

Policy Title: Instructor Initiated Withdrawals

Impact: Students, Faculty

Responsibility:

Effective Date: 8/27/2003

Revised Date: 5/27/2015

Reviewed Date:

Relates to Procedure(s): 5.04.02

Legal Citation(s):

Policy Narrative:

An instructor may initiate withdrawal of a student who fails to meet course requirements and interferes with the learning of others in the class. Withdrawals under this policy are separate from those covered as disciplinary violations of the Student Code of Conduct. If the student fails to respond after documented attempts to address the instructor's concerns, the instructor must inform the student of the withdrawal and then provide documentation to the registrar's office following the procedures.

A student who has been officially withdrawn before the close of business hours of the last day for withdrawal will receive a grade of W for the course(s). The student has the right to appeal the decision of the instructor.