



# North Idaho College

**Dormitory Housing Commission Annual Meeting  
April 17, 2024 at 2:00 p.m.  
Driftwood Bay Room,  
Edminster Student Union Building  
North Idaho College**

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## **AGENDA:**

CALL TO ORDER

Commissioner Mic Armon

Verification of Quorum

Introductions

Action Items: Review/Approval of Minutes from April 25, 2023

## **NEW BUSINESS:**

Tab 1:

Action Item: FY25 Budget Proposal, Dorm Housing  
Commission Operations

Steve McGroarty

GOOD OF THE ORDER/PUBLIC COMMENT

ADJOURN



# North Idaho College

## Dormitory Housing Commission Annual Meeting Minutes

April 25, 2023 at 2:00 p.m.

Edminster Student Union Building, Driftwood Bay Room

### Call to Order and Verification of Quorum

Commissioner Armon called the meeting to order at 2:05 p.m. and verified that a quorum was present.

### Attendance:

Commissioner Present in person: Commissioner Armon  
Commissioner Present in person: Commissioner Thomas  
DHC Secretary Present in person: Sarah Garcia

Auxiliary Services Accountant Steve McGroarty offered to the Commissioners that given the college status and accreditation, would you like to have a discussion regarding those topics before the budget proposal or following?

Commissioner Armon shared he has a couple questions. Question Number 1 - How far can we cut and still have enough revenue to sustain the debt we have? Question Number 2 – How much reserve do we have if we have to pay off the debt early?

Accountant Steve McGroarty shared that the budget will show we have enough for 1.25 debt-service ratio going into next year. We're at a 5% enrollment decline going into next year. If that number reduces much more, then our student fees will go down percentage-wise as well. As of this time, our enrollment numbers will show we are 13.2% down fall to fall at 120 days out from the start of the fall semester. From a student fee standpoint, we really can't go down much more than that.

Commissioner Armon requested to confirm that we are almost at borderline right now?

Accountant McGroarty shared that we are. Financially, the saving grace we are experiencing is the Residence Hall. Since that is all paid off, there's a good bottom line that is helping our other

operations: bookstore, dining services, Student Wellness and Recreation Center, so that's a real positive. The fact that we are in year two of the SWRC interest and principal, that drags us down a little bit more but with that healthy bottom line in the residence hall, we're in pretty good shape.

Right now we have 101 Residence Hall contracts for fall and we were at 103 around last year this time. Of those 101, 46 of those are returners. Accountant McGroarty shared price comparisons about the competition and that we've only had a 5% total increase since FY2020.

FY2023 is the first year where we will experience a loss in Dining Services, due in part to a change in contract type. We were in a P&L model where our provider took all of the revenues and we had a small amount of expenses but it was commission based so the risk was very minimal. COVID we changed to a cost-plus agreement so all of the costs associated with operations are costs of the college now. Cost plus 5% is our partnership agreement now which is pretty standard.

As we are talking about bookstore and dining services, we undertook an RFP process for both of those operations in the fall. Just about the time we were naming finalists, the accreditation show cause sanction came about so we took a step back. We looked at what's the best approach, went to college leadership and recommended that we pause that search and go to our current providers and offer a one-year extension. Follett and Sodexo both agreed to the one-year extension so those contracts are in place through June 30, 2024.

Secretary Garcia shared possible scenarios, that the conversation regarding how things are managed will need to be based on statute and that a portion of those discussions will involve the DHC. The bonds are written on student fee revenue and if not all of the student revenue is coming directly to us through our processes, do we need to readdress the bond documents potentially to rewrite them to explain how that support is garnered? If we did have students from multiple institutions here, you would be opening up our resources to those other students.

Commissioner Armon asked about the \$180? That's not written in stone?

Secretary Garcia shared there's actually a covenant in the documents that states that Secretary Garcia has the responsibility that if the \$180 is not adequate to provide debt service, I have the obligation to notify the Board of Trustees of the college, and they have to raise that fee.

Commissioner Armon requested confirmation that it's mandated? They have to charge it?

Secretary Garcia confirmed, yes, they must charge the fee. With the Residence Hall bond maturing and only the Recreation Center bond remaining, we're not even allowed to reduce

that fee until we have two consecutive years of 1.75% coverage at the \$180 before we can even think about reducing it. That's built into the bond's legal documents. Secretary Garcia shared she will be working with Steve and US Bank and how do we incorporate DHC into this future plan and make sure we've got it set up appropriately.

Commissioner Armon asked US Bank is the Trustee on the bonds?

Secretary Garcia confirmed US Bank is the Trustee. If worst case scenario we defaulted on the bonds in some way, US Bank would take over the management and administration of the bonded facilities.

Commissioner Armon asked and that would only be the Rec Center?

Secretary Garcia confirmed, yes.

Commissioner Armon asked because nothing else is bonded?

Secretary Garcia shared she is not sure if they could take over the cross pledged revenue. She will have to look at that piece. They would take over the administration and then they manage the profit and loss and then use the profit and loss to pay the bond holders. No one wants to end up there. She shared she thinks even if we don't have a legal obligation, we have a moral and ethical obligation as an institution to support the bonded properties of the DHC.

Commissioner Armon asked what is the reserves of the DHC right now? I think our total indebtedness is about 7.5 million?

Accountant McGroarty shared that 4.3 is our current fund balance through last year. We have about 7.66 in outstanding.

Additional discussion regarding funding opportunities and potential scenarios if NIC were to lose accreditation.

Accountant McGroarty introduced Jayson Ulrich, Coordinator of the Student Wellness and Recreation Center and Campus Recreation.

Secretary Garcia shared that the biggest concern at this point in time is making sure we preserve the tax-exempt status of the bonds and that's making sure that we're using the facility for tax exempt purposes.

**Action Item: Review/Approval of Minutes:**

The minutes from April 20, 2022 were reviewed.

***Commissioner Armon made a motion to approve the minutes of April 20, 2022 as presented; Commissioner Thomas seconded the motion; Motion passed unanimously.***

**NEW BUSINESS:**

**Action Item: Tab 1: FY2024 Annual Budget Proposal, Dormitory Housing Commission Operations**

*Steve McGroarty*

Accountant McGroarty discussed FY2024 operational areas including:

Traditional Auxiliary Services

Contracted Services

- Cardinal Bookstore
- Dining Services
- Financial Services
- Residence Hall
- Student Union Operations
- Student Wellness & Recreation Center (SWRC)

Funding Sources include:

- Sales and Rentals of Goods, Services and Facilities
- Collection of Student Fees - \$180 for a 12-credit seeking student

Auxiliary Services Mission Statement – Auxiliary Services support student success and the academic mission of the college by providing quality products, services, and facilities to students, faculty, staff, and guests of North Idaho College.

Accountant McGroarty shared North Idaho College’s Organizational Chart and wanted to acknowledge all those shown on the presentation slide in addition to our part time and student staff we have 10 full time employees. As of our last payroll, we have 27 full time and part time in total.

Our enrollment data from 2018 fall to 2023 spring shows our 5-year average and the change during that time period, 3 year as well and the same for our spring semesters. For 5 year we have lost 983 at 19% in fall and in spring was 959 at 19.50%.

Snapshot for spring enrollment shows types of head counts so we have academic students at 1,970, career and technical and dual enrolls, who are not paying any part of this fee, and non-degree so that's the 3,960. This is duplicated where you can see our face-to-face, hybrid and online offerings.

The \$180 student service fees in FY 2020 we collected \$923,000 and now we're down to \$749,000 so about \$174,000 in total and a little less than 19%.

Fiscal Year 2024 budget highlights – we talked about the 5% decline compared to FY2023 actual that reduces us from 4,163 down to 3,955. Revenue-wise puts us down about \$38,000, 2023 to 2024. Salary and wages – the budget includes a 4% annual increase for our 10 benefit-eligible employees per the Idaho State Governor's office recommendation. Secretary Garcia will be presenting the college budget tomorrow night and there might be some change to that. We are prepared to follow the college in whichever direction that might be.

Secretary Garcia shared that the college is proposing an 8% change in employee compensation in an effort to retain employees.

Commissioner Armon asked if the college passes 8%, you will also go to 8%?

Accountant McGroarty shared that the budget is at 4% so we would have some adjustments to make.

Commissioner Armon talked about when we are looking at enrollment, one of the arguments is enrollment has been declining for many, many years, college losing its draw. It's out of touch with the education system at this point in time. How much of that 20% decline in enrollment since 2018 is due to the economy versus a lack of desire for a community college to be in existence here?

Accountant McGroarty shared there are a couple different factors - the economy because people are out in the workforce. We know these numbers align with national averages. We talk as an institution about the numbers going down. We have folks like Jason who are accompanying our recruiters out to high schools. Another impact on recruitment and retention is what we are doing here, creating an environment where students like to come and supplement their learning environment with a campus environment. It is a focus of the college to turn that around.

Secretary Garcia shared we are pushing enrollment really hard right now. Last year when Dr. Swayne first got here, we worked with an external consultant who looked at our data and helped us come up with target groups.

NIC has rested on the traditional model of community colleges where high school graduates come here after high school and then a group of nontraditional students. What we've discovered is that the decline in the number of high school graduates is smaller than our decline in students transferring to us. We're making a big effort to go out to the high school students to make them more aware of NIC. We're really focused on growing our enrollment and targeting the population that we see opportunity with. Another strategy we are using right now is we're going after stop outs.

Commissioner Armon shared he brings up enrollment because it's a lot of our life blood of revenue so if it's going to continue down this steep downward path, maybe we need to be aware of how far down we'll be if enrollment continues to decline. Commissioner Armon asked if there has been any further discussion with Lakeland about dual enrollment because dual enrollment has become a pretty big revenue source for the college.

Accountant McGroarty shared that it has and it's tied up some of our resources. As we see more and more of that dual enrollment population finish in two years, in May they're graduating here and in June they're graduating from their high school so that's certainly impacting numbers as well. I think it was the small Lakeland charter school.

Secretary Garcia confirmed it was the STEM Charter Academy. It is also one of the things, with regards to the levy, that Dr. Swayne is talking about so if these levies don't pass and they can't have theater arts, can we have our instructors go to the high schools and teach theater arts at an adjunct rate and then we get the \$75 per credit from Advanced Opportunities and the high schools get the opportunities for their students. The high schools wouldn't have to use their money to pay for that because the state is paying us to pay our instructors. If someone has to let go of a theater instructor at Coeur d' Alene High School because they don't have levy money to pay for it, can we hire that instructor as an adjunct to go back and teach in the high school? We're trying to be creative about what's happening in our community.

Accountant McGroarty shared about RFPs, original contracts and dining services. We have a 5.15% weighted average increase to our meal plans. Last year we spoke about Pepsi and Coca-Cola bidding at the same time. We did select Pepsi which was our existing provider and we have a deal with them through August, 31, 2027. Our interest income was increased quite a bit so we were able to collect on some accounts receivable dollars and move them to the Idaho State LGIP fund.

The bookstore is impacted by a couple different factors as we go forward. OER, Open Educational Resources, and Project Z in Idaho where free and low cost openly licensed education material can be used for teaching, learning, research and other purposes. The program helps bring down the cost of course materials for students. The financial impact is lower sales and reduced commissions.

The second impact is ACCESS also known as Inclusive Access or First-Day Complete which provides students digital course materials by the first day of class. Students are charged a course fee to their student account. We piloted this program in Fall 2021 and Spring 2022 but had to pause due to resource allocation and it was a very manual process.

Commissioner Armon asked of the DHC properties, the bookstore is probably the least absolute necessity whereas you can't do dining services or residence hall online. How much are we losing on the bookstore right now? What do we owe as of 2023 and what's the budget for 2024?

Accountant McGroarty shared we are not losing anything with the bookstore because we have no risk. It's all commission based. If we have an opportunity to go out to RFP this fall, we'll see what those bids look like. They didn't look much different other than digital commission is much lower than physical course material. No risk with commission based.

Dining services, we've had some conversations about what that might look like in the future. Do we have a mandatory meal plan? Do we operate a little market that would suffice as long as we are servicing our campus population and not taking on all the risk that we're doing with the cost-plus model? Reviewed our weekly plus our flex meal plans with a \$100 increase in each of those and no change to our flex amount which is our lowest one at \$1,475. The weekly flex plan we offer either the 5, 7 or 9 meals. It's up to the student whether they go on weekday evenings or weekends.

Our Residence Hall, currently we have 17 summer contracts with us. We had a little over 30 last year. We had a couple larger groups. The Idaho State Department brought in 10 people in for the summer to do work in this area. We are hoping to rebuild our summer camp housing as well. 211 beds for the entire year get us to break even. Maintenance expenses include a larger HVAC project split system and this is year 2 of the 5-year plan. We paid \$35,000 in year 1 and we're prepared to do that again this year but the college has paid for that and going forward years 3 through 5, that's all going to be consolidated this summer. DPW is paying for that project so it's going to save us about \$151,000 in total. We have carpet, interior paint, windows, blinds usually done annually but we had a pause the past couple of years because they were in good shape.

Secretary Garcia added that this fiscal year that we are almost ending, the Department of Public Works gave us about 7 million dollars for deferred maintenance on campus. We have a software program in our facilities department that keeps track of all the things that need to be done for building maintenance. The DHC buildings are not treated any differently than any other building on campus. They have to increase the facility condition index of the facility itself in order for us to use the money for it.



Accountant McGroarty shared for residence hall occupancy we're forecasting an average semester 180 just less than 91%. With accreditation, there is still a 5% enrollment decline. We have received 101 deposits compared to 103. We're going up \$85 on a single, \$50 on a double. Our summer rates depend on the type of room and number of nights staying.

Compared to LCSC and U of I, they haven't published yet but compared to 2022-2023, we're just a little bit higher than LCSC but favorable to U of I.

The total cost of occupancy for a single room with a meal plan from \$4,825 to \$5,300 per semester and for a double is \$3,625 to \$4,100 for a double, times two for the academic year.

Student Union Operations shows what percentage of operational costs are attached to the student service fee. As this number increases there are more costs less revenue. We do have a little bit of a downturn here. We had our student union operations coordinator depart in January of this year so we have some salary savings in both this year and next year.

Secretary Garcia shared she is in the process of changing Accountant McGroarty's job into being more of a business manager for the DHC because of the nature of the service contracts and the way that has changed over the years as well as the fact that with our student union operation's manager leaving, Accountant McGroarty is now managing the union as part of the DHC operations. We are working collaboratively with HR to change his position to create a job description that more reflective of the work that he is doing and the experience and knowledge that he has. We have built something into the budget to account for that.

Accountant McGroarty shared that some of the maintenance expenses we've projected for next year are on a smaller scale, entryway carpet, entryway window flashing and stair repair-resurface.

Our Student Wellness & Recreation Center is directly impacted by our 5% projection decline. We are always talking about hours and operation. We're looking at our usage reports so we're dialing that in on what's the best time and with feedback from our Associated Students of North Idaho College (ASNIC). Our 2016 bond includes principal and interest. We're in the second year. Preventative maintenance, we have a company called My Fitness that comes in biannually to inspect the equipment and if necessary, make the repairs to that. The repairs have been very minimal so we're in good shape through next year. FY2025 will be start the replacement cycle.

The Student Service Fee Fund is the mechanism to collect student fees and is represented as the \$93 component of the \$180 total.

Debt-Service Summary, SWRC Student Fee Revenue Bond Series 2016 principal outstanding is \$7.66 million dollars.

Fund Balance History - we are maintaining a fund balance of over \$4 million dollars.

Regarding Facility Maintenance, The Bookstore, The Market and the Caffeinated Cardinal, depending on what happens with the potential contractors, we might want to focus on getting a different footprint. The bookstore is one area that is rather large for that operation at this point so we may want to reclaim some of that space. Dining Services looks a little dated. When we brought Follett on as a provider for the bookstore, they paid for that \$250,000 remodel. Dining Services is a very different model. The contractors want us to pay for it although they would pay for the price up front.

Commissioner Armon asked what is the total cost of maintenance that we are looking at? Do you have any idea on an annual basis, what the costs are going to be? If we're looking at the costs for 24-25, what is the amount to those, these are the ones that aren't going to be covered by DPW?

Accountant McGroarty shared that the cost is about \$60,000.

Discussion on preferred communication methods and schedule of additional meetings to update information for the DHC Commissioners.

Secretary Garcia suggested we have a stream of communications so we are not inundating the DHC commissioners but are keeping them informed at certain touch points. The timeline could change depending on what happens with these different touch points as we have a better understanding of where we are at.

- Mid to Late-June – Share an update to Accountant McGroarty's information and Secretary Garcia could provide some college context to Accountant McGroarty's update as we are getting to the point of closing the fiscal year because we will have a fairly good idea of where we are at.
- When we receive a response from the Commission and we know what that looks like, Secretary Garcia could share a communication with the DHC Commissioners about what her plans are, what she knows or is aware of what is going to happen as in the decision.
- Early to Mid-August – Have a subsequent communication dependent upon what happens prior to the start of the school year to share an update on enrollment and specifically what's happening in operations.
- October – Schedule a meeting to reassess where we are at.

***Commissioner Thomas made a motion to approve the Fiscal Year 2024 Budget for DHC; Commissioner Armon seconded the motion; Motion passed unanimously.***

**GOOD OF THE ORDER/PUBLIC COMMENT:**

There were no comments.

**Action Item: ADJOURNMENT**

***Commissioner Thomas moved to adjourn the meeting; Commissioner Armon seconded motion; Motion passed. Meeting was adjourned at 3:14 p.m.***

**Dormitory Housing Commission of North Idaho College**

**FY 2025 Budget Summary**

**Auxiliary Enterprise, Student Wellness & Recreation Center (SWRC), Student Service Fee Fund**

**General Overview**

The units governed by the Dormitory Housing Commission of North Idaho College (DHC) are traditionally recognized within institutions of higher education as auxiliary services functions. DHC units are comprised of Cardinal Bookstore and NIC Dining Services

(contracted services), Residence Hall, Student Union Operations, Financial Services, and the Student Wellness & Recreation Center.

Funding sources include the sales and rentals of goods and services and the collection of student fees. Enrollment, projected flat as compared

to Fiscal Year 2024, continues to play a major role on revenue generation - indirectly through the number of students on-campus consuming

our goods and services and directly through fully student fee-funded operation (Student Union Operations) and partially student fee-funded

operation (SWRC). The College issued RFPs for Bookstore and Dining services operations as partnership agreements with Follett Higher

Education Group (Cardinal Bookstore) and Sodexo America (NIC Dining Services) both expire on June 30, 2024. As a result of the process,

Textbook Brokers and Aladdin Campus Dining have been selected as our new partners, both scheduled to begin operations July 01, 2024.

North Idaho College Athletics full divisional change to the National Junior College Athletic Association (NJCAA) will generate additional

revenue from scholarship student athletes for the Bookstore, Dining Services, and the Residence Hall.

Financial Summary		Go To		Coverage!	
Fiscal Year 2025 Budget		Fiscal Year 2024 Forecast		Fiscal Year 2023 Actual	
Operational Revenue	\$ 2,513,920	Operational Revenue	\$ 2,259,237	Operational Revenue	\$ 2,158,459
Student Fee Revenue	688,860	Student Fee Revenue	688,860	Student Fee Revenue	749,325
<b>Total Revenue</b>	<b>\$ 3,202,780</b>	<b>Total Revenue</b>	<b>\$ 2,948,097</b>	<b>Total Revenue</b>	<b>\$ 2,907,784</b>
Operational Expenses	\$ 2,575,329	Operational Expenses	\$ 2,323,821	Operational Expenses	\$ 2,107,187
Debt-Service	500,869	Debt-Service	500,406	Debt-Service	419,138
<b>Total Expenses</b>	<b>\$ 3,076,198</b>	<b>Total Expenses</b>	<b>\$ 2,824,227</b>	<b>Total Expenses</b>	<b>\$ 2,526,324</b>
<b>Total Net Income</b>	<b>\$ 126,582</b>	<b>Total Net Income</b>	<b>\$ 123,869</b>	<b>Total Net Loss</b>	<b>\$ 381,459</b>

Contract Services / Financial Services		Go To		CS!	DS Rates!
Combines: Cardinal Bookstore, NIC Dining Services, and DHC Financial Services					
Cardinal Bookstore	Textbook Brokers begins operations July 01, 2024				
	Scholarship Student Athletes awarded \$600 for the academic year for course materials / supplies				
NIC Dining Services	Aladdin Campus Dining begins operations July 01, 2024				
	Meal Plan Offerings (5) per Semester: \$1,500 / \$1,525/ \$1,750 / \$1,950 / \$2,000				
	Scholarship Student Athletes awarded \$4,000 for the academic year for meal plans				
Financial Services	Management of Cardinal Bookstore, NIC Dining Services, Student Union Operations & DHC Accounting Functions				

Residence Hall		Go To	RH!	RH Rates!	RH Occ!
Occupancy	Fall 2024 Bed-Count (Budget) = 193 / Spring 2025 Bed-Count (Budget) = 175				
	Fall 2023 Bed-Count (Actual) = 191 / Spring 2024 Bed-Count (Actual) = 167				
Semester Rates	Room Increase (Double: \$2,150 → \$2,250) (Single from \$3,350 → \$3,450)				
	Scholarship Student Athletes awarded \$4,500 for the academic year for a bed in a double room if residing in the Res Hall				
Summer Rentals	Year-3 of Individual Bed Rentals / Resume Summer Camps				
Facility	Facility Maintenance Projects: Combination of DWP and DHC funded				

Student Union Operations		Go To	SU!		
Funding	Student Fee originated from Student Service Fee Fund				
Facility	Facility Maintenance Projects: Combination of DPW and DHC Funded				

Student Wellness & Recreation Center		Go To	SR!	SR Mbr Pricing!	SR Rntl Rates!
Funding Sources	Student Fee originated from Student Service Fee Fund				
	Memberships, Rentals, and Other Fees				
Debt-Service	Series 2016 Bond includes Year-3 of Principal and Interest				

Student Service Fee Fund		Go To	SS!		
Funding Source	Student Fee originated from Student Service Fee Fund (Flat enrollment forecast)				
Operational Expenses	Supports Student Union Operations				

# Dormitory Housing Commission of North Idaho College

## FY 2025 Budget Coverage Summary

### Auxiliary Enterprise, Student Service Fee Fund, Student Wellness & Recreation Center

	FY 2025 Budget	FY 2024 Forecast	FY 2024 Budget	FY 2023 Actual	FY 2022 Actual	FY 2021 Actual
<b>Building Revenues</b>						
Revenue from Sales and Rentals	\$2,423,920	\$2,139,648	\$2,014,490	\$2,106,890	\$1,174,159	\$1,742,829
Interest Income	90,000	119,588	84,000	51,568	358	880
<b>Total Building Revenues</b>	<b>\$2,513,920</b>	<b>\$2,259,237</b>	<b>\$2,098,490</b>	<b>\$2,158,459</b>	<b>\$1,174,517</b>	<b>\$1,743,709</b>
<b>Operations and Maintenance Expense</b>						
Cost of Merchandise Sold	\$ 486,430	\$ 430,835	\$ 346,500	\$ 391,756	\$ 2,436	\$ 3,095
Salaries and Benefits	847,974	823,617	872,857	846,448	818,947	774,730
Repairs, Maintenance and Supplies	151,700	100,931	155,650	89,167	136,855	89,467
Utilities and Garbage	99,928	93,877	97,292	91,501	85,037	77,268
Other Operating Expenses	989,297	874,561	704,671	688,315	226,342	677,719
<b>Total Building Expenses</b>	<b>\$2,575,329</b>	<b>\$2,323,821</b>	<b>\$2,176,969</b>	<b>\$2,107,187</b>	<b>\$1,269,617</b>	<b>\$1,622,279</b>
<b>Net Revenues of Buildings</b>	<b>\$ (61,409)</b>	<b>\$ (64,585)</b>	<b>\$ (78,479)</b>	<b>\$ 51,272</b>	<b>\$ (95,100)</b>	<b>\$ 121,430</b>
Student Service Fee	\$ 355,911	\$ 355,911	\$ 367,794	\$ 387,151	\$ 428,087	\$ 443,951
Student Wellness & Recreation Center Fee	332,949	332,949	344,000	362,174	400,468	415,309
<b>Student Fee Revenue</b>	<b>\$ 688,860</b>	<b>\$ 688,860</b>	<b>\$ 711,794</b>	<b>\$ 749,325</b>	<b>\$ 828,555</b>	<b>\$ 859,260</b>
<b>Total Pledged Revenues</b>	<b>\$ 627,451</b>	<b>\$ 624,275</b>	<b>\$ 633,315</b>	<b>\$ 800,597</b>	<b>\$ 733,455</b>	<b>\$ 980,690</b>
<b>Debt-Service on Parity Obligations</b>						
Series 2012 Bonds (Residence Hall)	\$ -	\$ -	\$ -	\$ -	\$ 308,556	\$ 817,918
Series 2016 Bonds (Student Wellness & Recreation Center)	500,869	500,406	500,706	419,138	218,642	253,053
<b>Total Debt-Service</b>	<b>\$ 500,869</b>	<b>\$ 500,406</b>	<b>\$ 500,706</b>	<b>\$ 419,138</b>	<b>\$ 527,197</b>	<b>\$1,070,971</b>
<b>Available for Capital Expenditures or Increase in Fund Balance</b>	<b>\$ 126,582</b>	<b>\$ 123,869</b>	<b>\$ 132,609</b>	<b>\$ 381,459</b>	<b>\$ 206,258</b>	<b>\$ (90,281)</b>
<b>Fund Balance Support</b>						
Operations (Auxiliary Enterprise & SWRC)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 353,000
<b>Debt-Service Coverage</b>	<b>1.25</b>	<b>1.25</b>	<b>1.26</b>	<b>1.91</b>	<b>1.39</b>	<b>1.25</b>
<b>Net Change in Fund(s) Balance</b>	<b>\$ 126,582</b>	<b>\$ 123,869</b>	<b>\$ 132,609</b>	<b>\$ 381,459</b>	<b>\$ 206,258</b>	<b>\$ (90,281)</b>
Auxiliary Fund Net Income	\$ 301,865	\$ 270,221	\$ 330,829	\$ 436,291	\$ 88,937	\$ 175,384
Student Service Fee Fund Net Income	113,269	143,573	111,505	116,327	9,336	(347,511)
Student Recreation Center Fund Net Income	(288,552)	(289,925)	(309,726)	(171,159)	107,985	81,846
<b>Total Fund Net Income (Loss)</b>	<b>\$ 126,582</b>	<b>\$ 123,869</b>	<b>\$ 132,609</b>	<b>\$ 381,459</b>	<b>\$ 206,258</b>	<b>\$ (90,281)</b>
<b>Combined Fund Balance</b>	<b>\$4,963,095</b>	<b>\$4,836,513</b>	<b>\$4,845,252</b>	<b>\$4,712,644</b>	<b>\$4,331,184</b>	<b>\$4,124,926</b>
<b>Auxiliary Enterprise Fund - Operating Unit Summary</b>						
Contracted Services / Financial Services	\$ (130,719)	\$ (216,829)	\$ (56,871)	\$ (53,281)	\$ 2,068	\$ 59,979
Residence Life	432,583	487,050	387,700	489,572	86,869	115,405
Student Union Operations	(0)	-	-	-	-	-
<b>Auxiliary Enterprise Fund - Net Income (Loss) Total</b>	<b>\$ 301,865</b>	<b>\$ 270,221</b>	<b>\$ 330,829</b>	<b>\$ 436,291</b>	<b>\$ 88,937</b>	<b>\$ 175,384</b>

**Dormitory Housing Commission of North Idaho College  
FY 2025 Contract Services / Financial Services Budget Worksheet**

Item Description	FY 2025 Budget	FY 2024 Forecast	FY 2024 Budget	FY 2023 Actual	FY 2022 Actual	FY 2021 Actual
<b>INCOME</b>						
Bookstore Commission (All)	\$ 69,336	\$ 58,058	\$ 80,000	\$ 88,797	\$ 112,572	\$ 122,327
Bookstore Commission (Advanced Online)	-	240	500	368	527	154
Bookstore (Other Income)	-	464	240	360	1,680	1,680
Bookstore (Miscellaneous Income)	-	-	-	547	275	1,743
Food and Beverage (Flex: Resident)	457,200	444,040	365,250	342,663	-	153,865
Food and Beverage (Flex: Non-Resident)	102,900	-	-	-	-	-
Food and Beverage (Swipe: Resident)	127,375	109,757	196,250	169,095	-	83,830
Food and Beverage (Swipe: Non-Resident)	191,100	-	-	-	-	-
Food and Beverage (Retail)	150,000	167,531	175,000	203,234	3,413	9,052
Catering	160,000	215,000	100,000	145,554	-	22,524
Catering (Summer Camp)	15,000	10,767	21,000	11,444	-	4,980
Dining Services Commission	-	-	-	-	5,782	1,096
CARES Funding	-	-	-	-	-	272,754
Miscellaneous Income (Payroll Recovery)	-	-	-	-	41,161	-
Miscellaneous Income (Meal Plan Surplus)	20,000	20,205	-	25,397	-	22,224
Vending Income	45,000	46,863	40,000	42,628	21,412	15,611
Interest Income	90,000	119,588	84,000	51,568	358	880
<b>TOTAL INCOME</b>	<b>\$ 1,427,911</b>	<b>\$ 1,192,513</b>	<b>\$ 1,062,240</b>	<b>\$ 1,081,654</b>	<b>\$ 187,181</b>	<b>\$ 712,721</b>
<b>COST OF SALES</b>						
Food / Supplies / Beverage	\$ 481,430	\$ 425,836	\$ 343,000	\$ 387,664	\$ -	\$ -
<b>TOTAL COST OF SALES</b>	<b>\$ 481,430</b>	<b>\$ 425,836</b>	<b>\$ 343,000</b>	<b>\$ 387,664</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GROSS PROFIT</b>	<b>\$ 946,481</b>	<b>\$ 766,677</b>	<b>\$ 719,240</b>	<b>\$ 693,990</b>	<b>\$ 187,181</b>	<b>\$ 712,721</b>
<b>PAYROLL EXPENSES</b>						
Salaries	\$ 155,230	\$ 150,395	\$ 141,349	\$ 135,892	\$ 112,915	\$ 112,153
Overtime	2,500	2,598	1,000	1,633	6	179
Employee Benefits - Miscellaneous	1,000	905	1,080	722	721	794
Social Security and Medicare	12,066	11,085	10,890	9,669	7,846	7,887
Workman's Compensation	3,292	3,116	3,915	3,063	2,685	2,724
Unemployment	-	-	-	-	-	184
Medical Insurance	36,247	34,521	40,000	32,943	31,097	30,906
Retirement Contribution	17,355	17,096	16,877	16,419	13,547	13,413
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$ 227,690</b>	<b>\$ 219,716</b>	<b>\$ 215,111</b>	<b>\$ 200,341</b>	<b>\$ 168,818</b>	<b>\$ 168,241</b>
<b>ADMINISTRATIVE EXPENSES</b>						
Bad-Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,328
Cash (Over) / Short	-	-	-	-	-	(0)
College Car (DS)	-	108	-	-	-	-
Contracts (BK)	25,000	100,000	-	-	-	-
Contracts (DS)	807,500	650,000	544,000	538,476	(7,885)	429,155
Copy Center (BK / DS)	-	(570)	-	(1,426)	(1,250)	(731)
Equipment Purchased	-	-	-	-	15,640	-
Memberships (FS)	500	500	500	460	460	460
Office Supplies (FS)	500	395	500	18	-	31
Postage (DS)	10	2	-	4	1	-
Repair Expense (DS)	10,000	8,617	10,000	5,006	6,780	3,385
Services (DS)	5,000	3,915	5,000	3,895	2,005	3,875
Software	-	-	-	-	-	812
Supplies (DS)	1,000	824	1,000	498	544	188
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>\$ 849,510</b>	<b>\$ 763,790</b>	<b>\$ 561,000</b>	<b>\$ 546,930</b>	<b>\$ 16,295</b>	<b>\$ 484,502</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,077,200</b>	<b>\$ 983,506</b>	<b>\$ 776,111</b>	<b>\$ 747,271</b>	<b>\$ 185,113</b>	<b>\$ 652,743</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (130,719)</b>	<b>\$ (216,829)</b>	<b>\$ (56,871)</b>	<b>\$ (53,281)</b>	<b>\$ 2,068</b>	<b>\$ 59,979</b>

# Dormitory Housing Commission of North Idaho College

## FY 2025 Dining Services Resident Meal Plan Rates

### Resident Meal Plans (FY 2025 → FY 2024 Comparison)

FY 2024 Resident Meal Plan Description	FY 2024 Resident Meal Plan Pricing (Semester)	FY 2024 Resident Meal Daily Rate	FY 2025 Resident Meal Plan Description	FY 2025 Resident Meal Plan Pricing (Semester)	FY 2025 Resident Meal Daily Rate	FY 2025 Semester Increase (\$)	FY 2025 Daily Increase (\$)	FY 2025 Semester Increase (%)
Weekly 5 + \$900	\$1,500	\$12.61	Weekly 5 + \$750	\$1,500	\$12.61	\$0.00	\$0.00	0.00%
Weekly 7 + \$750	\$1,725	\$14.50	Weekly 7 + \$725	\$1,750	\$14.71	\$25.00	\$0.21	1.45%
Weekly 9 + \$550	\$1,950	\$16.39	Weekly 9 + \$700	\$2,000	\$16.81	\$50.00	\$0.42	2.56%
Flex 1475	\$1,475	\$12.39	Flex 1525	\$1,525	\$12.82	\$50.00	\$0.42	3.39%
Flex 1950	\$1,950	\$16.39	Flex 1950	\$1,950	\$16.39	\$0.00	\$0.00	0.00%

#### FY 2025 Resident Meal Plan Participation Forecast

#### FY 2025 → FY 2024 Income Comparison (per Fall 2024 + Spring 2025 Occupancy Forecast)

Participants	% Total	FY 2025 Resident Meal Plan Name	Flex Total (\$)	Swipe Total (\$)	Meal Plan Total per Semester (\$)
65	17.66%	Weekly 5 (\$750) + \$750 Flex	\$48,750	\$48,750	\$97,500
45	12.23%	Weekly 7 (\$1,025) + \$725 Flex	\$32,625	\$46,125	\$78,750
25	6.79%	Weekly 9 (\$1,300) + \$700 Flex	\$17,500	\$32,500	\$50,000
203	55.16%	Flex 1525	\$309,575	\$0	\$309,575
25	6.79%	Flex 1950	\$48,750	\$0	\$48,750
5	1.36%	Waive	\$0	\$0	\$0
<b>368</b>	<b>100.00%</b>	<b>FY 2025 Academic Year Total</b>	<b>\$457,200</b>	<b>\$127,375</b>	<b>\$584,575</b>

# Dormitory Housing Commission of North Idaho College

## FY 2025 Residence Hall Budget Worksheet

Item Description	FY 2025 Budget	FY 2024 Forecast	FY 2024 Budget	FY 2023 Actual	FY 2022 Actual	FY 2021 Actual
<b>Income</b>						
Rental Income	\$ 906,200	\$ 887,060	\$ 844,800	\$ 876,523	\$ 801,742	\$ 433,264
Cancellation Fee	20,000	20,765	20,000	31,125	23,669	11,938
Bookkeeping Fee	-	-	-	-	-	175
Damage / Cleaning / Key Replace	3,000	2,792	4,000	5,003	5,314	1,695
Summer Rental (Camps)	10,759	10,926	15,000	7,868	-	3,685
CARES Funding	-	-	-	-	-	408,182
Miscellaneous Income	200	209	250	536	346	-
<b>TOTAL INCOME</b>	<b>\$ 940,159</b>	<b>\$ 921,752</b>	<b>\$ 884,050</b>	<b>\$ 921,055</b>	<b>\$ 831,070</b>	<b>\$ 858,938</b>
<b>PAYROLL EXPENSES</b>						
Salaries	\$ 99,596	\$ 96,354	\$ 94,831	\$ 91,127	\$ 86,312	\$ 85,686
Part-Time Wages	17,850	12,970	16,000	15,477	15,541	11,691
Overtime	-	38	-	27	48	-
Temporary	-	-	-	-	94	-
Student Wages	500	270	2,100	159	1,040	300
Manager and Resident Assistants	91,654	90,231	88,808	87,519	83,903	50,599
Employee Benefits - Miscellaneous	648	615	600	550	530	613
Social Security and Medicare	8,985	8,244	8,479	8,130	7,615	7,225
Workman's Compensation	295	285	831	318	733	2,165
Unemployment	-	-	-	-	-	151
Medical Insurance	8,975	8,548	7,500	7,851	6,814	11,572
Retirement Contribution	11,135	10,772	11,323	10,880	10,331	10,230
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$ 239,637</b>	<b>\$ 228,325</b>	<b>\$ 230,472</b>	<b>\$ 222,038</b>	<b>\$ 212,964</b>	<b>\$ 180,232</b>
<b>ADMINISTRATIVE EXPENSES</b>						
Air Fare	\$ 500	\$ 511	\$ 800	\$ 416	\$ -	\$ -
Bad Debt	5,000	-	5,000	-	-	21,954
College Car	350	311	350	224	311	-
Copy Center	300	271	350	235	295	436
Equipment - Leased	8,020	7,787	7,787	7,560	-	-
Furniture and Equipment Purchased	-	-	-	9,608	2,378	-
Janitorial Supplies	4,500	3,827	4,000	3,719	3,647	2,441
Maintenance Contract	8,000	7,696	10,000	9,197	7,849	8,574
Memberships	450	431	450	426	273	269
Office Supplies	1,200	1,099	1,200	1,039	465	732
Postage	50	51	50	51	53	36
Receptions (Activities)	10,890	7,128	10,800	8,050	5,395	4,907
Repair Expense	75,000	40,621	75,000	27,714	72,717	15,578
Services	35,000	23,940	35,000	34,105	33,153	12,985
Staff Development	10,350	10,246	8,500	8,247	6,043	5,291
Subscriptions	1,500	1,550	1,000	1,588	868	938
Supplies	7,500	7,132	9,000	6,985	6,951	8,643
Travel	1,500	1,681	1,500	673	74	73
<i>Utilities:</i>						
Streaming Television	2,100	2,012	1,800	1,897	2,161	2,858
Electricity	35,223	32,614	34,963	31,413	32,195	29,118
Garbage	3,137	2,905	1,737	1,880	945	1,682
Internet Service	19,200	19,200	19,200	19,200	19,200	19,200
Natural Gas	19,216	17,792	18,603	17,447	11,938	11,368
Sewer and Street Lights	13,049	12,083	13,154	12,388	10,594	5,981
Telephone	851	810	810	753	802	1,237
Water	5,052	4,678	4,824	4,630	4,375	3,060
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>\$ 267,938</b>	<b>\$ 206,377</b>	<b>\$ 265,878</b>	<b>\$ 209,445</b>	<b>\$ 222,682</b>	<b>\$ 157,360</b>
<b>NET FROM OPERATIONS</b>	<b>\$ 432,583</b>	<b>\$ 487,050</b>	<b>\$ 387,700</b>	<b>\$ 489,572</b>	<b>\$ 395,425</b>	<b>\$ 521,345</b>
<b>OTHER (INCOME) EXPENSE</b>						
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 308,556	\$ 405,940
<b>TOTAL OTHER (INCOME) EXPENSE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 308,556</b>	<b>\$ 405,940</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 432,583</b>	<b>\$ 487,050</b>	<b>\$ 387,700</b>	<b>\$ 489,572</b>	<b>\$ 86,869</b>	<b>\$ 115,405</b>



# Dormitory Housing Commission of North Idaho College

## FY 2025 Residence Hall Room (Bed) and Meal Plan Rates

Description	FY 2025	FY 2024	FY 2023	FY 2022	FY 2021	Change (\$) 25 - 24	Change (%) 25 - 24	Change (\$) 25 - 21	Change (%) 25 - 21
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### Bed Rates (per Semester)

Double Room (Bed)	\$ 2,250	\$ 2,150	\$ 2,100	\$ 2,075	\$ 2,150	\$ 100	4.65%	\$ 100	4.65%
Single Room (Bed)	\$ 3,450	\$ 3,350	\$ 3,265	\$ 3,225	\$ 3,300	\$ 100	2.99%	\$ 150	4.55%

### Meal Plan Rates (per Semester)

Flex 1525	\$ 1,525	\$ 1,475	\$ 1,475	\$ 1,350	\$ 1,276	\$ 50	3.39%	\$ 249	19.51%
Flex 1950	\$ 1,950	\$ 1,950	\$ 1,850	\$ 1,725	\$ 1,654	\$ -	0.00%	\$ 296	17.90%
Weekly 5 + \$750 Flex	\$ 1,500	\$ 1,500	\$ 1,400	\$ 1,275	\$ 1,213	\$ -	0.00%	\$ 287	23.66%
Weekly 7 + \$725 Flex	\$ 1,750	\$ 1,725	\$ 1,625	\$ 1,500	\$ 1,433	\$ 25	1.45%	\$ 317	22.12%
Weekly 9 + \$700 Flex	\$ 2,000	\$ 1,950	\$ 1,850	\$ 1,725	\$ 1,654	\$ 50	2.56%	\$ 346	20.92%

### The Following Calculations pertain to Room Only (Year = Academic Year: Fall and Spring Semesters)

Double Per Day	\$ 18.91	Single Per Day	\$ 28.99
Double Per Week	\$ 132.35	Single Per Week	\$ 202.94
Double Per Month	\$ 575.11	Single Per Month	\$ 881.83
Double Per Semester	\$ 2,250.00	Single Per Semester	\$ 3,450.00
Double Per Year	\$ 4,500.00	Single Per Year	\$ 6,900.00

### The Following Calculations pertain to Meal Plan Only (Year = Academic Year: Fall and Spring Semesters)

#### Flex Only Plans (\$1,525 per Semester and \$1,950 per Semester)

Flex Only 1525 Per Day	\$ 12.82	Flex Only 1950 Per Day	\$ 16.39
Flex Only 1525 Per Week	\$ 89.71	Flex Only 1950 Per Week	\$ 114.71
Flex Only 1525 Per Month	\$ 389.79	Flex Only 1950 Per Month	\$ 498.42
Flex Only 1525 Per Semester	\$ 1,525.00	Flex Only 1950 Per Semester	\$ 1,950.00
Flex Only 1525 Per Year	\$ 3,050.00	Flex Only 1950 Per Year	\$ 3,900.00

#### Weekly Swipe + Flex Plans (\$1,500 per Semester, \$1,750 per Semester, and \$1,900 per Semester)

Weekly 5 + \$750.00 Flex per Day	\$ 12.61	Weekly 7 + \$725 Flex per Day	\$ 14.71	Weekly 9 + \$700 Flex per Day	\$ 16.81
Weekly 5 + \$750.00 Flex per Week	\$ 88.24	Weekly 7 + \$725 Flex per Week	\$ 102.94	Weekly 9 + \$700 Flex per Week	\$ 117.65
Weekly 5 + \$750.00 Flex per Month	\$ 383.40	Weekly 7 + \$725 Flex per Month	\$ 447.30	Weekly 9 + \$700 Flex per Month	\$ 511.20
Weekly 5 + \$750.00 Flex per Semester	\$ 1,500.00	Weekly 7 + \$725 Flex per Semester	\$ 1,750.00	Weekly 9 + \$700 Flex per Semester	\$ 2,000.00
Weekly 5 + \$750.00 Flex per Year	\$ 3,000.00	Weekly 7 + \$725 Flex per Year	\$ 3,500.00	Weekly 9 + \$700 Flex per Year	\$ 4,000.00

### The Following Calculations pertain to Double Room + Meal Plan (Year = Academic Year: Fall and Spring Semesters)

Double + \$1,500 Meal Plan per Day	\$ 31.51	Per Week	\$ 220.59	Per Month	\$ 958.51	Per Semester	\$ 3,750.00	Per Year	\$ 7,500.00
Double + \$1,525 Meal Plan per Week	\$ 31.72	Per Week	\$ 222.06	Per Month	\$ 964.90	Per Semester	\$ 3,775.00	Per Year	\$ 7,550.00
Double + \$1,750 Meal Plan per Month	\$ 33.61	Per Week	\$ 235.29	Per Month	\$ 1,022.41	Per Semester	\$ 4,000.00	Per Year	\$ 8,000.00
Double + \$1,950 Meal Plan per Semester	\$ 35.29	Per Week	\$ 247.06	Per Month	\$ 1,073.53	Per Semester	\$ 4,200.00	Per Year	\$ 8,400.00
Double + \$2,000 Meal Plan per Year	\$ 35.71	Per Week	\$ 250.00	Per Month	\$ 1,086.31	Per Semester	\$ 4,250.00	Per Year	\$ 8,500.00

### The Following Calculations pertain to Single Room + Meal Plan (Year = Academic Year: Fall and Spring Semesters)

Single + \$1,500 Meal Plan per Day	\$ 41.60	Per Week	\$ 291.18	Per Month	\$ 1,265.23	Per Semester	\$ 4,950.00	Per Year	\$ 9,900.00
Single + \$1,525 Meal Plan per Week	\$ 41.81	Per Week	\$ 292.65	Per Month	\$ 1,271.62	Per Semester	\$ 4,975.00	Per Year	\$ 9,950.00
Single + \$1,750 Meal Plan per Month	\$ 43.70	Per Week	\$ 305.88	Per Month	\$ 1,329.13	Per Semester	\$ 5,200.00	Per Year	\$10,400.00
Single + \$1,950 Meal Plan per Semester	\$ 45.38	Per Week	\$ 317.65	Per Month	\$ 1,380.25	Per Semester	\$ 5,400.00	Per Year	\$10,800.00
Single + \$2,000 Meal Plan per Year	\$ 45.80	Per Week	\$ 320.59	Per Month	\$ 1,393.03	Per Semester	\$ 5,450.00	Per Year	\$10,900.00

**Dormitory Housing Commission of North Idaho College  
FY 2009 - FY 2024 Residence Hall Occupancy History**

<b>Semester Rates (School Year)</b>	<b>2023 2024</b>	<b>2022 2023</b>	<b>2021 2022</b>	<b>2020 2021</b>
Fall Count	191	194	193	103
Spring Count	167	171	168	95
Average	179	183	181	99
Available	198	198	198	198
Occupancy %	90.40%	92.17%	91.16%	50.00%
<b>Semester Rates (School Year)</b>	<b>2019 2020</b>	<b>2018 2019</b>	<b>2017 2018</b>	<b>2016 2017</b>
Fall Count	162	195	198	195
Spring Count	156	174	188	174
Average	159	185	193	185
Available	198	198	198	198
Occupancy %	80.30%	93.18%	97.47%	93.18%
<b>Semester Rates (School Year)</b>	<b>2015 2016</b>	<b>2014 2015</b>	<b>2013 2014</b>	<b>2012 2013</b>
Fall Count	194	190	180	183
Spring Count	170	162	153	160
Average	182	176	167	172
Available	198	198	198	198
Occupancy %	91.92%	88.89%	84.09%	86.62%
<b>Semester Rates (School Year)</b>	<b>2011 2012</b>	<b>2010 2011</b>	<b>2009 2010</b>	<b>2008 2009</b>
Fall Count	186	190	194	196
Spring Count	147	167	183	175
Average	167	179	189	186
Available	198	198	198	201
Occupancy %	84.09%	90.15%	95.20%	92.29%
<b>Note:</b>	Ending semester counts used as a baseline. Actual occupancy may be higher due to opening occupancy less departures throughout semester.			
	Early departures throughout the semester are contractually obligated to pay the entire semester charge.			

**Dormitory Housing Commission of North Idaho College  
FY 2025 Student Union Operations Budget Worksheet**

Item Description	FY 2025 Budget	FY 2024 Forecast	FY 2024 Budget	FY 2023 Actual	FY 2022 Actual	FY 2021 Actual
<b>INCOME</b>						
Transfer from Student Services Fun	\$ 242,642	\$ 212,338	\$ 256,288	\$ 270,824	\$ 304,511	\$ 289,667
<b>TOTAL INCOME</b>	<b>\$ 242,642</b>	<b>\$ 212,338</b>	<b>\$ 256,288</b>	<b>\$ 270,824</b>	<b>\$ 304,511</b>	<b>\$ 289,667</b>
<b>PAYROLL EXPENSES</b>						
Salaries	\$ 125,737	\$ 122,075	\$ 117,116	\$ 149,561	\$ 169,279	\$ 156,435
Part-Time Wages	-	-	-	-	8	34
Overtime	-	99	-	-	1,078	226
Temporary	-	-	-	3,937	1,387	706
Student Wages	22,950	8,982	30,000	17,136	14,880	10,315
Employee Benefits - Misc.	720	677	810	680	764	858
Social Security and Medicare	9,619	9,090	9,000	11,216	12,288	10,986
Workman's Compensation	6,319	5,574	4,100	5,720	6,277	5,376
Unemployment	-	-	-	-	-	251
Medical Insurance	21,669	20,637	32,000	32,002	33,733	43,234
Retirement Contribution	14,057	13,672	14,000	18,316	20,438	18,705
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$ 201,072</b>	<b>\$ 180,807</b>	<b>\$ 207,026</b>	<b>\$ 238,569</b>	<b>\$ 260,132</b>	<b>\$ 247,125</b>
<b>ADMINISTRATIVE EXPENSES</b>						
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413
Air Fare	-	-	-	-	901	-
Artwork	2,000	1,000	2,000	1,881	2,642	6,081
Bad-Debt	-	-	-	-	-	148
College Car	-	-	-	33	-	-
Copy Center	500	506	650	637	720	549
Copier Rent	720	604	763	763	763	763
Equipment - Purchased	-	-	-	-	-	4,054
Janitorial Supplies	15,000	14,338	15,000	10,801	14,875	15,323
Maintenance Contract	5,700	5,379	6,000	5,931	5,634	4,459
Office Supplies	-	-	600	79	279	854
Postage	150	147	150	137	144	146
Repair Expense	13,000	5,384	20,000	8,363	13,590	7,579
Services	1,000	940	600	530	660	-
Software	-	-	-	-	-	200
Staff Development	500	500	500	93	1,043	50
Supplies	3,000	2,733	3,000	3,008	3,126	1,923
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>\$ 41,570</b>	<b>\$ 31,532</b>	<b>\$ 49,263</b>	<b>\$ 32,255</b>	<b>\$ 44,378</b>	<b>\$ 42,541</b>
<b>TOTAL EXPENSES</b>	<b>\$ 242,642</b>	<b>\$ 212,338</b>	<b>\$ 256,288</b>	<b>\$ 270,824</b>	<b>\$ 304,511</b>	<b>\$ 289,667</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Dormitory Housing Commission of North Idaho College  
FY 2025 Student Wellness & Recreation Center Budget Worksheet**

Item Description	FY 2025 Budget	FY 2024 Forecast	FY 2024 Budget	FY 2023 Actual	FY 2022 Actual	FY 2021 Actual
<b>SALES &amp; RENTALS</b>						
Student Fees	\$ 332,949	\$ 332,949	\$ 344,000	\$ 362,174	\$ 400,468	\$ 415,309
Student Memberships	3,500	3,520	3,700	3,930	3,888	2,504
Employee (Full-Time)+Spouse Memberships	20,000	19,660	20,000	20,599	21,603	23,555
Alumni Memberships	400	453	1,000	283	1,302	1,028
Higher-Ed Partner Memberships	600	545	500	573	635	499
Guest / Day-Use Fees	600	614	1,000	581	1,059	681
Rock-Climbing Wall Utilization Fees	3,500	3,027	4,000	4,567	2,858	1,421
Fitness Programming Fees	12,000	12,154	8,000	10,074	7,998	4,175
Equipment Rentals	63,000	60,329	78,000	79,846	77,582	101,456
Facility Rental Fees	12,000	11,875	6,000	4,528	3,228	5,283
Self-Programmed Fees	15,000	15,275	10,500	12,071	3,056	2,600
Instructional / Physical Education Fees	8,000	8,375	11,000	9,440	16,905	10,465
Merchandise	6,000	6,205	5,000	5,902	3,973	6,709
Trips	-	-	-	-	6,730	4,000
Other Income	1,250	1,225	3,500	3,355	1,760	7,665
Donations	-	1,716	-	-	3,690	-
Miscellaneous Income	-	-	-	-	-	7
<b>TOTAL INCOME</b>	<b>\$ 478,799</b>	<b>\$ 477,921</b>	<b>\$ 496,200</b>	<b>\$ 517,923</b>	<b>\$ 556,734</b>	<b>\$ 587,359</b>
<b>COST OF SALES</b>						
Merchandise	\$ 5,000	\$ 4,999	\$ 3,500	\$ 4,092	\$ 2,436	\$ 3,095
<b>TOTAL COST OF SALES</b>	<b>\$ 5,000</b>	<b>\$ 4,999</b>	<b>\$ 3,500</b>	<b>\$ 4,092</b>	<b>\$ 2,436</b>	<b>\$ 3,095</b>
<b>GROSS PROFIT</b>	<b>\$ 473,799</b>	<b>\$ 472,922</b>	<b>\$ 492,700</b>	<b>\$ 513,831</b>	<b>\$ 554,298</b>	<b>\$ 584,264</b>
<b>PERSONNEL EXPENSES</b>						
Salaries - Professional	\$ 74,212	\$ 90,032	\$ 85,734	\$ 79,247	\$ 68,286	\$ 83,390
Part-Time Wages	37,915	35,420	43,921	26,240	31,857	29,769
Temporary	-	-	-	-	3,540	-
Student Wages	32,620	32,239	50,599	46,980	39,595	27,063
Employee Benefits - Miscellaneous	504	493	555	287	449	590
Social Security and Medicare	8,578	9,812	9,916	7,898	7,636	8,231
Workman's Compensation	2,895	2,724	4,912	2,732	1,344	1,586
Unemployment	-	-	-	-	-	178
Medical Insurance	14,555	13,862	14,375	12,655	15,753	18,375
Retirement Contribution	8,297	10,188	10,237	9,461	8,574	9,950
<b>TOTAL PERSONNEL EXPENSES</b>	<b>\$ 179,576</b>	<b>\$ 194,769</b>	<b>\$ 220,248</b>	<b>\$ 185,500</b>	<b>\$ 177,033</b>	<b>\$ 179,132</b>
<b>ADMINISTRATIVE EXPENSES</b>						
Advertising	\$ -	\$ -	\$ -	\$ 605	\$ 150	\$ 8
Air Fare	2,000	-	2,100	-	-	-
Bank and Credit Card Fees	3,500	2,620	4,692	9,790	4,309	4,311
Cable Television	2,100	1,784	1,800	1,510	1,493	1,413
Cash Over / Short	50	(62)	100	(27)	278	237
College Car	4,500	3,300	5,000	4,716	5,885	744
Contracts	2,100	1,020	1,800	1,980	3,650	9,994
Copy Center	50	57	383	25	84	167
Equipment / Furniture	-	-	-	-	3,859	-
Fuel	75	52	-	62	-	-
Janitorial Supplies	1,500	1,225	1,750	1,211	795	1,615
Maintenance Contract	6,000	5,731	5,500	6,116	4,573	11,414
Memberships	1,400	1,319	1,910	-	613	613
Office Supplies	1,000	874	1,500	669	-	987
Postage	100	97	100	172	195	309
Repair Expense	7,500	5,418	8,650	6,137	1,561	3,392
Services	21,900	23,099	24,000	23,774	681	739
Software	9,281	8,924	8,836	8,496	7,200	7,200
Staff Development	1,000	-	1,400	1,799	-	800
Subscriptions	850	818	850	362	450	607
Supplies	15,000	11,395	7,500	10,212	13,529	24,333
Telephone	-	-	400	383	1,333	1,352
Travel	2,000	-	3,200	2,360	-	-
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>\$ 81,906</b>	<b>\$ 67,671</b>	<b>\$ 81,471</b>	<b>\$ 80,353</b>	<b>\$ 50,639</b>	<b>\$ 70,233</b>
<b>NET FROM OPERATIONS</b>	<b>\$ 212,317</b>	<b>\$ 210,481</b>	<b>\$ 190,981</b>	<b>\$ 247,979</b>	<b>\$ 326,627</b>	<b>\$ 334,899</b>
<b>DEBT-SERVICE EXPENSE</b>						
Debt Service - Interest / Principal	\$ 500,869	\$ 500,406	\$ 500,706	\$ 419,138	\$ 218,642	\$ 253,053
<b>TOTAL DEBT-SERVICE EXPENSE</b>	<b>\$ 500,869</b>	<b>\$ 500,406</b>	<b>\$ 500,706</b>	<b>\$ 419,138</b>	<b>\$ 218,642</b>	<b>\$ 253,053</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (288,552)</b>	<b>\$ (289,925)</b>	<b>\$ (309,726)</b>	<b>\$ (171,159)</b>	<b>\$ 107,985</b>	<b>\$ 81,846</b>

# Dormitory Housing Commission of North Idaho College

## FY 2025 Student Wellness & Recreation Center Membership Rates (No Change from FY 2024)

Memberships		
Type	Rate (\$)	Term
NIC Student	87.00	FTE: Fall 2023
NIC Student	87.00	FTE: Spring 2024
NIC Student	79.75	1 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	72.50	2 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	65.25	3 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	58.00	4 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	50.75	5 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	43.50	6 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	36.25	7 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	29.00	8 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	21.75	9 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	14.50	10 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	7.25	11 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
<b>Please note: Opt-In Payment must be received prior to Membership Access</b>		
NIC Student	20.00	Summer: Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Extension Student	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
<b>Please note: Extension Student includes LCSC / UI / BSU</b>		
NIC Graduate	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Graduate	115.00	Fall 2023 (Payment Due: 1st of each Semester)
NIC Graduate	115.00	Spring 2024 (Payment Due: 1st of each Semester)
NIC Graduate	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Employee	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Employee	115.00	Fall 2023 (Payment Due: 1st of each Semester)
NIC Employee	115.00	Spring 2024 (Payment Due: 1st of each Semester)
NIC Employee	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Spouse	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Spouse	115.00	Fall 2023 (Payment Due: 1st of each Semester)
NIC Spouse	115.00	Spring 2024 (Payment Due: 1st of each Semester)
NIC Spouse	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Retiree	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Retiree	115.00	Fall 2023 (Payment Due: 1st of each Semester)
NIC Retiree	115.00	Spring 2024 (Payment Due: 1st of each Semester)
NIC Retiree	290.00	Annual (Full Payment Due: Start of Membership Contract)
Guest Pass	6.00	Daily - General Access (Must be Accompanied by Registered Member)
Guest Pass	12.00	Daily - General Access + Climbing Wall (Must be Accompanied by Registered Member)
Climbing Wall		
Type	Rate (\$)	Term
Community Member	50.00	5 Climb Pass (Punch Card)
Community Member	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Guest Pass	12.00	Daily - 1 Guest (Must be Accompanied by Registered or Community Member)

# Dormitory Housing Commission of North Idaho College

## FY 2025 Student Wellness and Recreation Center Facility Rental Rates (No Change from FY 2024)

Room	Capacity	Public			K-12 Education			North Idaho College		
		Per Hour	Minimum	Max/ Day	Per Hour	Minimum	Max/ Day	Per Hour	Minimum	Max/ Day
Multi-Purpose #111	50	\$75	\$150	\$450	\$65	\$130	\$390	\$30	\$ 60	\$ 180
Gym #103	121	\$100	\$200	\$600	\$85	\$170	\$510	\$45	\$ 90	\$ 270
Loft/ Track		\$100	\$200	\$600	\$85	\$170	\$510	\$45	\$ 90	\$ 270
Fitness #207	20	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Fitness #209	17	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Fitness Room #207 + #209	37	\$50	\$100	\$300	\$45	\$90	\$270	\$25	\$ 50	\$ 150
SWRC Learning Lab #208	30	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Spinning Room (without bikes)	20	\$30	\$60	\$180	\$25	\$50	\$150	\$15	\$ 30	\$ 90
Spinning Room (with bikes)	19	\$40	\$80	\$240	\$35	\$70	\$210	\$20	\$ 40	\$ 120
Field #1		\$50	\$100	\$300	\$45	\$90	\$270	\$25	\$ 50	\$ 150
Field #2		\$25	\$50	\$150	\$20	\$40	\$120	\$10	\$ 10	\$ 60
Field #3		\$25	\$50	\$150	\$20	\$40	\$120	\$10	\$ 10	\$ 60
Climbing Wall		1 - 6 Climbers with 1 required instructor: \$40 per session plus \$8 per person for 2 hour session								
Climbing Wall		7 - 12 Climbers with 2 required instructors: \$80 per session plus \$8 per person for 2 hour session								

All facility rentals are subject to a 2-hour minimum charge. General set-up and takedown included in price.

All facility rentals carry a 6-hour maximum charge (represents full day).

Waived facility rentals are for health, wellness, and recreation events - coordinated by authorized student organizations and are subject to limited availability.

Gym # 103 is not available for exclusive use during regular operating hours during the Fall and Spring semesters - after-hour rentals may be available.

All listed rates include basic room rental. Reservations requiring additional accommodations may carry additional fee(s).

Student Wellness & Recreation Center Appeals Board will hear all disputes and make recommendations for facility usage beyond the scope of this record.

# Dormitory Housing Commission of North Idaho College

## FY 2025 Student Service Fee Fund Budget Worksheet

Item Description	FY 2025 Budget	FY 2024 Forecast	FY 2024 Budget	FY 2023 Actual	FY 2022 Actual	FY 2021 Actual
Student Count (FTE)	3,827	3,827	3,955	4,163	4,603	4,774
Semester Rate	\$93	\$93	\$93	\$93	\$93	\$93
<b>Total Student Fees</b>	<b>\$ 355,911</b>	<b>\$ 355,911</b>	<b>\$ 367,794</b>	<b>\$ 387,151</b>	<b>\$ 428,087</b>	<b>\$ 443,951</b>
<b>Total Income</b>	<b>\$ 355,911</b>	<b>\$ 355,911</b>	<b>\$ 367,794</b>	<b>\$ 387,151</b>	<b>\$ 428,087</b>	<b>\$ 443,951</b>
Furniture Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 114,240	\$ -
Maintenance Expenditure	-	-	-	-	-	89,817
Transfer to Student Union Operations	242,642	212,338	256,288	270,824	304,511	289,667
Debt-Service Expenditure	-	-	-	-	-	411,978
<b>Total Expenditures</b>	<b>\$ 242,642</b>	<b>\$ 212,338</b>	<b>\$ 256,288</b>	<b>\$ 270,824</b>	<b>\$ 418,751</b>	<b>\$ 791,462</b>
<b>Net Income</b>	<b>\$ 113,269</b>	<b>\$ 143,573</b>	<b>\$ 111,505</b>	<b>\$ 116,327</b>	<b>\$ 9,336</b>	<b>\$ (347,511)</b>
<b>Expenditure Listing</b>						
	FY 2025 Budget	FY 2024 Forecast	FY 2024 Budget	FY 2023 Actual	FY 2022 Actual	FY 2021 Actual
Student Union Water Heater	\$ -	\$ -	\$ -	\$ -	\$ -	82,817
Student Union Boiler Replacement (2)	-	-	-	-	-	
Student Union Engineering Services	-	-	-	-	-	7,000
Student Union Furniture Replacement	-	-	-	-	114,240	-
<b>Student Union Subtotal:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 114,240</b>	<b>\$ 89,817</b>
Student Union Personnel	\$ 201,072	\$ 180,807	\$ 207,026	\$ 238,569	\$ 260,132	\$ 247,125
Student Union Administrative	41,570	31,532	49,263	32,255	44,378	42,541
<b>Student Union Operations Subtotal:</b>	<b>\$ 242,642</b>	<b>\$ 212,338</b>	<b>\$ 256,288</b>	<b>\$ 270,824</b>	<b>\$ 304,511</b>	<b>\$ 289,667</b>
Building Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 411,978
<b>Building Debt Service Subtotal:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 411,978</b>
<b>Total Expenses</b>	<b>\$ 242,642</b>	<b>\$ 212,338</b>	<b>\$ 256,288</b>	<b>\$ 270,824</b>	<b>\$ 418,751</b>	<b>\$ 791,462</b>