North Idaho College

Academic Renewal Petition Form

Return to: Cardinal Central, Lee-Kildow Hall Rm 116
Email: cardinalcentral@nic.edu
Phone: (208)769-3311
Fax: (208)769-3399

Name: _____ Student ID: _____

Email: _____ Phone Number: (_____) _____ - _____

A student must meet the following criteria to petition and qualify for academic renewal:

- A minimum of one (1) year will have elapsed since the most recent course work to be disregarded was completed.
- Complete at least 12 semester hours of course work at North Idaho College with a minimum cumulative GPA of 2.50 after the disregarded semester(s).
- Renewal will not be granted for individual courses within a term.
- Students holding an associate's or bachelor's degree are not eligible for academic renewal.
- The academic renewal option may not be exercised to remove a grade awarded in a case of academic misconduct.

Academic renewal actions are irreversible and does not guarantee that other intuitions will approve such action. The determination will be made by the respective transfer institution.

The student may have a maximum of two consecutive semesters of coursework disregarded.

Request academic renewal for specific semester(s):

Semester 1:	☐ Fall _____ Year	☐ Spring _____ Year	☐ Summer _____ Year
Semester 2:	☐ Fall _____ Year	☐ Spring _____ Year	☐ Summer _____ Year

Submit completed form to Cardinal Central. Students will receive notification describing the outcome of their petition, i.e., approved or denied via their Cardinal Mail within five (5) business days.

Signature: _____ Date: _____

For Office Use Only

Signature of Reviewer: _____ Date: _____

Approved Denied

Comments: _____

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