

This assignment must be typed.

Outline Worksheet Speech 1: Speech to Inform

Name:

Date:

Audience Analysis: Answer in complete sentences and use examples from the responses you received on your audience analysis.

- A. How much does your audience already know about your topic and how will you design your speech regarding their level of knowledge?
- B. How much interest did the audience have in your topic? How will you make the topic interesting to them?
- C. What is your audience's attitude regarding your topic? How will you address that attitude in your speech?
- D. How will the audience demographics impact the development of your speech?

Title:

General Purpose:

Specific Purpose:

Reminder: This is a complete-sentence outline, but not a manuscript.

Introduction

A. Grab Attention:

B. Relate to Audience:

C. Relate to Self (Establish Credibility):

D. Central Idea:

E. Specific Purpose:

2. Preview Main Points: Today I will cover...

- I.
- II.
- III.

Transition to #I:

Speech Body

- I.
 - A.
 - B.
 - C.

Transition to #II

- II.
 - A.
 - B.
 - C.

Transition to #III

- III.
 - A.
 - B.
 - C.

Signal End:

Conclusion

A. Restate Central Idea:

B. Recap Main Points:

B. Clincher:

Works Cited: (List at least two credible sources in MLA format.)