



North Idaho College

Board of Trustees 2024 Election

Election Filing Deadline: August 30, 2024 by 5:00 pm

The following Trustee zones are up for election in the November 5, 2024 General Election:

Trustee, Zone 3	Four Year Term, through November, 2028 Position currently held by Todd Banducci
Trustee, Zone 4	Four Year Term, through November, 2028 Position currently held by Greg McKenzie
Trustee, Zone 5	Four Year Team, through November, 2028 Position currently held by Mike Waggoner

North Idaho College Board of Trustee candidates must reside within their respective district in order to be eligible to run for election. You may verify your district on the zone jurisdiction map [here](#).

Filing Instructions for North Idaho College Trustee Candidates:

1. If your campaign finance contributions or expenditures exceed \$500, you must create a campaign finance account with the Idaho Secretary of State. Visit sunshine.voteidaho.gov for more information.
2. The Petition of Candidacy and Declaration of Candidacy forms are available online with this notice, at the North Idaho College's Clerk of the Election's Office or at the Kootenai County Elections Office. After completing the required documentation, the Kootenai County Elections Office will review and certify your Petition of Candidacy. More information about elections in Kootenai County may be found [here](#).
3. After the Kootenai County Elections Office certifies your Petition, please file your Petition of Candidacy and Declaration of Candidacy with North Idaho College's Vice President for Finance and Business Affairs Sarah Garcia no later than 5:00 p.m. on Friday, August 30, 2024 on North Idaho College's main campus located at 471 N. College Drive, Lee-Kildow Hall, Room 114, in Coeur d'Alene.

Contact Information:

North Idaho College District Clerk of Elections

Sarah Garcia, Vice President for Finance and Business Affairs
Lee-Kildow Hall, Room 114, 471 N. College Drive, Coeur d'Alene, Idaho 83814
Phone: (208) 769-3340; Email: april.ellin@nic.edu

Kootenai County Elections Office

1808 N. 3rd Street, Coeur d'Alene, Idaho 83814
Phone: (208) 446-1030; Fax: (208) 446-2184; Email: kcelections@kcgov.us



SPECIAL DISTRICT OFFICE CANDIDATE FILING INFORMATION

Use this form to declare your candidacy for special district office in Idaho.

Filing Dates and Deadlines

You must submit your complete declaration of candidacy plus the petitions by 5:00 pm (local time) on the last day of the candidate filing period. (*§34-1404, Idaho Code*)

All deadlines are at 5:00 pm (local time).

Candidate Filing Deadline:

August 30, 2024

Withdrawal Deadline

September 20, 2024

Filing Options

Candidates must submit the required number of signatures to qualify for the General Election ballot:

County Offices: 5 valid signatures within the zone, district, or political subdivision

Completing the Declaration of Candidacy

When completing the Declaration of Candidacy, be sure to complete all fields and questions. Any incomplete or missing information may void your filing.

Section 1: Office Information

Enter one of the following special district offices:

- Community College
- Soil Conservation Districts

Section 2: Candidate Information

When entering your Ballot Name, the following will NOT be allowed on the ballot:

- Nicknames that promote a particular political platform or are deemed offensive.
- Professional or military identifiers such as Dr., M.D., PhD., Esq., CPA, Captain, General, etc.

A phone number is required and will become publicly available upon request.

Section 3: Registered Address

- This **MUST** be a physical address. P.O. Boxes will not be accepted.
- If your registered address is the same as your mailing address, check the box at the bottom of this section and skip section 4.

Section 4: Mailing Address

- P.O. Boxes are acceptable.
- If your mailing address is the same as your registered address, check the box at the bottom of section 3 and leave this section blank.

Section 5: Homeowner's Exemption

If you or your spouse have claimed a Homeowner's exemption, list the address in this section.

Section 6: Campaign Finance

If your campaign finance contributions or expenditures exceed \$500, you **MUST** create a campaign finance account with the Idaho Secretary of State.

Visit sunshine.voteidaho.gov for more information.



DECLARATION OF CANDIDACY SPECIAL DISTRICT OFFICE

Candidate Filing Deadline:
August 30, 2024

Office name

1 Filing for the office of _____
District name _____ Sub-district, zone, seat or position (if applicable) _____

Candidate information

Enter your name as it appears on your voter registration.

First name _____ Middle name _____
Last name _____ Suffix (if applicable) _____

Enter your name as you would like it to appear on the ballot.

2 Ballot name _____
NOTE: You may not use nicknames that promote a particular political platform or are deemed offensive. Professional or military identifiers (Dr., M.D., PhD., Esq., CPA, Captain, General, etc.) are also not allowed on the ballot.

Enter your phone number.

Phone number _____ Email address _____
NOTE: Your phone number is required and will become publicly available upon request.

Registered address

Must be a street address. P.O. Boxes are not allowed.

3 Address (not P.O. Box) _____ Unit/Apt # _____
City _____ State _____ Zip _____
 My mailing address is the same as my residential address. (If you check this box, then skip section 4)

Mailing address

Provide the address where you receive mail.

4 Address or P.O. Box _____ Unit/Apt # _____
City _____ State _____ Zip _____

Homeowner's exemption

If you or your spouse have claimed a homeowner's exemption, provide the address.

I or my spouse have claimed a homeowner's exemption. (If no, proceed to section 6)
5 Address _____ Unit/Apt # _____
City _____ State _____ Zip _____

Campaign finance

Choose only one option.

6 I have already created a Campaign Finance account and appointed a Treasurer. **Or** If any campaign finance contributions or expenditures reach or exceed \$500, I will create a Campaign Finance account with the Idaho Secretary of State and appoint a Treasurer.

Signature

7 I, the undersigned, do hereby declare myself a candidate for the office entered above. I certify that I possess the legal qualifications to hold said office and that the information on this declaration is true and accurate.
I submit herewith the nominating petitions containing the statutory number of signatures of qualified electors.
Candidate, sign and date here (Required)

X		Date (mm/dd/yyyy) ____ / ____ / ____
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Official Use Only

- Candidate residency verified.
- District requirements verified.
- 5 qualified elector signatures with residency verified.
- Homeowner's exemption verified (if applicable).



PETITION FOR CANDIDACY SPECIAL DISTRICT OFFICE

Candidate Filing Deadline:
August 30, 2024

Office name

1 Filing for the office of _____
District name _____ Sub-district, zone, seat or position *(if applicable)* _____

Candidate name

2 Ballot name _____
NOTE: Enter the candidate's name as it will appear on the ballot.

Petition signatures

3 I, the undersigned, being a qualified elector of _____ County in the State of Idaho, do hereby certify and declare that I reside at the place set opposite my name, and that I join in the petition of the candidate for the office listed above to appear on the election ballot for which they qualify, and that each for himself says: I have personally signed this petition; I am a qualified elector of the zone, district, or political subdivision listed above and the State of Idaho and my residence address is correctly written after my name.

	Signature of Petitioner	Printed Name	Residence Address	Date Signed
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Circulator Signature

4 I, _____, being first duly sworn say: That I am a resident of the State of Idaho and at least eighteen (18) years of age; that every person who signed this sheet of the foregoing petition signed his or her name thereto in my presence; I believe that each has stated his or her name address and residence correctly, that each signer is a qualified elector of the State of Idaho, and a resident of the county of _____.

Circulator, sign and date here (Required)

X _____ Date (mm/dd/yyyy) ____ / ____ / ____

Notary Use Only

State of Idaho
County of _____

This record was signed before me on _____,
by _____
Print name of signer(s)

Notary Signature _____
Notary Printed Name _____
My Commission Expires _____

Place Notary Seal Above

Candidate Contact Information Form

As a candidate in Kootenai County, your contact information will allow us to contact you with any important election information. This information will also be published on our website (www.kcgov.us), and can be requested by the public.

Please provide the information that you would like to share with the public for purposes of your candidacy on the form below.

Candidate name

Address

City, State, Zip

Mailing Address

City, State, Zip

Phone

E-mail address

Website or other

Candidate Signature

WHERE TO BEGIN

✓ Treasurer Appointment & Reporting



Once a candidate has raised or spent \$500, a candidate must create a campaign finance account and

begin reporting the campaign finances, including the sources and expenses for the first \$500.

The Declaration of Candidacy filed to run for office designates the candidate as the default political treasurer, for those who have not met the \$500 threshold, until an alternate is appointed.

FILING DEADLINES

10TH of each month in the year of the election

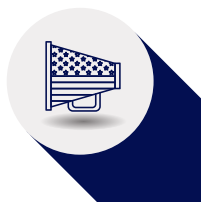
Annual report due January 10th following non-election years

\$50 FINE

each day after 48 hours late

Campaign Finance Laws
I.C. Title 67 Chapter 66

✓ Disclosures



All campaign material (signs, flyers, mailings, TV ads, etc.) require a disclosure statement.

For example: "Paid for by [candidate's name]."



COUNTY, CITY & LOCAL OFFICIALS

CAMPAIGN FINANCE

A GUIDE FOR CANDIDATES

REPORTING BASICS

All money raised or spent in relation to a campaign must be accounted for and tracked. This includes the use of the candidate's personal money.

✓ Where to Report

All candidates for all offices now report online via the Secretary of State's Campaign Finance Portal. The portal may be found at:



sunshine.voteidaho.gov

For local officials, all assistance, oversight and enforcement will be done by the County Clerk of the home county for the city, school or local district.



Remember: no one was ever fined for over-reporting

✓ Donation Limits

Maximum contribution is \$1,000 per individual, business* or political committee per election. Any single contribution of \$1,000 must be reported within **48 hours** of receipt.

*Businesses sharing controlling ownership may only contribute \$1,000 combined.



NOTICE IS HEREBY GIVEN: The following taxing districts will be having Elections in Kootenai County during the 2024 calendar year.

Taxing District	Address for Filing Declaration of Candidacy	Election Date	Declaration of Candidacy Filing Deadline
Kootenai County Primary Election	1808 N 3rd St Coeur d'Alene, ID 83814	May 21	March 4 - March 15
Hauser Lake Fire Protection District Levy (Potential)	N/A	May 21	N/A
Northern Lakes Fire Protection District Levy (Potential)	N/A	May 21	N/A
School District Bond or Levy (Potential)	N/A	May 21	N/A
School District Bond or Levy (Potential)	N/A	August 27	N/A
Kootenai County General Election	1808 N 3rd St Coeur d'Alene, ID 83814	November 5	March 4 - March 15
Kootenai-Shoshone Soil & Water Conservation District	7830 Meadowlark Way, Ste C-1, Coeur d'Alene, ID 83815	November 5	August 30
North Idaho College	Lee-Kildow Hall, Rm 111 1000 W. Garden Ave. Coeur d'Alene, ID 83814	November 5	August 30
Northern Lakes Fire Protection District Levy (Potential)	N/A	November 5	N/A
School District Bond or Levy (Potential)	N/A	November 5	N/A

Declarations of candidacy are available at the respective taxing district offices, at the County Elections Office or online at kcgov.us/elections. Declarations are to be filed at the office of the taxing district.

For questions, please call the Elections Office at 208-446-1030.

Signed: Jennifer Locke
Kootenai County Clerk