College to build an inclusive community and enhance their college experience by offering a variety of engaging and relevant activities.

**Vision:** To enhance the sense of community among North Idaho College students to elevate their college experience.

**Values:** To maintain Integrity, Authenticity, Acceptance, Growth, and Diversity, while Creating a space for students to interact outside of the formal academic setting.

## **SECTION 2. Events Board Makeup**

The ASNIC Student Events Board will consist of North Idaho College student members. These members will be hired for team positions including one designated as Student Events Lead Coordinator.

## **SECTION 3. Eligibility**

The Events Board Team members are held to the same GPA standards as ASNIC Student Government Officers.

## **SECTION 4. Advisor Role**

The operations of the Student Events Board will be left to the discretion of the presiding ASNIC Advisor. Operational powers given do include but are not limited to the hiring, removal, and day to day operations of the Student Events Board.



## **ARTICLE IV. ASNIC CLUBS**

ASNIC Clubs provide students opportunities for learning outside the classroom; meeting people with similar interests; developing life, work, and leadership skills; gaining a broader experience and a greater perspective, and engaging students as citizens of the campus community.

### **SECTION 1. Management**

#### **CLAUSE 1. Governing Documents**

ASNIC Student Government shall charge that all policies, operations, formations, and management of clubs will be outlined in the club handbook. Intra Club Council (ICC) will submit recommendations for revisions to the Club Handbook to the ASNIC Student Government for final approval.

### **SECTION 2. Intra Club Council Structure and Function**

#### **CLAUSE 1. Governing Powers**

The Intra Club Council has limited governance over club affairs as it relates to the sustainability and development of clubs. ICC will meet on a monthly basis to approve new clubs, share projects, hold clubs accountable to the procedures set within the club handbook, and make recommendations for the handbook on an annual basis. Under special circumstances, ASNIC may temporarily remove governing powers.

#### **CLAUSE 2. Membership**

The Intra Club Council will be chaired by the Vice President of the ASNIC Student Government and include one representative from each ASNIC Club and two ASNIC Student Government Senators.

### **SECTION 3. ASNIC Club Handbook**

#### **CLAUSE 1. Annual Review**

The ASNIC Clubs Handbook will be reviewed by the Vice President of ASNIC and the Intra Club Council on an annual basis to ensure a high quality approach to the creation, policy development, operations, and management of ASNIC Clubs. Once revision recommendations are approved by ICC, the draft copy will be submitted to the ASNIC Student Government and approved by simple majority vote.

## **ARTICLE V. ASNIC GOVERNING DOCUMENTS**

### **SECTION 1. Establishment and Revisions to the Constitution**



**CLAUSE 1.** The Constitution shall be written and amended by the ASNIC Student Government. Revisions to the Constitution may be proposed by a majority vote of ASNIC Student Government or a petition signed by 5 % of ASNIC members.

**CLAUSE 2.** The ASNIC Student Government must provide notice of proposed revisions and pending vote by publicly posting the draft revised document for at least one week to allow viewing and comments by all ASNIC members. The changes can be approved by a simple majority vote of those cast by the ASNIC constituents.

**CLAUSE 3.** The most current version of ASNIC Student Government Constitution supersedes all past versions.

## **SECTION 2. Establishment and Revision of the Bylaws**

**CLAUSE 1.** Bylaws shall be written and amended by the ASNIC Student Government and affirmed by a 2/3 majority vote of said body. Any revisions to the Bylaws must be documented in the minutes in which the changes were authorized. Detailed guidelines for bylaw revisions are found therein.

**CLAUSE 2.** The most current version of the ASNIC Student Government Bylaws supersedes all past versions.