# North Idaho College, RFP #25-04 – Multifunction Copiers/

# Scanners and Service

## March 17, 2025

* With regard to the units in the print shop, are there any accessories that you should be added? Does the ImagePRESS 700 need a specialized print controller? Fiery or Prisma Flow?
  + The ImagePress 700 does have a specialized print controller. It is a Fiery. It also has a finishing unit. Other machines do not have a print controller or finishing unit.
* Cooperative Contracts: Do you intend to or prefer a specific cooperative contract to work off of? i.e. NASPO ValuePOINT, OMNIA, OETC, KCDA, etc…
  + North Idaho College is a member of NASPO, OMNIA, KCDA, and OETC. We also can utilize the state of Idaho purchasing contracts. If advantageous to the college, we would consider using an existing contract.
* General Requirements:

**P**. You have 2 paper drawers listed as a general requirement but under “Specific Requirements” E., F., G. you show 500 sheet drawers required. In addition, you are also requesting an optional large capacity tray. Can you expand on this? To my knowledge there are no manufacturers who offer (3) 500-sheet trays and a large capacity tray below the engine therefor the additional high-capacity drawer would have to sit on the side of the machine. Alternatively, could scale back to (2) 500-sheet drawers to accommodate the space for a high-capacity drawer below the engine. Any clarity on what the requirements are on paper capacity would be greatly appreciated.

* + North Idaho College only needs a standard 500-sheet tray for the main fleet of copiers. Only two machines in our Copy/Print center have large capacity trays that are attached to the side of the machine.

**Q**. You list staple and hole punch as a requirement. Do you have a preference or requirement for external staple and punch, or will an internal staple and punch meet this requirement?

* + An internal staple and punch will meet this requirement.

**J**. Fax option is listed under “Specific Requirements.” Is the fax option for every device or do you want to see this itemized, and you will select which machines get the fax added?

* + The fax option is no longer a requirement. All transmission will go through ethernet.
* Print Shop: Will there be an opportunity to tour or do a walk-through of the print shop to identify current configurations of the equipment and look at the type of specialty output that they have?
  + North Idaho College will have two open times for viewing the Copy/Print Center on the main campus located at 430 N College Dr, which is the address for the Siebert Building. The entrance is located on the lakeside or the south side of the building. The dates and times are as follows:

Wednesday, March 26 from 2:00 – 4:00 p.m.

Thursday, March 27, from 10:00 a.m. - 12:00 noon

* Would you entertain our Greenline products that are remanufactured and repurposed to have meter reads set to 0 and have significant environmental impacts?
  + North Idaho College is not interested in remanufactured and repurposed hardware.
* Are you interested in a print and/or device management system for this fleet of equipment?
  + No
* Are you accepting of a 4 hour response time on service calls, one hour courtesy call, that complies with the NASPO contracted terms and conditions we are an approved vendor for?
  + North Idaho College prefers a two-hour response time and the ability to meet this requirement will get a higher rating when we evaluate bids.
* Do you want optional large capacity tray included in our pricing?
  + Only two copiers in our Copy/Print Center need large capacity trays.
* Do you currently use fax lines and fax cards to support your faxing needs?
  + The fax option is no longer a requirement. All transmission will go through ethernet.
* Would you be interested in an enterprise fax solution that would eliminate high monthly expenses for fax lines and cards?
  + No
* What is the configuration of the three machines in the print shop?
  + North Idaho College will have two open times for viewing the Copy/Print Center on the main campus located at 430 N College Dr, which is the address for the Siebert Building. The entrance is located on the lakeside or the south side of the building. The dates and times are as follows:

Wednesday, March 26 from 2:00 – 4:00 p.m.

Thursday, March 27, from 10:00 a.m. - 12:00 noon

* Can you please provide a distinction or definition between “Price 3yr Lease” and “Cost per Month” on the Fleet Proposal form?
  + The price of the 3-year lease is the total lease cost for 36 months, and the cost per month is just the lease cost for one month. North Idaho College expects to see all costs included in the proposed bid, so be sure to include the lease cost of each machine, and any other costs such as a per copy click charge for maintenance services related to black/white copies or color copies.