

# LEARNING FOR LIFE

WORKFORCE TRAINING CENTER | FALL 2024

**CAREERS  
WITHIN YOUR  
REACH**

*Cover Story Inside*



North Idaho College

# Apprenticeship: Careers within your reach

What do George Washington, Ben Franklin and Paul Revere have in common, other than their notable roles in the earliest days of shaping our nation?

These men were also some of America's earliest apprentices. Washington was a land surveyor, Franklin a printer and Revere was a silversmith.

The U.S. was built on apprenticeships, an age-old, ever-evolving workforce solution.

In recent years, the training model's popularity has soared as today's apprentices continue to help drive the country's economic growth. There were 950 registered active apprentices in Idaho in 2014, according to state and national program data. By June 2024, that number had grown to 2,787. Across the state line in Washington, there were 10,755 active apprentices in 2014 and 19,105 by 2024.

The North Idaho College Workforce Training Center has long been at the forefront of this trend. The center offers apprenticeships in HVAC (heating, ventilation and air conditioning), plumbing, electrical, construction, heavy equipment, medical assistant, dental assistant, and certified nursing assistant. Apprenticeship students learn the skills of a trade through a combination of on-the-job training and related classroom instruction.

"I've seen firsthand how apprenticeships empower individuals by providing them with real-world experience, industry-specific training, and a solid foundation for long-term career growth," said NIC Workforce Training Center Executive Director Colby Mattila. "Apprentices not only learn valuable skills but also earn a wage while they train, making it a practical and rewarding career path."

These programs typically last two to four



Plumbing Lead Instructor Gary Williams works with a student.

years and conclude with the opportunity to receive certification in the trade or occupation. For apprentices in the electrical, plumbing, HVAC, construction and heavy equipment operation trades, the end goal is to earn a journeyman card. The "J-card" signifies successful completion of an apprenticeship program and that the holder has the skills, experience and knowledge to perform their trade.

"Obtaining a journeyman card not only validates a worker's skills and expertise but also opens doors to higher-paying job opportunities and greater job security," NIC Workforce Training Center Apprenticeship Manager Brenda Hamilton said.

Some of the center's apprenticeship programs offer opportunities to earn other industry-specific credentials such as those available through the National Center for Construction and Education Research. NIC Workforce Training was granted NCCER training sponsor status last year.

Customized Training and Project Manager Colleen Hoffman said the affiliation with NCCER gives NIC Workforce Training construction and heavy equipment operator

students the opportunity to earn credentials that are recognized by industry nationwide.

"In addition, these NCCER credentials are verifiable online for employers who are looking to hire qualified individuals," Hoffman said.

For employers, apprenticeships have other benefits, including a significant return on investment. Many businesses pay for their apprentices' training and according to the Idaho Department of Labor, employers' average ROI is \$1.47 per \$1 invested into apprenticeship programs. Reduced turnover and the ability to provide company-

specific training while growing the talent pipeline are other employer benefits cited by the state labor department.

The NIC Workforce Training Center's apprenticeship programs evolve to meet the changing needs of industry. In doing so, these programs support the local business economy while ensuring jobs are available for apprentices.

Marty Matney, manager of the center's health careers programs, said that as the local population continues to experience rapid growth, the apprenticeship programs he coordinates are meeting an ongoing labor need while providing high-quality training for students.

"These CNA, medical assistant and dental assistant apprentices are gaining critical, hands-on experience," Matney said. "That equips them with job-specific skills and a direct pathway to employment in high-demand health care roles."

For more information or to register for apprenticeship classes, visit [nic.edu/apprenticeship](http://nic.edu/apprenticeship).

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**N**IC Workforce Training Center is committed to delivering quality, accessible, and affordable education. We offer learning opportunities that increase the economic self-sufficiency, business productivity, and quality of life of students and the community. Flexible options are available for credit-free, short-term courses offered weekly and throughout the year. Students can learn via live, self-study, online, and hybrid courses. Classes are open to the public, generally without pre-admission, academic, or residential requirements.

In 2023, there were 6,684 total class enrollments with a student completion rate of 88 percent. The center served 4,757 students.

Don't let money be a barrier! There are many different payment alternatives that may be available to you, such as Idaho LAUNCH, scholarships, interest-free payment plans, and more.

**To explore tuition assistance options, visit [nic.edu/wtcpaymentoptions](http://nic.edu/wtcpaymentoptions).**

Advanced Opportunities funding may be available to Idaho high school students who should see their school counselors for more info.

### Class Location Key

#### Post Falls

WTC NIC Workforce Training Center

#### Coeur d'Alene

NIC-CDA NIC Main Campus  
CDA-FIRE Coeur d'Alene Fire Station #2

#### Rathdrum

NIC-PTE NIC Parker Technical Education Center (Rathdrum)

#### Sagle

SEL Selkirk Fire Rescue and EMS

#### Sandpoint

NIC-SP NIC at Sandpoint Center

#### Silver Valley

SVC Silver Valley - Pinehurst



**North Idaho College**

525 South Clearwater Loop, Post Falls, Idaho, 83854  
Workforce Training Center

[nic.edu/wtc](http://nic.edu/wtc) | (208) 769-3333



[instagram.com/nicworkforcetraining](https://www.instagram.com/nicworkforcetraining)



[nic.edu/wtc/facebook](https://www.facebook.com/nic.edu/wtc)



[linkedin.com/company/nicwctc](https://www.linkedin.com/company/nicwctc)

IDAHO  
**LAUNCH**

NIC Workforce Training students may be eligible for Idaho LAUNCH funds.

Visit [idaholaunch.com](http://idaholaunch.com) for more info.

# APPRENTICESHIP



## Electrical Apprenticeship

For more information go to [nic.edu/electrigan](http://nic.edu/electrigan).

### Electrical 1

North Idaho College Workforce Training Center offers 144 hours of related instruction required for electrical apprentices working in Idaho. Textbooks included. Prerequisite: Electrical 1 is open and has no previous class requirements.

\$1,850 Various Instructors

Sep 10 – Jun 10	Tu	5:00 pm - 9:00 pm	WTC	114774
Sep 10 – Jun 10	Tu	5:00 pm - 9:00 pm	WTC	114775
Sep 11 – Jun 11	W	5:00 pm - 9:00 pm	WTC	114776
Sep 11 – Jun 11	W	5:00 pm - 9:00 pm	WTC	114777
Sep 14 – May 31	Sa	8:00 am - 5:00 pm	WTC	114788

### Electrical 2

North Idaho College Workforce Training Center offers 144 hours of related instruction required for electrical apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of Electrical 1 is required before entering Electrical 2.

\$1,800 Various Instructors

Sep 11 – Jun 11	W	5:00 pm - 9:00 pm	WTC	114778
Sep 12 – Jun 12	Th	5:00 pm - 9:00 pm	WTC	114779
Sep 14 – May 31	Sa	8:00 am - 5:00 pm	WTC	114780

### Electrical 3

North Idaho College Workforce Training Center offers 144 hours of related instruction required for electrical apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of Electrical 1 and Electrical 2 is required before entering Electrical 3.

\$1,800 Various Instructors

Sep 11 – Jun 11	W	5:00 pm - 9:00 pm	WTC	114851
Sep 12 – Jun 12	Th	5:00 pm - 9:00 pm	WTC	114781
Sep 14 – May 31	Sa	8:00 am - 5:00 pm	WTC	114783

### Electrical 4

North Idaho College Workforce Training 144 hours of related instruction required for electrical apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of Electrical 1, Electrical 2, and Electrical 3 is required before entering Electrical 4.

\$1,800 Various Instructors

Sep 10 – Jun 10	Tu	5:00 pm - 9:00 pm	WTC	114784
Sep 14 – May 31	Sa	8:00 am - 5:00 pm	WTC	114785

### Electrical 1 Correspondence

North Idaho College Workforce Training Center offers 144 hours of related instruction required for electrical apprentices working in Idaho. The Electrical Correspondence Course is completed online. Textbooks included. Prerequisite: Electrical 1 is open and has no previous class requirements.

\$1,850 Instructor: Gregg Pratt

Sep 28 – Jun 11			ONLINE	114798
Sep 28 Orientation	Sa	8:00 am - 10:00 am	WTC	

## Electrical 2 Correspondence

North Idaho College Workforce Training Center offers 144 hours of related instruction required for electrical apprentices working in Idaho. The Electrical Correspondence Course is completed online. Textbooks included. Prerequisite: Successful completion of Electrical 1 is required before entering Electrical 2.

*\$1,800* *Instructor: Gregg Pratt*  
Sep 28 – Jun 11 ONLINE 114799  
Sep 28 Orientation Sa 10:00 am - 11:00 am WTC

## Electrical 3 Correspondence

North Idaho College Workforce Training Center offers 144 hours of related instruction required for electrical apprentices working in Idaho. The Electrical Correspondence Course is completed online. Textbooks included. Prerequisite: Successful completion of Electrical 1 and Electrical 2 is required before entering Electrical 3.

*\$1,800* *Instructor: Gregg Pratt*  
Sep 28 – Jun 11 ONLINE 114800  
Sep 28 Orientation Sa 10:00 am - 11:00 am WTC

## Electrical 4 Correspondence

North Idaho College Workforce Training Center offers 144 hours of related instruction required for electrical apprentices working in Idaho. The Electrical Correspondence Course is completed online. Textbooks included. Prerequisite: Successful completion of Electrical 1, Electrical 2, and Electrical 3 is required before entering Electrical 4.

*\$1,800* *Instructor: Gregg Pratt*  
Sep 28 – Jun 11 ONLINE 114801  
Sep 28 Orientation Sa 10:00 am - 11:00 am WTC

## HVAC Apprenticeship

For more information go to [nic.edu/hvac](http://nic.edu/hvac).

### HVAC 1

North Idaho College Workforce Training Center offers 144 hours of related instruction required for HVAC apprentices working in Idaho. Textbooks included. Prerequisite: HVAC 1 is open and has no previous class requirements.

*\$1,850* *Instructor: Artry Rude and Kevin Peterson*  
Sep 14 – May 10 Sa 8:00 am - 5:00 pm NIC-PTE 114803

### HVAC 2

North Idaho College Workforce Training Center offers 144 hours of related instruction required for HVAC apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of HVAC 1 is required before entering HVAC 2.

*\$1,850* *Instructor: Artry Rude and Kevin Peterson*  
Sep 14 – May 10 Sa 8:00 am - 5:00 pm NIC-PTE 114805  
Sep 19 – Jun 12 Th 5:00 pm - 9:00 pm NIC-PTE 114804

### HVAC 3

North Idaho College Workforce Training Center offers 144 hours of related instruction required for HVAC apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of HVAC 1 and HVAC 2 is required before entering HVAC 3.

*\$1,850* | 9 sessions *Instructor: Artry Rude and Kevin Peterson*  
Sep 21 – May 17 Sa 8:00 am - 5:00 pm NIC-PTE 114806

# Get ready to roll with us.

Our latest transportation program will begin accepting students this fall.



### HVAC 4

North Idaho College Workforce Training 144 hours of related instruction required for HVAC apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of HVAC 1, HVAC 2, and HVAC 3 is required before entering HVAC 4.

*\$1,850* | 9 sessions *Instructor: Artry Rude and Kevin Peterson*  
Sep 21 – May 17 Sa 8:00 am - 5:00 pm NIC-PTE 114807

## Plumbing Apprenticeship

For more information go to [nic.edu/plumbing](http://nic.edu/plumbing).

### Plumbing 1

North Idaho College Workforce Training Center offers 144 hours of related instruction required for Plumbing apprentices working in Idaho. Textbooks included. Prerequisite: Plumbing 1 is open and has no previous class requirements.

*\$1,800* *Various Instructors*  
Sep 7 – Jun 7 Sa 8:00 am - 5:00 pm NIC-PTE 114810  
Sep 19 – Jun 12 Th 5:00 pm - 9:00 pm NIC-PTE 114809

### Plumbing 2

North Idaho College Workforce Training Center offers 144 hours of related instruction required for Plumbing apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of Plumbing 1 is required before entering Plumbing 2.

*\$1,800* *Various Instructors*  
Sep 7 – Jun 7 Sa 8:00 am - 5:00 pm NIC-PTE 114813  
Sep 17 – Jun 10 Tu 5:00 pm - 9:00 pm NIC-PTE 114811  
Sep 19 – Jun 12 Th 5:00 pm - 9:00 pm NIC-PTE 114812

### Plumbing 3

North Idaho College Workforce Training Center meets the 144 hours of related instruction required for plumbing apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of Plumbing 1 and Plumbing 2 is required before entering Plumbing 3.  
\$1,800  
Instructor: Marc Koppang

Sep 7 – Jun 7	Sa	8:00 am - 5:00 pm	NIC-PTE	114816
Sep 17 – Jun 10	Tu	5:00 pm - 9:00 pm	NIC-PTE	114814
Sep 19 – Jun 12	Th	5:00 pm - 9:00 pm	NIC-PTE	114815

### Plumbing 4

North Idaho College Workforce Training 144 hours of related instruction required for Plumbing apprentices working in Idaho. Textbooks included. Prerequisite: Successful completion of Plumbing 1, Plumbing 2, and Plumbing 3 is required before entering Plumbing 4.  
\$1,800  
Instructor: Marc Koppang

Sep 14 – May 10	Sa	8:00 am - 5:00 pm	NIC-PTE	114817
Sep 28 – May 10	Sa	8:00 am - 5:00 pm	NIC-PTE	114818

### Plumbing Appliance Specialty Apprenticeship **NEW!**

The Plumbing Appliance Specialty Course is DOPL approved. The duration of this apprenticeship consists of 72 hours of Related Technical Instruction (RTI) and 3000 hours or 18 months of On-The-Job (OJT) training. This course is delivered online through the Canvas learning environment. The course is self-paced; the apprentice will have access to the RTI in CANVAS for 5 months once enrolled. Enrollment is open year-round. An apprentice who successfully completes the RTI with a 75% and completes the OJT requirements may test with DOPL of Idaho for licensure. Students must be 18 years old or older and have a copy of the 2017 Idaho State Uniformed Plumbing Code and/or 2015 Uniform Plumbing Code.

\$345  
Instructor: Gary Williams  
Start Anytime  
ONLINE 114734

**Classes must be registered for together and taken simultaneously.**

### Construction Apprenticeship

#### CORE: Pre-Apprenticeship for Construction

Core is a rigorous, competency-based, industry-recognized program for career and technical education. Its modules cover topics such as basic safety, communication skills, and introduction to construction drawings. This class is required to be registered for and completed simultaneously with "Construction Apprenticeship Year 1."

\$2,195 | 46 sessions  
John Hausser  
Oct 14 – Apr 16 M W 5:00 pm - 9:00 pm NIC-PTE 115562

#### Construction Apprenticeship Year 1

The first year of the Construction Apprenticeship covers a wide variety of content such as safety, blueprint reading, building materials, tools, wall systems, framing, stair layout, roofing, exterior finishing, drywall, cabinet installation, and more. The Construction Apprenticeship is a four-year program that requires 160 hours of Related Technical Instruction annually and 6,000-8,000 hours of on-the-job learning. The class "Core: Pre-Apprenticeship Construction," is required to be registered for and taken simultaneously to successfully complete the Construction Apprenticeship Year 1 program.

\$3,495 | 46 sessions  
John Hausser  
Oct 14 – Apr 16 M W 5:00 pm - 9:00 pm NIC-PTE 115339

### Construction Apprenticeship Year 2

The second year of the Construction Apprenticeship explores a range of topics, including commercial drawings, cold-formed steel framing, exterior finishing, thermal and moisture protection, roofing applications, doors and door hardware, drywall installation and finishing, suspended ceilings, windows, door/floor/ceiling trim, and cabinet installation. The Construction Apprenticeship is a four-year program that requires 160 hours of Related Technical Instruction annually and 6,000-8,000 hours of on-the-job learning. Prerequisite: Construction Apprenticeship Year 1 and CORE Pre-Apprenticeship.

\$3,495 | 22 sessions  
Instructor: Curt Vitale  
Oct 16 – Apr 2 W 8:00 am - 4:00 pm NIC-PTE 115341

### Construction Apprenticeship Year 3

The Third year of the Construction Apprenticeship covers a wide variety of content, including properties and reinforcing concrete, rigging equipment/practices, trenching and excavating, foundations and slabs on grade, vertical formwork, horizontal formwork, handling and placing concrete, tilt-up wall systems, and more. The Construction Apprenticeship is a 4-year program that requires 160 hours of Related Technical Instruction annually and 6,000-8,000 hours of on-the-job learning. Prerequisite: CORE Pre-Apprenticeship and Years 1 and 2 Construction Apprenticeship.

\$3,495 | 22 sessions  
Instructor: Curt Vitale  
Oct 18 – Mar 28 F 8:00 am - 4:00 pm NIC-PTE 115373

**Classes must be registered for together and taken simultaneously.**

### Heavy Equipment Apprenticeship

#### CORE: Pre-Apprenticeship for Heavy Equipment

Core is a rigorous, competency-based, industry-recognized program for career and technical education. Its modules cover topics such as basic safety, communication skills, and introduction to construction drawings. This class is required to be registered for and completed simultaneously with "Heavy Equipment Apprenticeship Year 1."

\$2,195 | 26 sessions  
Michael Closson  
Oct 18 – Apr 25 F 8:00 am - 4:00 pm NIC-PTE 116234

#### Heavy Equipment Apprenticeship Year 1

Heavy equipment operators provide the necessary skills for any project that requires moving and transporting heavy materials or any kind of earthmoving. Operators work on regular construction building jobs, as well as in infrastructure (roads, bridges, and ports), mining, and timber. This three-year program will guide trainees through 144-plus hours of related instruction annually, covering theoretical and hands-on training on heavy equipment, civil blueprint reading, soils, and paving. Students must also complete 4,000-6,000 hours of on-the-job learning. The class "CORE Pre-Apprenticeship for Heavy Equipment" is required to be registered for and taken simultaneously to successfully complete the Heavy Equipment Apprenticeship Year 1 program.

\$5,695 | 24 sessions  
Instructor: Michael Closson  
Oct 18 – Apr 25 F 8:00 am - 4:00 pm NIC-PTE 115378

## Heavy Equipment Apprenticeship Year 2

Heavy equipment operators provide the necessary skills for any project that requires moving and transporting heavy materials or any kind of earthmoving. Operators work on regular construction building jobs, as well as in infrastructure (roads, bridges, and ports), mining, and timber. This three-year program will guide trainees through 144-plus hours of related instruction annually, covering theoretical and hands-on training on heavy equipment. Year 2 will cover rough terrain forklifts, on-road dump trucks, excavation math, interpreting civil drawings, site work, soils, skid steers, loaders, and scrapers. Students must also complete 4000-6000 hours of on-the-job learning. Prerequisites: Heavy Equipment Apprenticeship Year 1 and CORE Pre-Apprenticeship.

\$5,695 | 20 sessions

Instructor: David Paxton

Sep 7 – Jun 7 Sa 8:00 am - 4:00 pm NIC-PTE 115379

## Health Careers Apprenticeships

### Certified Nursing Assistant Apprenticeship

For those working as a Nurse Aide, learn and prepare for the state exam and placement on the Idaho Nurse Aide Registry. Course includes textbooks, guest speakers, state testing, Customer Service in Health Care certification, BLS, and CPR.

\$995 | 13 sessions

Instructor: Licensed Nurses

Class dates, times, and locations vary. Please visit [HP-59-0056 nic.edu/healthcareers](http://HP-59-0056.nic.edu/healthcareers) for more information.

### Dental Assistant Apprenticeship

This course is for those currently working at a dental practice who want to enter the exciting and challenging field of dental assisting. Work with an approved clinical preceptor at your place of employment to practice skills and meet clinical proficiencies taught in this dynamic class. Students in the metro Coeur d'Alene area can attend this class in person. For students outside of the greater Coeur d'Alene area, you will attend live classes and in-class demonstrations via Zoom, augmented with online class assignments, quizzes, and exams. Please contact the Health Careers Department at the NIC Workforce Training Center for information on registration and in-person attendance. This program will prepare you to sit for the American Medical Technologist (AMT) Registered Dental Assistant (RDA) certification exam. Textbooks, online programs, and exam fees are included in tuition. You must be registered for this course at least two weeks prior to the start of class. This course requires regular access to a Windows-based laptop and a reliable internet connection (Chromebooks and cell phones are not compatible with the online portion of this course).

\$3,845 | 45 sessions Instructor: Emily Penberthy, RDH, BSDH, MSDH

Jan 9 – May 8 Tu Th 5:00 pm - 9:00 pm WTC or Zoom 115559  
F 8:00 am - 12:00 pm

“

The entire class was great! All of the instructors were very helpful.

- Alyssa, Medical Assistant Apprenticeship

## Medical Assistant Apprenticeship

Accelerate your journey to becoming a Certified Clinical Medical Assistant (CCMA) with this comprehensive 8.5-month program tailored for employed healthcare professionals like you. Apply the knowledge and skills you gain in class directly to your workplace, supervised by a clinical preceptor, while also preparing to sit for the CCMA exam. Dive into direct patient care and master essential clinical and administrative skills crucial for success in this high-demand field. Before registering, ensure you're employed in a medical facility and have access to a designated preceptor. A list of potential employers is available upon request. Verify with your state healthcare regulatory board that this program meets the certification requirements in your state. Remote participation via Zoom is available for those outside the metro Coeur d'Alene area. Tuition includes textbooks, online study materials, and exam fees. Note that a Windows-capable laptop is required for the online component of the course (Chromebooks and cell phones are not compatible). Ready to take the next step in your healthcare career? Contact us at [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu) to learn more or begin registration.

\$3,995 | 66 sessions

Instructor: Lori Ritchart, CMA

Sep 25 – Jun 11 WTh 5:00 pm - 9:00 pm WTC 115350

North Idaho College  
**FOUNDATION**  
*Investing in Dreams*

The North Idaho College Foundation is proud to provide over \$1 million in scholarship funding this year to assist North Idaho College students!

## How to apply:

1. Go to [www.nic.edu/wtc](http://www.nic.edu/wtc)
2. Click on "Payment Options"
3. Click on "Scholarship Application"
4. Click on the application link

All NIC students are encouraged to apply for scholarships as there are hundreds of opportunities available for students enrolled in credit courses and short-term training programs.

[www.nic.edu/wtc](http://www.nic.edu/wtc) (208) 769-3333

# APPRENTICESHIP

*where ambition  
meets opportunity*



## Electrical Plumbing HVAC

*Earn while you learn*

Apprenticeship combines paid on-the-job training experience with classroom instruction to prepare individuals to become journey-level workers in electrical, plumbing, and HVAC trades. Classes meet weeknights, Saturdays, and online.

**REGISTER NOW**  
Classes start in September

► [nic.edu/apprenticeship](http://nic.edu/apprenticeship)



# INDUSTRY & TRADES



## Commercial Driver's License

### Class A Commercial Driver's License Training

In just a few short weeks, you could be earning an excellent living as a Class A commercial vehicle driver! This four-week course includes one week of convenient, self-paced online theory, followed by up to three weeks of fast-paced skills training in lab and open road settings. Upon completion, students take a CDL skills test with an Idaho DOT-approved tester. Course fee includes: DOT physical and drug screen vouchers; Class A theory, HazMat theory, Class A skills training; and one Idaho skills test voucher. NIC is an FMCSA-registered, ELDT-compliant training provider.

\$4,795 | 13 sessions *Instructor: Matthew Fox and Travis Mobbs*

Class dates, times, and locations vary. Please visit [WD-62-0040 nic.edu/cdl](http://WD-62-0040.nic.edu/cdl) for more information.

## Construction

### Construction Project Management **NEW!**

This Project Management class is designed to support training for construction project managers, introducing learners to key topics such as construction documents, cost control, document control, and quality control. This class also introduces learners to critical modern leadership skills, such as interpersonal skills, issues and resolutions, planning, scheduling, resource control, quality control, estimating and cost control, and continuous improvement.

\$450 | 2 sessions *Instructor: Jason James*

Jan 10 - 17 F 8:00 am - 5:00 pm WTC 115374

### Fundamentals of Crew Leadership **NEW!**

Equip yourself with the essential skills to lead effectively in Fundamentals of Crew Leadership. This course empowers you, as a first-time manager or developing leader, to prepare and learn the unique skills needed to ensure the safety, productivity, and motivation of your team(s). Dive into a modern approach to leadership principles, team motivation, safety leadership, and project scheduling and resource management. Explore new content on building and leading diverse teams, transitioning from peer to leader, addressing performance issues, and managing conflict. During the course of this three-week class, gain valuable insight into leadership skills vital in industries where teamwork is essential.

\$450 | 2 sessions *Instructor: Jason James*

Dec 6 - 13 F 8:00 am - 5:00 pm WTC 115372

## Gunsmithing

### AR-15 Armorer's Course

Whether you're a novice or a seasoned gun owner, this comprehensive course will empower you to become a masterful AR-15 Armorer. This 32-hour AR-15 Armorer course is spread across four weekends. This curriculum is designed to cover the fundamentals of AR-15 assembly, disassembly, maintenance and troubleshooting, and customization. Each week consists of hands-on instruction, demonstrations, and practical exercises. The cost includes all the required textbooks and tools that you get to keep. Students must be 18 years old or older and provide proof with photo ID.

\$599.95 | 4 sessions *Instructor: Nate England*

Nov 2 - 23 Sa 8:00 am - 4:00 pm WTC 115395

## Manufacturing

### Reading Blueprints

This online class covers all types of blueprints used in industrial plants. It discusses machine parts and machine drawings and features drawings of a compound rest and a clutch-brake control. Students will also examine hydraulic, pneumatic, piping, plumbing, electrical, air-conditioning, refrigeration drawings, and sketching used in industrial plants. 10-hour course with access for one year.

\$149 TPC Instructor

Start Anytime ONLINE 115321

### Making Measurements

This online class covers units of measurement used in commercial and industrial applications. It will examine all aspects of basic measurement concepts and procedures, including accuracy and tolerance. This class will discuss techniques and devices for comparison measurements (dial indicators and gauge blocks), as well as teach common methods for measuring volume, motion, force, temperature, fluid flow, and electricity. In addition, students will learn how to use scales and rules, combination calipers, and micrometers. 10-hour course with access for one year.

\$149 TPC Instructor

Start Anytime ONLINE 115320

### Portable Power Tools

This online class explains the uses, selection, safety, and care of industrial power tools: electric drills, electric hammers, pneumatic drills and hammers, screwdrivers, nutrunners, wrenches, linear-

motion and circular saws, routers and planes, electric sanders, grinders, and shears. It also covers tool sharpening techniques for selected tools. 10-hour course with access for one year.

\$149 TPC Instructor

Start Anytime ONLINE 115323

### Troubleshooting Skills

This class explores the subject of troubleshooting and the importance of proper maintenance procedures. Students will learn about the importance of teamwork, communication, and trade responsibilities. They will also learn troubleshooting techniques and aids, using schematics and symbols. The class focuses on specific maintenance tasks, breakdown maintenance, and planned maintenance. 10-hour course with access for one year.

\$149 TPC Instructor

Start Anytime ONLINE 115324

### Hand Tools

This online class covers the most important hand tools used on the job. It begins with measuring tools, including a discussion of units of measurement. Students will examine the various kinds of wrenches and screwdrivers, their uses, and handling techniques. They will learn other hand tools by specialty: pipefitting tools, plumbing tools, electrician's tools, sheet metalworking tools, and machinists' metalworking tools. Ends with hoisting and pulling tools. 10-hour course with access for one year.

\$149 TPC Instructor

Start Anytime ONLINE 115322

## Earn your Commercial Driver's License



**Competitive  
pay**



**Variety of  
schedules**



**Unprecedented  
demand**

- New classes begin first week of each month
- Flexible weekday and weekend schedule
- Federally registered training program



**NIC.EDU/CDL**

## Maritime

### Master Captain's License Program

Earn a Master Captain's License and take unlimited paying passengers on a vessel up to 100 GRT. The body of water, i.e., Inland, Great Lakes, or Near Coastal, and the size of the vessel you use for your sea service determines whether you earn a 25, 50, or 100-ton Master Captain's License. This course will meet all of the requirements to obtain your Captain's License, assuming you have met the requirements for underway sea service time. In addition to the class, tuition includes books and application preparation, screening, submission, and support. Captain's License must be obtained within one year of course completion. The Master Captain's License Program is offered in partnership with US Captains Training. You will receive class email communications and class supplies mailed directly from US Captains Training.

*\$1,849* | 4 sessions | *Instructor: John Stypulkoski*  
Start Anytime | ONLINE | 115422

## Programmable Logic Controllers

### Programmable Logic Controllers Level 1

Students will gain an understanding and overview of programmable logic controllers (PLC) in this hybrid class that combines online learning and in-person lab sessions every other week with the instructor and step-by-step virtual demonstrations of LogixPro 500 PLC simulator programming software. You will learn how to apply knowledge and understanding of PLC processors, time/counter instructions, program control instructions, data manipulation, math functions, shift registers/sequencers, analog I/O, and networks. An Idaho SkillStack® Badge certificate will be awarded upon completion of a technical skills assessment exam. This course is also approved for Idaho Electrical Journeyman CE of eight (8) hours.

*\$1,495* | 4 sessions | *Instructor: Nick Farnham*  
Oct 5 – Nov 16 | ONLINE | 115377  
Labs | Sa | 8:00 am - 5:00 pm | WTC

## Testing

### Journeyman Electrician Test Prep

This online, self-paced course will prepare you to take the Idaho State Journeyman's Electrical Exam. This course does not replace the instruction portion of the apprenticeship program. Students will have access to this course for 90 days from purchase.

*\$199* | *Instructor: Brenda Hamilton*  
Start Anytime | ONLINE | 115318

## Welding

### Intro to Torch Cutting

Whether you're new to oxy-acetylene torch cutting or just need some extra practice, this course will cover the basics, giving you ample practice time to develop your skills. You'll also have an opportunity to try plasma torch cutting. Already have your own oxy/fuel setup and/or plasma cutter and want to learn to set it up and practice on your own equipment? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

*\$499* | 4 sessions | *Instructor: Blake Jackson*  
Sep 9 – 12 | M – Th | 6:00 pm - 9:00 pm | NIC-PTE | 115399

### Intro to Stick Welding

Gain fundamental skills in structural steel welding in this introductory course. You'll learn techniques to safely begin practicing stick (SMAW) welding. Have your own stick welder that you'd like to learn on? You're welcome to bring it along! This course requires some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

*\$499* | 4 sessions | *Instructor: Blake Jackson*  
Oct 14 – 17 | M – Th | 6:00 pm - 9:00 pm | NIC-PTE | 115398

### Intro to MIG Welding

Gain fundamental skills in structural steel welding in this introductory course. You'll learn techniques to safely begin practicing MIG (wire feed) welding. If you have your own wire feed welder that you'd like to learn on, you're welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

*\$499* | 4 sessions | *Instructor: Blake Jackson*  
Nov 11 – 14 | M – Th | 6:00 pm - 9:00 pm | NIC-PTE | 115397

### Intro to TIG Welding

This course is designed to introduce you to the basic skills of gas tungsten arc (TIG) welding. Learn the principle set-up of TIG (tungsten inert gas) welding equipment, proper tungsten selection and shielding gases for this welding process, and the correct welding parameters for the material to be welded. Learn how to weld in different positions for a variety of weld joints using steel and aluminum. Have your own TIG welder and want to learn on it? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

*\$499* | 4 sessions | *Instructor: Blake Jackson*  
Dec 16 – 19 | M – Th | 6:00 pm - 9:00 pm | NIC-PTE | 115396

### Blueprint Reading for Welders

This online welding course will teach you how to read, use, and make blueprints. You will discuss different types of welds, weld joints, and weld symbols. The course will also touch on advanced shop math and measurement skills. 10-hour course with access for one year.

*\$149* | *TPC Instructor*  
Start Anytime | ONLINE | 116236



**Excellent instructor. Excellent equipment.  
Excellent facility. Matt Fox did an  
excellent job; his real-world experience is  
invaluable!**

**- David Kissinger,  
ELDT Class A Commercial Driver's License**



# CONSTRUCTION APPRENTICESHIP

- ✓ *4-year program*
- ✓ *6,000 to 8,000 hours on-the-job training*
- ✓ *Work and earn while you learn*
- ✓ *160 hours classroom instruction per year*
- ✓ *Earn NCCER certification*

**Classes begin in October**  
▶ [nic.edu/wtc-construction](http://nic.edu/wtc-construction)

# HEAVY EQUIPMENT APPRENTICESHIP

- ✓ *3-year program*
- ✓ *6,000 hours on-the-job training*
- ✓ *176 hours classroom instruction per year*
- ✓ *Work and earn while you learn*
- ✓ *Earn NCCER certification*

**Classes begin in October**  
▶ [nic.edu/wtc-heavyequipment](http://nic.edu/wtc-heavyequipment)



# HEALTH CAREERS



## Assistance with Medications

### Assistance with Medications

This course is required for any unlicensed assistive personnel who is delegated the task of assisting with oral, topical, suppository, ear drops, eye drops, nasal, gastrostomy tube, or pre-mixed inhaled medications. This program is designed for individuals who care for clients in a home or assisted living setting, but is beneficial to anyone assisting with medication. Reading medication instructions and labels is a critical skill to safely practice in health care. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$85 | 2 sessions

Instructor: Licensed Nurses

Class date, times, and locations vary. Please visit [nic.edu/healthcareers](http://nic.edu/healthcareers) for more information. HP-59-0001

### Assistance with Medications-Online and Skills Test

Experience the flexibility of this Assistance with Medication online format with in-person skills testing. This course is required for any unlicensed assistive personnel who is delegated the task of assisting with medications in the assisted living or residential care setting. Registration provides access to the 8-hour, online course and a process for scheduling skills testing at your site of employment. Students gain access to the online content within two to three business days of registration to help prepare for their skills test. Once the online course and online written test are completed, students may schedule and take the skills test. Skills tests are administered by a qualified RN approved by NIC Workforce Training Center. You have 30 days to complete this course after registration. Available to students who live outside a 50-mile radius from the Coeur d'Alene/Post Falls Metropolitan Area. This course satisfies the requirements of IDAPA 16.03.19.402.01. Contact [wtc\\_healthcareer@nic.edu](mailto:wtc_healthcareer@nic.edu) for more information.

\$85

Instructor: Licensed Nurses and Approved Site Administrator

Start Anytime

ONLINE HP-59-0273

## CNA-Nursing Assistant Training

### Nursing Assistant Training

Begin your health care career as a Certified Nursing Assistant. This course prepares you to enter the workforce and for the state exams required to be placed on the Idaho Nurse Aide Registry. This registry is transferrable to other states. The 152-hour class includes online assignments, in-class skills practice, and clinical experience at local healthcare facilities.

\$995 | 13 sessions

Instructor: Licensed Nurses

Aug 28 – Nov 20	W	8:00 am - 4:00 pm	WTC	114061
Sep 10 – Dec 17	Tu	8:00 am - 4:00 pm	SVC	115426
Sep 14 – Dec 14	Sa	8:00 am - 4:00 pm	WTC	115411
Sep 30 – Dec 23	M	8:00 am - 4:00 pm	WTC	115346
Oct 3 – Jan 16	Th	8:00 am - 4:00 pm	WTC	115410
Oct 8 – Jan 21	Tu	8:00 am - 4:00 pm	WTC	115403

## Career Pathways in Health Care

### Basic Medication Awareness and Infection Control

Basic Medication Awareness and Infection Control is an in-person course specifically designed for certified family home providers and substitute caregivers. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$79 | 1 session

Instructor: Valerie Scrafford, BSN, RN

Sep 24	Tu	8:00 am - 2:00 pm	WTC	114087
Nov 19	Tu	8:00 am - 2:00 pm	WTC	115362

## IV Therapy for Healthcare Providers

Are you looking for an opportunity to refresh your IV Therapy skills? This custom class offers one-on-one instruction to complete the competency required to safely perform venipuncture and maintain IV therapy. This course is approved for the LPN to RN application process and is a refresher for RNs needing IV Therapy skills. This meets the Scope of Practice requirements for Certified Medical Assistants in states that approve of MAs providing this level of care. Upon successful completion, you will receive a Certificate to be included in the application for advanced placement in the Associates Degree in Nursing (ADN) Program. MAs and others receive a certificate indicating successful course completion. When registering, please inform us of your medical training (LPN, RN, MA).

\$374 | 1 session

Instructor: Licensed Nurses

Email [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu) to schedule WTC 114829

## Mentor Specialist

Do you enjoy sharing your professional skills and knowledge with others? Are you a leader seeking new ways to encourage those around you or a clinical preceptor eager to share your knowledge? Acquire the skills to become a mentor specialist in peer development, coaching, and mentoring. Gain effective tools and techniques to mentor students or new team members. This class is ideal for any healthcare professional who precepts or mentors.

\$179 | 2 sessions

Instructor: Lee Vaagen, BSN, RN

Oct 14 - 21 M 8:00 am - 2:00 pm WTC 115357

## Patient Care Coordinator

This is a career pathways course for CNAs and others in health care. The Patient Care Coordinator (also known as a Health Unit Coordinator, or HUC) course will teach you how to assist in facilitating patient care services as well as practice strong organizational, computer, and interpersonal communication skills.

Help your facility perform its best by preparing to guide patients through their health care journey. This course is primarily online with one introductory lab. Students will be prepared to sit for the National Health Unit Coordinator Certification exam. Textbooks and class materials are included.

\$599

Instructor: Valerie Scrafford, BSN, RN

Oct 22 - Dec 10 ONLINE 115358  
Oct 22 Orientation Tu 9:00 am - 10:00 am WTC

## Patient Care Technician

Advance your career! Patient Care Technicians possess a diverse range of skills and knowledge to provide care to patients in hospital emergency departments, clinics, long-term acute care, and rehabilitation centers. Build upon your nursing assistant technical and interpersonal skills. Learn phlebotomy, wound care, EKG, and advance your patient care skills. This program includes the opportunity to achieve three micro-certifications and a national certification. Exam fees and textbooks are included in tuition.

\$1,349 | 18 sessions

Instructor: Healthcare Professionals

Sep 9 - Nov 6 MW 5:00 pm - 9:00 pm WTC 115359

## Phlebotomy for Health Care Professionals

Are you looking to refresh your practice or expand your professional health care role by learning phlebotomy skills? In this class, you will receive expert instruction and hands-on practice for safe and successful blood or specimen collection. Upon successful completion of this course, you will receive an Idaho Career & Technical Education SkillStack Badge certification. This course does not prepare you to work as a phlebotomist, but allows you to utilize your skills at your employer's discretion. This is an open enrollment course as part of another class where you can join others.

\$495 | 7 sessions

Instructor: Dianna Stone

Sep 11 - Oct 23 W 5:00 pm - 9:00 pm WTC 115360

# Get the skills. Get that job.

Equip yourself with the practical skills and knowledge demanded by today's job market, covering fields ranging from business and healthcare to trades and technology.



North Idaho  
College

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► [nic.edu/cte](https://www.nic.edu/cte)



## Wound Care for Health Care Professionals

Learn the essentials of wound care. This 8-hour course is designed for licensed nurses (RN, LPN), EMT's, CNA's and Patient Care Technicians. Gain confidence in identifying, treating, and helping to prevent acute and chronic wounds. Receive hands-on instructions on applying and removing dressings. In-depth discussion on advanced wound care, technology, and various types of dressings, round out the course. This is an open enrollment course as part of another class where you can join others.

*\$119 | 2 sessions Instructor: Annika Chatfield-Dietrich, RN BSN MED*

Oct 7 – 14 M 5:00 pm - 9:00 pm WTC 115361

## Dental Assisting

### Dental Assistant

Choose an exciting and challenging career in Dental Assisting. Through a competency-based learning approach, this program will prepare you to work alongside Dentists and Dental Hygienists performing all functions of the Dental Assistant. This in-person program prepares you to sit for the American Medical Technologist (AMT) Registered Dental Assistant (RDA) certification exam (you must have a high school diploma or GED to take this exam). This course is for those students who can attend in person and not the apprenticeship program. We strongly encourage you to participate in shadowing a dental practice to see what the Dental Assistant does in their patient care by observing at least 2 hours at a local dental clinic before the start of class. Registration opens on October 7, 2024. Seats are limited. Visit: [nic.edu/da](http://nic.edu/da) for more information or email [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu).

*\$3,845 | 43 sessions Instructor: Emily Penberthy, RDH, BSDH, MSDH*

Jan 9 – May 8 Tu Th 5:00 pm - 9:00 pm WTC & NIC-CDA 115558  
F 8:00 am - 12:00 pm WTC & NIC-CDA

### Dental Assistant - Expanded Functions Series

Complete the expanded functions series for dental assistants. The series includes administration of nitrous oxide/oxygen analgesia, polishing restoration and removal of ortho cement, application of pit and fissure sealants, coronal polishing, and temporary crown restoration. You will receive instruction with a registered Dental Hygienist Instructor online through live Zoom sessions. Lab skills will be overseen by your supervising Licensed Dentist or Dental Hygienist. Students residing in the metro Coeur d'Alene area must attend in person.

*\$379 | 5 sessions Instructor: Emily Woolsey*

Oct 17 – Nov 12 Tu Th 5:00 pm - 9:00 pm Online 114092

## Medical Office

### Certified Medical Administrative Assistant with Medical Billing and Coding (Vouchers Included)

Administrative Medical Assistants are versatile and valuable healthcare team members who handle a broad range of administrative duties. Upon completing this course, you should be well prepared to find your place in this rewarding healthcare career. You'll have the knowledge needed to confidently pursue the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA), with the exam fee covered by a voucher provided upon completion. Additionally, you'll have the opportunity to select a voucher for the professional certification that best aligns with your interests and career goals related to medical billing and coding.

*\$3,895 Instructor: Ed2Go Instructor*

Start Anytime ONLINE 115547

## Peer Support Specialist

Have you overcome addiction or a mental disorder personally or been very close to someone who has? When you understand first-hand how important it is to have a good support system, it's natural to want to help others facing the same problems. The Peer Support Specialist course will provide you with the education and training you need to appropriately help others and use your experiences for positive outcomes.

*\$595 Instructor: Ed2go Career Instructor*

Start Anytime ONLINE 115518

## Mental Health

### Mental Health Certification

This is a program designed to prepare unlicensed assistive personnel in caring for people with mental health problems, whether that be mental illness, dementia, behavioral disorders, or intellectual disability. Students obtaining certification as a mental health assistant function in an entry-level role under the direct supervision of licensed personnel or a mental health professional. Mental Health Certification is an online, instructor-led learning experience. This is largely an online course with a live Zoom orientation where the course is explained. Upon successful completion, students are eligible to sit for the Level 1 American Association of Psychiatric Technicians credentialing exam (included in the course).

*\$595 Instructor: Mental Health Professional*

Sep 23 – Nov 25 ONLINE 115366

Sep 23 Orientation M 4:00 pm - 5:00 pm

### Dementia

Uncover the keys to provide outstanding care with specialized training in this dynamic dementia course. Tailored for healthcare professionals and primary caregivers like you, develop a valuable foundation to help those in all stages of mental decline. Learn about the most common forms of dementia, discover effective communication strategies, and acquire techniques to alleviate cognitive impairment effects. It is best to secure your spot at least one week before class begins. The class is open to students aged 16 years old and older.

*\$79 | 1 session Instructor: Lee Vaagen, BSN, RN*

Nov 11 M 4:00 pm - 8:30 pm WTC 115345

## Phlebotomy

### Phlebotomy Technician

This 130-hour program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Classroom and lab work includes terminology, anatomy, physiology, blood collection procedures, hands-on specimen practice, and training in skills and techniques to perform puncture methods. Students will graduate with 65 successful venipunctures. This program has an online component for which you will receive an orientation on the first day of class. Textbooks, online study guides, class materials, and the National Healthcareer Association Certified Phlebotomy Technician exam are included in registration. Scrubs are an additional cost. Students must be at least 18 years of age to register. An Externship is available as a separate class for graduates of this course and is a prerequisite for ASCP certification. Please be prepared to perform blood draws on other students and yourself. In addition, you will be expected to bring adult volunteers to class to practice blood draws on scheduled days. Additional details will be discussed in class.

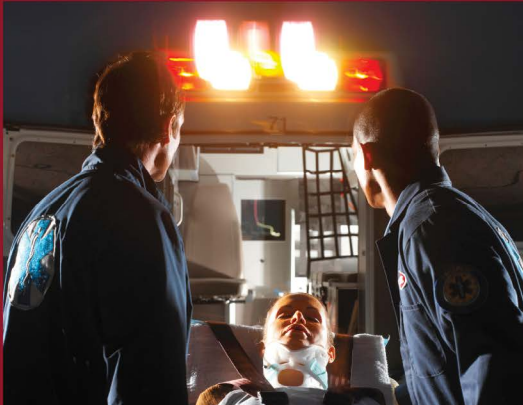
*\$1,849 | 25 sessions Instructor: Kat Bentley*

Sep 24 – Dec 17 Tu Th 5:30 pm - 9:00 pm WTC 115344

Nov 9 - Nov 16 Sa 9:00 am - 3:00 pm WTC

**Do you feel the call to care for your community, to help save lives?**

**We have the training you need.**



**Firefighter, EMT,  
CPR/First Aid, AED**

► [nic.edu/emergencyservices](http://nic.edu/emergencyservices)



**You have compassion  
and a desire to help  
others.**

**We have the programs  
to get you there.**



► [nic.edu/healthcareers](http://nic.edu/healthcareers)



# Called To Protect & Serve

## NIC Workforce Training Center prepares new firefighters to serve communities

Coeur d'Alene Fire Deputy Chief Bill Deruyter encouraged the North Idaho College Workforce Training Center Firefighter 1 Academy Class of 2024 to always remember what attracted them to the world of firefighting.

"You've trained hard, honed your skills, and forged bonds that will last a lifetime. But beyond gear and techniques, remember that fire within, the passion that led you here, the why," Deruyter said during the new firefighters' May graduation ceremony at North Idaho College. "Carry it with you, for it will fuel your courage in the darkest moments."

For firefighter graduate Will Wilson, remembering his "why" won't be difficult.

"When I was a kid, 9/11 happened. I was inspired by that," Wilson said, holding his 5-month-old son, Wade.

The baby's outfit mirrored his dad's. Wade wore a tiny T-shirt like Wilson's, with a firefighter insignia on it, and the child's pants had reflective safety strips on them.

Prior to enrolling in the Firefighter 1 Academy, Wilson was an auto parts store manager with a little wildland firefighting experience. He knew he wanted more.



The NIC Workforce Training Center's Firefighter 1 Academy 2024 graduates clap for one of the speakers at their graduation ceremony in May.

Wilson was grateful to have made it through training to graduation day.

"It was a long road," he said.

Wilson was recognized during the ceremony for earning grades that put him, in a tie with classmate Chandler Rogers, at the top of the class of 13 graduates.

Marty Matney, manager of the NIC Workforce Training Center's health careers and emergency services programs, said Firefighter 1 Academy students receive classroom and hands-on instruction that

teaches basic firefighting skills, fire behavior, fire control techniques, fire ground safety, apparatus/equipment operation and maintenance, HAZMAT, fire investigation, report writing, and physical fitness.

"The Firefighter 1 Academy is that first step in starting a career as a firefighter," Matney said. "Our graduates have been hired in fire departments throughout the Northwest."

Mark Daniel, another 2024 graduate, serves with the Timberlake Fire District. Already an EMT, training to become a firefighter was a natural career progression for him.

Daniel was happy with his Firefighter 1 Academy experience.

"I feel like the teachers were phenomenal," Daniel said. "It was super personal."

The North Idaho College Workforce Training Center partnered in 2010 with area fire agencies to create the Firefighter 1 Academy. The program is sponsored by the Coeur d'Alene Fire Department under the leadership of Deputy Chief Deruyter, with instructors from Coeur d'Alene Fire, Northern Lakes and Timberlake Fire Protection Districts, Kootenai County Fire and Rescue, and Spirit Lake Fire.

The academy runs from mid-January through mid-May, training up to 16 students, preparing them for national certification testing through the International Fire Service Accreditation Congress. IFSAC certification is required for those pursuing firefighting as a career path.

Successful completion of the Firefighter 1 Academy program and certification also positions students to earn an Associate of Applied Science degree in Fire Science Technology. Graduates of the academy can transfer their certification for college credits toward the degree.



Coeur d'Alene Deputy Fire Chief Bill Deruyter, leader of the Firefighter 1 Academy at the NIC Workforce Training Center, is joined by other participating fire agency officers during the presenting of the colors at the academy graduation in May.

During the Firefighter 1 Academy graduation ceremony, Deputy Chief Deruyter told the newly trained recruits that firefighters are a unique breed.

"We are a family bound by more than blood. We are bound by duty, sacrifice, and unwavering support," Deruyter said. "Lean on each other, lift each other up and celebrate victories together."

He told them their impact on the lives of others matters.

Spirit Lake Fire Chief Debbie Carpenter, one of several academy instructors who spoke during the graduation ceremony, encouraged the graduates to remember it's a privilege to be the face that greets people who have called for help.

"In that moment, they didn't know who to reach out to," Carpenter said. "Don't take that lightly."

Matney said the Firefighter 1 Academy prepares students for a rewarding lifelong career.

"They will support communities," Matney said. "And these students will assist people when they need help that only a firefighter can provide."

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Registration is required for the Firefighter 1 Academy. Applications for the 2025 academy must be submitted between Oct. 28 and Nov. 22.

More information about the academy, including prerequisites, can be found at [nic.edu/firefighter](http://nic.edu/firefighter).

Other emergency services courses offered by the NIC Workforce Training Center include EMT, Advanced EMT, Basic Life Support, CPR/AED and first aid. More information is available at [nic.edu/emergencyservices](http://nic.edu/emergencyservices).

# EMERGENCY SERVICES



## Emergency Medical Technician (EMT)

### Emergency Medical Technician

This program will prepare you to provide pre-hospital emergency medical care and transportation for critical and emergent patients who access the emergency medical services (EMS) system. Textbook, class materials, study guides, practice tests, online assignments, Basic Life Support Provider certification, and the skills exam for the National Registry of Emergency Technicians (NREMT) are all included in the registration fee. Upon successful completion of this course, you will be eligible to take the NREMT exam. You must be 18 to take the NREMT exam. Seats are limited.

\$2,795 | 52 sessions *Instructor: Coeur d'Alene Firefighters*

#### EMT-01

Registration opens October 24

Jan 13 – May 12	M W F	6:00 pm - 9:00 pm	WTC	115343
Mar 29 - April 19	Sa	9:00 am - 3:30 pm	WTC	

#### EMT-North

Registration opens September 22

For students residing in Bonner and Boundary Counties

Jan 22 - May 19	M W F	6:00 pm - 9:00 pm	SEL	115363
	Sa	9:00 am - 3:30 pm	SEL	

### Advanced Emergency Medical Technician (AEMT)

Are you an EMT looking to advance your career? Advanced Emergency Medical Technician (AEMT) builds on the skills you learned as an EMT, enhancing areas such as advanced airway management, IV management, advanced trauma care, and pediatric care. This program meets all requirements for the AEMT Certification through the National Registry of Emergency Medical Technicians

(NREMT). Prerequisite: Previous EMT Basic course and NREMT Certification. Tuition includes the cost of textbooks, training supplies, and study/exam prep material. To begin the enrollment process, please send your name and contact information (full name, email address, and phone number) and a copy of your NREMT card to the NIC Workforce Training Center Health Careers Department at [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu). Registration opens October 28.

\$2,975 | 55 sessions *Instructor: Blaine Porter*

Jan 13 – May 17	M W F	6:00 pm - 9:00 pm	WTC	115348
	Sa (7)	9:00 am - 3:30 pm	WTC	

## Firefighter 1 Academy

### Firefighter 1 Academy

Begin or enhance your career in structural firefighting and prepare for testing and certification as an IFSAC Firefighter 1. Classroom and hands-on instruction include basic firefighting skills, fire behavior, fire control techniques, fire ground safety, apparatus/equipment operation and maintenance, fire investigation, report writing, and physical fitness. Students must obtain medical clearance from a physician and apply prior to acceptance into the Firefighter 1 Academy. Course fee includes textbooks, use of turnout gear, and training equipment.

To apply for the 2025 Academy, submit your application between October 28 and November 22. More information regarding prerequisites and the application is available at [nic.edu/firefighter](http://nic.edu/firefighter).

\$2,895 | 53 sessions *Instructor: Deputy Chief Bill Deruyter*

Jan 21 – May 29	Tu Th	5:00 pm - 9:00 pm	CDA Fire	115349
	Sa	8:00 am - 5:00 pm	CDA Fire	

## First Aid, CPR, AED and BLS

### Basic Life Support (BLS) - CPR Provider

This course is for health care workers, first responders, and those who seek CPR certification. This four-hour course includes adult, child, and infant CPR and use of the automated external defibrillator (AED). Written and skills tests will be given at the conclusion of the course. CPR/AED certification on successful completion. This course does not include first aid. Students must be 16 years old or older.

\$69 | 1 session *Instructor: Blaine Porter*

Oct 10 Th 5:00 pm - 9:00 pm WTC 115353

### Basic Life Support BLS Refresher

Is your Basic Life Support for health care professionals about to expire? Obtain a quick refresher and recertify in this abbreviated class. Includes adult, child, and infant CPR, the use of the bag valve mask, and an automated external defibrillator (AED). Does not include First Aid. You must provide a copy of your current BLS card at the beginning of class. Must be 16 years old or older.

\$49 | 1 session *Instructor: Blaine Porter*

Aug 13 Tu 6:00 pm - 8:00 pm WTC 114074

Dec 10 Tu 6:00 pm - 8:00 pm WTC 115354

### Heartsaver CPR/AED and First Aid Combo

Receive CPR/AED and First Aid in one class. This class also satisfies the requirement for certified family homes. Take advantage of this combination class and learn how to save lives and respond in the event of an emergency. You will be prepared to manage a life-threatening event until professional help arrives. Earn or renew both your CPR/AED and First Aid cards, which will be active for two years.

\$95 | 1 session *Instructor: Blaine Porter*

Nov 9 Sa 9:00 am - 4:00 pm WTC 115355

### Heartsaver CPR and AED

Learn how to save a life! This course teaches CPR (cardiopulmonary resuscitation) and relief of choking in adults and children (no infants). Earn or renew your CPR card; good for two years. This course does not meet the requirements for Healthcare Provider CPR (BLS).

\$69 | 1 session *Instructor: Blaine Porter*

Nov 9 Sa 9:00 am - 12:00 pm WTC 115356

### Heartsaver First Aid

Do you know what to do in case of a medical emergency? This course will give you confidence and knowledge to manage illness and injuries in the first few minutes until professional help arrives. Earn or renew your First Aid card, which is good for two years.

\$69 | 1 session *Instructor: Blaine Porter*

Nov 9 Sa 1:00 pm - 4:00 pm WTC 116237

## Wilderness First Aid

### Wilderness First Aid **NEW!**

Wilderness environments create special situations not usually encountered in urban or suburban environments. The Wilderness First Aid class trains first aid providers to better respond in wilderness environments when faced with limited resources, longer times to care for someone, and the need to make decisions about when and how fast to evacuate an ill or injured person. This comprehensive 16-hour wilderness first aid course meets or exceeds the Boy Scouts of America Wilderness First Aid Curriculum and Doctrine Guidelines, 2017 Edition.

The Wilderness First Aid course covers wilderness and remote first aid, from a basic understanding of emergency response in an outdoor setting to specific techniques and considerations for a wide range of injuries and illnesses. Prerequisite: Adult CPR and AED, bring your current certification card to the first class.

\$375 | 2 sessions *Instructor: Jason James*

Sep 27 - 28 F Sa 8:00 am - 5:00 pm WTC 115376



# Join the North Idaho College ALUMNI ASSOCIATION!

The NIC Alumni Association encourages a lifelong connection to North Idaho College by its alumni and friends.

Membership is free, and open to anyone who has completed at least 12 NIC academic credits or the first semester of a certificate course or apprenticeship program. You need not be a graduate to become a member.

The NIC Alumni Association unites individuals in an organization of thousands of alumni who have chosen to express their active support for NIC.

**JOIN THE NIC ALUMNI FAMILY TODAY!**

[www.nic.edu/alumni](http://www.nic.edu/alumni)

[alumni@nic.edu](mailto:alumni@nic.edu)

Enroll online at [nic.edu/wtc](http://nic.edu/wtc) or call (208) 769-3214

# INDUSTRY & TRADES SAFETY

## MSHA New Miner Training

These courses prepare new miners and contractors for safety and health hazards involved in surface and/or underground mining and meet U.S. Department of Labor–Mine Safety and Health Administration (MSHA) 30 CFR Parts 46 and 48 requirements for New Miner Training. Upon successful completion of the course, a 5000-23 Certificate of Training will be issued.

### Surface

\$300   3 sessions	<i>Instructor: Jason James</i>		
Sep 16 – 18	M Tu W	8:00 am - 5:00 pm	WTC 114042
Nov 4 – 6	M Tu W	8:00 am - 5:00 pm	WTC 115338

### Underground

\$400   4 sessions	<i>Instructor: Jason James</i>		
Sep 16 – 19	M – Th	8:00 am - 5:00 pm	WTC 114045
Nov 4 – 7	M – Th	8:00 am - 5:00 pm	WTC 115337

## MSHA Annual Refresher Training

This one-day class will refresh experienced miners and contractors in the safety and health hazards involved in surface and underground mining operations. Topics include miners’ rights and responsibilities, industrial hygiene, water hazards, explosives, fall prevention, first aid, respiratory protection, powered haulage, sliding material hazards, and much more. This course meets the US Department of Labor–Mine Safety and Health Administration’s (MSHA) requirements per 30 CFR parts 46/48 and is designed for the experienced miner with a current 5000-23 Certificate of Training.

\$80   1 session	<i>Instructor: Jason James</i>		
Sep 23	M	8:00 am - 5:00 pm	WTC 114039
Nov 11	M	8:00 am - 5:00 pm	WTC 115335
Dec 9	M	8:00 am - 5:00 pm	WTC 115336

## Fall Hazard Awareness

This class will cover the basic principles of fall protection, including the proper use of anchorage connectors, body harnesses, lanyards, self-retracting lifelines, and horizontal lifelines. There will be a discussion of the new developments in fall protection, including the proper inspection of fall protection equipment.

\$165   1 session	<i>Instructor: Dalena Tripplet</i>		
Aug 16	F	11:00 am - 3:00 pm	NIC-PTE 114740

## Flagger Certification

Gain the skills and expertise to enhance the safety of workers and road users during construction, maintenance, and repair projects. This course is 100% safety driven with topics including flagger qualifications and requirements, positions for safety, road user safety, flagging signals, elements of traffic control, specialty lighting, intersections, grade crossings, and short-duration and mobile work. After successful completion of this course, you will be issued a flagger card required by the Idaho Transportation Department and accepted in many other states, including Washington, Montana, and Oregon. Flagger certification is valid for three years. Minimum age required is 18 years. Fee includes Traffic Control Flagger Certification Handbook.

\$115   1 session	<i>Instructor: Kathy Cardwell</i>		
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## Save The Date



Three days of free training dedicated to making this region a safe place to work and live.

## February 19-21, 2025

**NIC Workforce Training Center | Post Falls, ID**

[nic.edu/safetyfest](http://nic.edu/safetyfest)

Aug 14	W	9:00 am - 4:00 pm	WTC	113519
Sep 11	W	9:00 am - 4:00 pm	WTC	115390
Oct 9	W	9:00 am - 4:00 pm	WTC	115391
Nov 13	W	9:00 am - 4:00 pm	WTC	115392
Dec 11	W	9:00 am - 4:00 pm	WTC	115393
Jan 8	W	9:00 am - 4:00 pm	WTC	115394

## Forklift Operator Certification

Comply with the latest OSHA 29 CFR 1910.178 training requirements. Forklift fundamentals and operations are provided in this hands-on training and driver-performance testing. Forklift certification can bring value to you as a job seeker!

\$129   1 session	<i>Instructor: Dalena Tripplet</i>			
Aug 16	F	8:00 am - 10:00 am	NIC-PTE	113525
Sep 20	F	8:00 am - 10:00 am	NIC-PTE	115563
Oct 18	F	8:00 am - 10:00 am	NIC-PTE	115564
Nov 15	F	8:00 am - 10:00 am	NIC-PTE	115565
Dec 20	F	8:00 am - 10:00 am	NIC-PTE	115566
Jan 17	F	8:00 am - 10:00 am	NIC-PTE	115567

## Unlimited Safety Courses

Students will receive a 12-month subscription for unlimited, online Industrial Safety Training Courses. There are 140-plus topics designed to train employees on essential safety procedures. In addition to helping maintain regulatory compliance, safety training helps maintain employee morale, well-being, and improves productivity. This online safety offering includes OSHA 10/30 equivalent curriculum and is available in both English and Spanish.

\$195	<i>TPC Instructor</i>		
Start Anytime	ONLINE	114847	



# ONLINE

**CHECK OUT THESE SELF-PACED, ON DEMAND, ONLINE COURSES OFFERED THROUGHOUT THE YEAR! TO BROWSE ALL AVAILABLE COURSES, VISIT [NIC.EDU/WTCONLINE](http://NIC.EDU/WTCONLINE)**

## **Industry & Trades**

	<b>Price</b>
1. Chemical Plant Operations	\$2595
2. Tool and Die Maker	\$1995
3. Managing Customer Service	\$149
4. Secrets of the Caterer	\$149
5. Catering Professional	\$1295
6. Press Operator: Cold and Hot Stamping	\$1495
7. Certified Wedding Planner	\$1595
8. Become a Veterinary Assistant	\$149
9. Become a Veterinary Assistant II: Canine Reproduction	\$149
10. Become a Veterinary Assistant III: Practical Skills	\$149

## **Business & Professional Development**

	<b>Price</b>
1. Bookkeeping Certificate	\$495
2. Professional Bookkeeping with QuickBooks Online (Voucher Included)	\$2375
3. Introduction to QuickBooks Online	\$149
4. Intermediate QuickBooks Online	\$149
5. A to Z Grant Writing	\$149
6. Salesforce: Power User	\$695
7. Payroll Practice and Management	\$1795
8. Purchasing Fundamentals	\$149
9. Accounting Fundamentals	\$149
10. Accounting Fundamentals II	\$149
11. Chartered Tax Professional	\$1895
12. Certificate In Food, Nutrition and Health	\$149
13. Human Resources Professional	\$1945
14. Restaurant Management	\$995
15. Digital Marketing Certificate	\$495
16. Certificate in Integrative Behavioral Health	\$173
17. Management Training	\$2295
18. Lean Six Sigma (Black Belt) Exam cost included	\$1895
19. Professional Sales Skills	\$149
20. Solving Classroom Discipline Problems	\$149
21. Get Grants!	\$149
22. HIPAA Compliance	\$149
23. Marketing Your Nonprofit	\$149

24. Starting a Nonprofit	\$149
25. Teaching Adult Learners	\$149
26. Teaching Students with ADHD	\$149
27. Teaching Students with Learning Disabilities	\$149
28. Teaching Preschool: A year of Inspiring Lessons	\$149
29. Start Your Own Small Business	\$149
30. Starting a Consulting Practice	\$149
31. Paralegal Certificate Course Online	\$1895
32. Advanced Paralegal Certificate Course	\$3300
33. eDiscovery for Paralegals	\$995
34. Employment Law Certificate Course	\$995
35. Legal Secretary Certificate Course	\$995
36. Victim Advocacy Certificate Course	\$995
37. Certificate in Mediation and Arbitration	\$3495
38. Certificate in Family Mediation	\$3895

## **Computers & Technology**

	<b>Price</b>
1. Introduction to PC Security	\$149
2. Introduction to SQL	\$149
3. Intermediate SQL	\$149
4. CompTIA A+ Certification prep 1: Hardware	\$159
5. CompTIA A+ Certification prep 2: Software	\$149
6. CompTIA A+ Certification prep 3: Network/Security	\$149
7. CompTIA Certification Training A+, Network+, Security+ (Vouchers Included)	\$3995
8. Cisco CCNA Certification Training (Voucher included)	\$2495
9. Digital Game Artist Certificate	\$2595
10. Microsoft Excel – Pivot Tables	\$149
11. Coding Certificate	\$595
12. Adobe Photoshop Essentials	\$225
13. Adobe InDesign Essentials	\$225
14. Introduction to CSS3 and HTML5	\$149
15. Introduction to Python 3 Programming	\$149
16. Mastering Microsoft Excel	\$195
17. AutoCAD Fundamentals Certificate	\$2599
18. Revit Architecture Certificate	\$2599

# BUSINESS & PROFESSIONAL DEVELOPMENT



## Communication and Writing

### Conflict Management

Conflict Management is the use of processes, tools, and skills to find creative and respectful ways to manage disagreements and disputes. In this course you will learn to resolve conflict collaboratively through effective communication skills, by active listening, understanding conflict behaviors and strategies and assertive speaking.

\$99 | 1 session *Instructor: Ginny Campbell*

Oct 24 Th 9:00 am - 12:00 pm ZOOM 115405

### Presentation Skills and Speaking Confidently **NEW!**

In this course you will be learning the art of presentation and explanation. You will gain the confidence to speak effectively, gain respect, and get your ideas across to others in small, medium, or large groups.

\$99 | 1 session *Instructor: Ginny Campbell*

Oct 30 W 9:00 am - 12:00 pm ZOOM 115404

## Management and Leadership

### Fostering Cultural Excellence **NEW!**

Fostering Cultural Excellence is the ability to create a working and collaborative culture in your organization and teams. You will learn to create clarity and a positive experience to create cohesiveness that thrives on values and trust.

\$99 | 1 session *Instructor: Ginny Campbell*

Oct 16 W 9:00 am - 12:00 pm ZOOM 115406

### The Professional Manager **NEW!**

Developing interpersonal skills and professionalism is the foundation of life. We will intensify the essential skills and techniques to develop strong communication and listening skills as well as learning to develop relationships for the long term.

\$99 | 1 session *Instructor: Ginny Campbell*

Dec 11 W 9:00 am - 12:00 pm ZOOM 115402

### Effective Delegations **NEW!**

The art of delegation requires individuals to understand the necessity to be organized and to analyze essential tasks that can be delegated on a regular basis. It also improves the strengths of everyone and builds skills. To delegate effectively, one must choose the right tasks to delegate, identify the right people, empower and teach, then follow up and support people continuously.

\$99 | 1 session *Instructor: Ginny Campbell*

Dec 18 W 9:00 am - 12:00 pm ZOOM 115401

### Employee Engagement **NEW!**

Learn how to create engaged employees by fostering trust and creating a learning environment where you foster growth and opportunity. 44% of employees do not feel that they have growth opportunities. 60% of employees feel that their managers are unaware or understand the employees strengths and value they bring to the organization. You will discover techniques that will foster individual growth, team development, inclusiveness, sharing of ideas, strong communication, and a trusting environment.

\$99 | 1 session *Instructor: Ginny Campbell*

Dec 19 Th 9:00 am - 12:00 pm ZOOM 115400

## Train the Trainer Certification

This course is an exciting journey into learning how to teach others using an ingenious, error-free learning model. Using innovative, hands-on techniques, you will benefit by becoming an expert, certified trainer and be able to teach others these skills. Your workplace will be more efficient with a drastic reduction in time spent learning on the job, fewer errors, increased productivity, and increased overall excellence.

\$995 | 3 sessions

Instructor: Ginny Campbell

Jan 14 – 28      Tu      8:00 am - 5:00 pm      WTC      115375

## Professional Development

### Supervisory Skills Series Levels 1-3

Help newly promoted supervisors navigate their changing roles and have an immediate impact! Key strategies, hands-on workshop activities, and practical suggestions make this program an excellent choice for organizations that promote from within or train new supervisors regularly. This is a self-study, online program consisting of 15 individual classes. To meet Certified Public Manager Program eligibility, students must complete all 15 courses and receive a Pre-CPM Certificate.

\$775

Instructor: Sollah Instructor

Start Anytime

ONLINE    CT-O-SOLLAH

# Master the art of Firearm Maintenance

CLASSES START NOVEMBER 2

## AR-15 Armorer's Course

Learn the fundamentals of AR-15 assembly, disassembly, maintenance, and troubleshooting

32-hour course spread across four weeks

\$599 course fee includes all gunsmithing tools students will keep

REGISTER NOW AT  
[nic.edu/wtc/gunsmithing](http://nic.edu/wtc/gunsmithing)



## Professional Consortium Series 2025

**\$100 discount if paid by Oct 31**

## Coming in January

A series of monthly workshops for business professionals to sharpen their skills and stay ahead of the competition. For employers, this series provides staff with professional development opportunities that teach critical skills needed every day in all industries.

Sign up for workshop information, class details and other updates:  
[nic.edu/pcs](http://nic.edu/pcs)

# SPECIAL INTEREST



## Recreation

### Keelboat Sailing

There's no better way to experience Coeur d'Alene Lake than by sailboat. Enjoy 12 hours of hands-on keelboat sailing instruction aboard Outdoor Pursuits' 26-foot teaching sloop. Spending the majority of our lesson time on the water ensures you have a better chance of retaining the information after the course is complete. Proper use of equipment, safety, and terminology are all covered. Students must be 18 years of age or older.

\$285 | 2 sessions *Instructor: Terry Brinton*  
Sep 14 – 15 Sa Su 9:00 am - 4:00 pm NIC-CDA 115407

### Dutch Oven Cooking

Have you ever wanted to be the pioneer of your camping crew? Then, cooking with a Dutch oven is the way to go. Dutch oven cooking is a unique and fun way to prepare delicious meals and desserts for your friends and family. In this course, you will learn the ins and outs of cooking with a Dutch oven – and you will get to enjoy a delicious meal! Join us for a new experience that will help make you the culinary crowd-pleaser for all of your future adventures. Students must be 18 years of age or older.

\$75 | 1 session *Instructor: Terry Brinton*  
Oct 11 F 10:00 am - 1:00 pm NIC-CDA 115408

### Avalanche Awareness Seminar

This presentation will introduce you to the concepts and practice of avalanche safety for backcountry recreation users. Students will learn the basic terminology, where to find the forecast and how to read it, how to prepare for a day in avalanche terrain, and how to continue their avalanche education. This class complements Introduction to Backcountry Skiing and Snowboarding as well as Avalanche Rescue Fundamentals and is strongly recommended if you plan to attend those courses.

FREE | 1 session *Instructor: Terry Brinton*  
Nov 7 Th 5:00 pm - 8:00 pm NIC-CDA 115409

### Avalanche Rescue Fundamentals

Learn the fundamentals of companion rescue through hands-on practice in the field. Work with avalanche transceivers, learn efficient digging techniques, and how to manage resources to affect a rescue. Avalanche rescue equipment is provided. This course pairs well with our Avalanche Awareness Seminar and Introduction to Backcountry Skiing and Snowboarding course (offered in the Winter/Spring catalog), is a must for all winter backcountry recreators, and is a prerequisite for Level 1 avalanche courses.

\$100 | 1 session *Instructor: Terry Brinton*  
Dec 14 Sa 9:00 am - 3:00 pm NIC-CDA 115412

## Home Buying

### How to Buy a Home with 100% Financing

Do you have a dream of owning your own home? First-time home buyers, veterans, or experienced homeowners, this is for you! There is no required down payment for a residential purchase on new or existing homes. Discover what you qualify for and what you need to know about purchasing a home in today's market. Please join us for this free informational session introducing our special guest speakers, Howard Lunderstadt, Area Director - USDA Rural Development, and Amie Pace, Senior Loan Advisor NMLS # 1435192 - Evergreen Home Loans NMLS 3182. It's easier than you think! Refreshments and a Free Credit Report will be available. Hosted by Darlene Kacalek - Treaty Rock Realty. For more information or to register for this class, please call or text Darlene Kacalek at (208) 773-2524.

FREE | 1 session *Instructor: Darlene Kacalek, Realtor*  
Sep 18 W 6:00 pm - 8:00 pm WTC 112894  
Oct 16 W 6:00 pm - 8:00 pm WTC 112895



# So Many Opportunities

North Idaho College offers more than 35 career and technical education (CTE) programs. Our CTE programs include 6-month, 1-year, and 2-year certificate and 2-year AAS degree options, which prepare individuals for employment in a wide variety of high-demand careers.

## Trades and Industry

- Autobody and Paint Technology
- Automotive Technology
- Diesel Technology
- Heating, Ventilation, Air Conditioning and Refrigeration
- Industrial Mechanic / Millwright
- Machining and CNC Technology
- Mechanical Design Engineering Technology
- Mechatronics
- Wastewater Treatment Plant Technician
- Welding Technology

## Nursing and Health Professions

- Dental Hygiene
- Fire Service Technology
- Medical Assistant
- Medical Laboratory Technology
- Physical Therapist Assistant
- Practical Nursing
- Radiography Technology
- Surgical Technology

## Career and Technical Professional

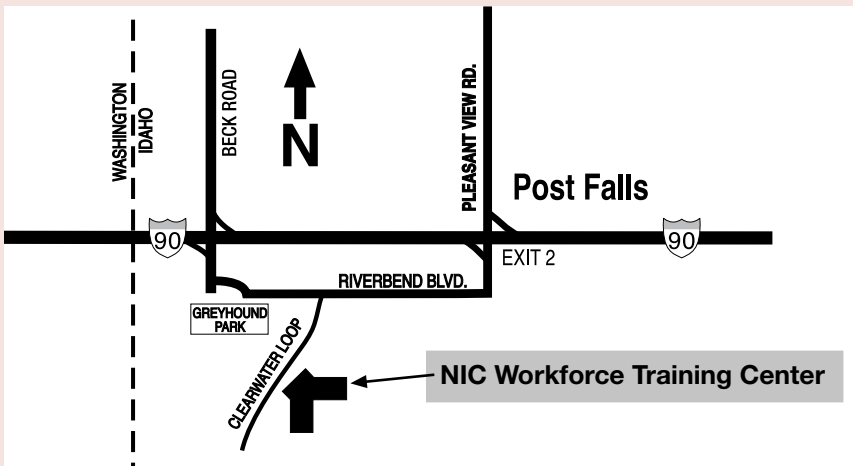
- Accounting Assistant
- Administrative Office Management Technology
- Business Management
- Computer Applications
- Computer Information Technology
- Culinary Arts
- Cybersecurity and Networking
- Cybersecurity and INFOSEC Administration
- Entrepreneurship
- Graphic and Web Design
- Health Information Fundamentals
- Healthcare Document Management
- Hospitality Management
- Law Enforcement
- Medical Administrative Assistant
- Medical Billing Specialist
- Medical Receptionist
- Office Specialist / Receptionist
- Office Technology
- Outdoor Recreation Leadership
- Paralegal
- Virtual Administrative Assistant



# Maps to NIC/WTC

## Map to the NIC Workforce Training Center

525 S. Clearwater Loop, Post Falls  
(208) 769-3333 [nic.edu/wtc](http://nic.edu/wtc)



### From I-90 Westbound:

Take the Pleasant View Rd. (Exit 2) exit. Turn south on Pleasant View Rd. to Riverbend Blvd., turn right. Go to Clearwater Loop (on your left). Turn left into the Riverbend Commerce Park and proceed to 525 S. Clearwater Loop. Free parking.

### From I-90 Eastbound:

Take the Beck Rd. (Exit 1) exit. Turn left on W. Pointe Pkwy. to Riverbend Blvd., turn left. Go to Clearwater Loop (on your right). Turn right into the Riverbend Commerce Park and proceed to 525 Clearwater Loop. Free parking.

## North Idaho College Locations

### NIC Workforce Training Center (WTC)

525 S. Clearwater Loop, Post Falls  
(208) 769-3333  
[nic.edu/wtc](http://nic.edu/wtc)

### NIC Coeur d'Alene Campus

1000 West Garden Avenue, Coeur d'Alene  
(208) 769-3300  
[nic.edu](http://nic.edu)

### NIC at Sandpoint

515 Pine Street, Sandpoint  
(208) 263-4594  
[nic.edu/sandpoint](http://nic.edu/sandpoint)

### NIC Parker Technical Education Center

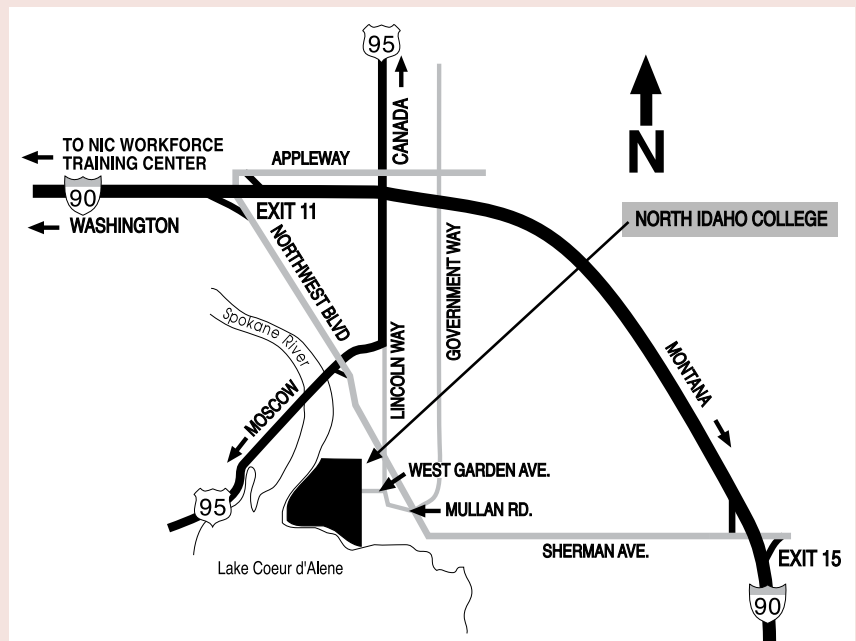
7064 West Lancaster Road, Rathdrum  
(208) 929-4040  
[nic.edu/tech](http://nic.edu/tech)

## Map to the NIC Coeur d'Alene Campus

1000 West Garden Ave.  
Coeur d'Alene  
(208) 769-3300  
[nic.edu](http://nic.edu)

From I-90 East or West, take the Northwest Boulevard Exit (Exit 11) and go south on Northwest Boulevard. Entrances to the college exist at Hubbard Street, River Avenue, and Mullan Avenue. Mullan Avenue is accessible Labor Day to Memorial Day only.

For parking guidelines, go to [www.nic.edu/parking](http://www.nic.edu/parking).



# Ways to Enroll

## In Person

North Idaho College  
Workforce Training Center  
525 South Clearwater Loop  
Post Falls, ID 83854

Coeur d'Alene Campus  
(Lee Kildow Hall)  
1000 West Garden Avenue  
Coeur d'Alene, ID 83814



## Online

Register online at [www.nic.edu/wtc](http://www.nic.edu/wtc)



## Mail

North Idaho College  
Workforce Training Center  
525 South Clearwater Loop  
Post Falls, ID 83854-9400



## Phone, Fax & Email

Phone: (208) 769-3333  
Fax: (208) 769-3223  
[nicworkforcetraining@nic.edu](mailto:nicworkforcetraining@nic.edu)



**CLOSURES:** The Workforce Training Center will be closed and classes will NOT be held on Sept. 2; Nov. 27, 28, 29; Dec. 25-Jan. 1; Jan. 20; and Feb. 17.

**CLASS CANCELLATIONS:** Courses are subject to cancellation if minimum enrollment is not met. If the Workforce Training Center cancels a class, you will be notified by telephone and/or email. Your registration fee will be fully refunded, or you can transfer to another class, or receive a voucher good for a future class.

**GETTING A REFUND:** To withdraw your registration and receive a full refund, you must notify our office at least three full business days before the class starts. Your full tuition can be refunded, transferred to another class, or you will be issued a voucher for a future class. If notice is received less than three full business days, we cannot issue refunds, transfers, or vouchers.

**PARKING:** The Workforce Training Center has over 200 free, well-lit parking spaces.

**SPECIAL ACCESS NEEDS:** The Workforce Training Center is wheelchair accessible with convenient parking.

**NO OUT-OF-STATE TUITION:** There is no additional charge for students who are not Idaho residents for classes offered through the Workforce Training Center.

**VA:** Students using VA Education Benefits must provide transcripts from any college, university, vocational school and military training previously attended or completed. Prior credit for education and training will be evaluated.

**AUXILIARY SERVICES:** Auxiliary aids and services available upon request.

**EQUAL OPPORTUNITY:** NIC is an equal opportunity employer.

**North Idaho College is a tobacco-free campus. Thank you for your cooperation.**

### Request for Confidentiality

The NIC Workforce Training Center designates the following categories of student information as public or "Directory Information." The following information may be disclosed by the institution for any purpose, at its discretion: student's name, student's address or phone number, dates of attendance, email address, or previous institutions attended. Currently enrolled students may withhold disclosure of any category of information under the Family Educational Rights and Privacy Act of 1974, as amended. To withhold disclosure, written notification must be received in the Workforce Training Center office. The North Idaho College Workforce Training Center assumes that failure on the part of any student to specifically request the withholding of categories of Directory Information indicates approval for disclosure.

Registration Form

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_

Mailing/Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_ Fax \_\_\_\_\_

Have you ever attended NIC before?  No  Yes

I found out about the class(es) through:  Class Catalog  Newspaper  Internet  Friend  other

Course Title:

Start Date:

Fee:

Course Title:	Start Date:	Fee:

Please call for payment information!

Enrollment for Workforce Training is on a first-come basis. Should a class be cancelled, or if the class is full when your enrollment is received, your full payment will be returned.

I verify that I meet minimum course requirements, if any, including age. Signature: \_\_\_\_\_

# Learning for Life

Workforce Training Center

525 South Clearwater Loop | Post Falls, Idaho 83854-9400

NONPROFIT ORG  
US POSTAGE  
PAID  
SPOKANE WA  
PERMIT NO. 302

ECRWSS EDDM  
RESIDENTIAL CUSTOMER



[nic.edu/wtc/facebook](https://www.nic.edu/wtc/facebook)



[linkedin.com/company/nicwtc](https://www.linkedin.com/company/nicwtc)



[instagram.com/nicworkforcetraining](https://www.instagram.com/nicworkforcetraining)

# Learning for Life

Classes weekly | Experienced instructors | Flexible schedules

[nic.edu/wtc](https://www.nic.edu/wtc) | (208) 769-3333

## INSTRUCTORS NEEDED

Come help us train the region's workforce! The NIC Workforce Training Center has part-time and full-time teaching positions available.

We're looking for experts to teach in the following fields:

- CDL
- Driver Education
- Gunsmithing
- AI
- Computer Applications
- Wound Care (RN)
- CNA and Advanced CNA (RN)
  - Mental Health
  - Dental Assistant
- Phlebotomy (Sandpoint)
- Advanced CNA: Patient Care Technician, Wound Care (RN, Sandpoint)
- Medical Assistant (Sandpoint)
  - Electrical
  - HVAC
  - Plumbing
  - Welding
  - Construction
  - Heavy Equipment
  - Millwright
- Programmable Logic Controllers



If you're interested in teaching at the NIC Workforce Training Center, please visit [nic.edu/wtcinstructor](https://www.nic.edu/wtcinstructor).

## CAREERS THAT WILL KEEP YOU HERE

The North Idaho College Workforce Training Center makes living in North Idaho possible. Explore our apprenticeships (such as Construction, Electrician, and Plumbing) or certificate courses (such as CDL, CNA, and EMT) that don't require enrolling in college – just sign up.



Call (208) 769-3214  
or visit [nic.edu/wtc](https://www.nic.edu/wtc).

