

Procedure Title: Textbook Adoption

Impact: Business Procedures

Responsibility: Office of Instruction

Effective Date: 5/28/2014

Revised Date:

Reviewed Date:

Relates to Policy(s): 7.05

Legal Citation(s):

I. Procedure Narrative:

Requests for complimentary titles should match anticipated course needs. Special order service is extended to all members of the college and community.